Dear FSc Researchers,

In advance of the upcoming fall rush season when many funding opportunities are available and FSc's Research Services receives a large volume of applications for submission, I am providing deadline dates (internal and external) as well as the details of the FSc submission processes for various Tri-Council applications, below.

PLEASE NOTE: Normally, FSc Research Services requires you to provide all documentation to sciapps@yorku.ca 5 working days in advance of the external deadline. During the fall rush only, for the 3 Tri-council funding opportunities listed below, the FSc Research Services internal deadline is 3 working days in advance of the external deadline. This is because for the noted fall rush opportunities, ORS waives their regular policy of receiving materials 2 working days in advance.

<u>DEADLINES</u>

2023 Fall Rush Internal and External Deadline Dates for The Faculty of Science

Fall 2023 Tri agency Application Type	FSc Research Services Full Review (Optional) Deadline (min. 10 working days prior to mandatory external due date)	FSc Research Services (without full review) Mandatory Internal Deadline (3 working days prior to external due date)	External Deadline
CIHR Project Grants	Thurs. Aug. 29, 2023	Mon. Sep. 11, 2023 by 9 a.m.	Thurs. Sep. 14, 2023 **by noon** (Registration Deadline: Aug. 17,2023)
NSERC Discovery Grants & Northern Research Supplement (NRS)	Mon. Oct. 16, 2023	Thurs. Oct. 26, 2023 by 9 a.m.	Tues. Nov. 1, 2023 **by noon**
SSHRC Insight Grants	Fri. Sep. 15, 2023	Wed. Sep. 27, 2023 by 9 a.m.	Mon. Oct 2., 2023 **by noon**

SUBMISSION PROCESSES

Please note:

<u>MANDATORY PROCESS</u>

- For the mandatory Faculty-based review required by York, you must submit the following documents to sciapps@yorku.ca by **9 a.m., 3 working days** prior to the external deadline:
    - Your full draft of the application with the final budget.
    - Your filled-in ORS checklist minus ADR and Dept. Chair signatures (added by Research Services upon satisfactory review)
    - Once Research Services approval is provided, a Research Officer (RO) will forward all your approved documentation (including signed ORS checklist) to ORS (researchapps@yorku.ca) with a cc to you for your records. You are responsible for submitting your full application to the funding agency through the online application portal **by noon** on the external deadline date.

    IMPORTANT: Applications received after the above deadline will not allow adequate time for review/sign-off by the FSc ADR and thus cannot be sent to the VPRI's Office. In the absence of a completed, signed ORS checklist, the VPRI's Office will not submit the application to the external funding agency.

<u>OPTIONAL PROCESS – FSc Research Services FULL ADMINISTRATIVE REVIEW</u>
- For a full review (optional) by an RO, please submit the following to sciapps@yorku.ca a minimum of **10 working days** prior to the external deadline date:
    - Your full draft of the application including a draft budget
    - Your filled-in ORS checklist will not be required at this time due to changes you may make in the budget. The ORS checklist will be required, however, upon your final internal submission at minimum **3 days** prior to the external deadline as per the mandatory process outlined above.

If you have any questions, do not hesitate to email sciapps@yorku.ca. Research Officers (ROs) George Bikopoulos, Stuart Macgregor or I will respond to your inquiries.

Thank you for your cooperation.

Best regards,
Jerusha