

# Bursary Policy

## Purpose

York University's Science Engagement Programs provide children and youth with engaging and enriching opportunities to develop a passion for STEM subjects (science, technology, engineering and math). The Science Engagements Bursary Programs' goal is to help as many children and youth as possible to attend our enrichment programs.

We recognize that financial challenges can sometimes prevent participation in our programs. The Science Engagement Bursary Program provides financial assistance to help offset program registration fees.

## What is the Science Engagement Programs Bursary?

A bursary will cover up to 95% of a program registration fee, determined on a case-by-case basis and based on financial need. Bursary applications must specify the program to which a student/camper wishes to apply.

If an application is successful, the bursary amount will be credited directly to the recipient's program registration fee and will not be issued to the recipient.

Extended After-Care and Residence are excluded from consideration for bursary funding. If an applicant requires these services, the fees for them must be paid in full prior to claiming any bursary award.

## Who is eligible?

Legal guardians of children and youth who wish to register for a Science Engagement program are eligible to apply for a bursary. All applications will be assessed based on financial need and in accordance to Science Engagement Programs' Bursary Policy.

While all eligible applications will be considered, the highest priority will be given to applications that have not received funding from the program in the past and that demonstrate financial need.

Please note that applications that have previously received two bursaries from Science Engagement Programs within the most recent five-year period of application will not have their applications assessed on a rolling basis. Those applications will only be assessed after the first application deadline has passed and if funding remains for that program.

## Application Deadlines

Specific application deadlines will be posted on the program website. Bursary applications for any given program will be accepted as of the first date that the program opens for registration.

Application Deadlines will signify the date after which applications will not be accepted. Occasionally, if funding is still available after the closing date, the deadline will be extended on the program website.

## The Application Process and How to Apply

Once a program opens for registration, bursary applications will be accepted until the bursary application deadline for that program. Most applications will be assessed on a rolling basis. Please see the exceptions under “Who is eligible?”, above.

1. Please review the Bursary Policy document carefully.
2. Complete and submit an [online bursary application form](#) and upload all required supporting financial documentation. Submissions must be made by the specified deadline date in order to be assessed. All forms will be held confidential.
3. No application will be assessed until all material is received.
4. Bursary applications will be assessed, and recipients determined, by the Bursary Committee.
5. Most applications (see exceptions under “Who is Eligible”) will be assessed on a rolling basis and notification to the applicant will occur within three weeks of receipt of the application, unless otherwise specified in the application acknowledgement letter.
6. If an application is successful, the applicant will be notified and will be asked to confirm acceptance of the bursary by a specified date. If the bursary is not accepted by that date, the award will be returned and considered for other applicants.
7. Once acceptance of the bursary is confirmed, the bursary amount will be credited directly to the recipient’s program registration fee. Bursary funding is not issued to the recipient.
8. The student/camper must then register for the program in question by the date specified in the notification email in order to claim the bursary.
9. If an applicant has applied for and received, two bursaries within the last five years for the same student/camper, the application will only be assessed after the first application deadline has passed and if funding remains for that program.

Please note that there are a limited number of bursaries available since funding varies from year to year. As a result, application success and bursary awards cannot be guaranteed. Funding is not guaranteed before or after assessment. Successful applications are based on financial need and in accordance to Science Engagement Programs bursary policy.

## Contact Us

All forms can be found on our website: [yorku.ca/science/youth-programs/faq](http://yorku.ca/science/youth-programs/faq), or call us and we will be happy to mail you a Bursary Application. For questions, concerns, or to request accommodations for your application please contact us:

- **Email:** [explore@yorku.ca](mailto:explore@yorku.ca) (preferred)
- **Phone:** 416-736-2100 ext. 44552
- **Mail:** Science Engagement Programs, York University, 355 Lumbers Building, 4700 Keele Street, Toronto ON, M3J 1P3
- **Fax (Faculty of Science):** 416-736-5950
  - If you would like to fax in your application, please call ahead to ensure a representative is available to pick up your form, as the fax machine is open for use in our office
  - Attention to: *Science Engagement Programs*