



York University Board of Governors Notice of Meeting

Tuesday, May 5, 2020, 1:30 to 4:30 pm
VIA ZOOM

PAGE

I. CLOSED SESSION

II. OPEN SESSION – 2:05 pm approximately

1. Chair’s Items (P. Tsaparis) 2:05 pm	
a. Report on Items Decided in the Closed Session	
b. Consent Agenda Approval	
2. Executive Committee (P. Tsaparis) 2:15 pm	
3. President’s Items (R. Lenton) 2:25 pm	
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8. Investment Committee (J. Demers) 3:55 pm	
9. Land and Property (R. Williamson) 4:05 pm	
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SPECIAL EDITION KUDOS REPORT

APRIL 2020



This Special Edition of the Kudos Report features stories about how the York University community is coming together to support one another, flatten the curve and fight against the COVID-19 pandemic. Faculties are donating personal protective equipment, nursing alumni are on the frontlines, and researchers are providing insight and solutions for the complex problems we face.

These are just a few of the stories, so I invite you to visit www.yorku.ca/bettertogether to learn about the latest community updates, and to join the conversation on social media by using the hashtag #YUBetterTogether.

While we do not know what the weeks and months ahead will hold, based on what I have seen thus far, I am confident that together we will come through this challenging time stronger than before. Thank you for everything you have done, and will continue to do, as we respond to the COVID-19 pandemic.

I am so proud to be part of the York community. Take care of your selves and each other.

Sincerely,

Rhonda L. Lenton
President & Vice-Chancellor



Design instructor [Rahim Bhimani](#) has been using his laser cutter to make face shields for frontline healthcare workers. Bhimani has enough supplies to make 600 shields and plans to deliver his first batch to a Greater Toronto Area hospital in the coming days. So far, he estimates he and a friend have spent nearly \$2,500 buying supplies from Amazon, fabric and hardware stores, and wholesalers.



[Over 100 York nursing students](#) created a video expressing their gratitude for front line nurses and their dedication to world health in the fight against COVID-19.



The Networked Disease: Emerging Infections in the Global City, a book edited by [Faculty of Environmental Studies Professor Roger Keil](#) and [LA&PS Professor Harris Ali](#), has been recognized as one of the top 10 books written on global pandemics by *The Globe and Mail*.



York launched the [Emergency COVID-19 Student Relief Fund](#) to ensure that no student is without a place to go, food to eat or is forced to make a decision that could undermine their future.



York's [Faculty of Health](#) delivered more than 3,000 N95 masks to Mackenzie Health Hospital in Vaughan, 49,000 pairs of medical gloves to Humber River Hospital, and 1,000 pairs to the Bethany Lodge senior care facility in Markham. Two weeks earlier, Dean Paul MacDonald delivered 3,200 masks, 6,200 pairs of medical gloves, and a ventilator to Mackenzie Health.



A [team of scientists and data analysts at the Schulich School of Business](#) has developed an analytics dashboard that can provide daily insights into the spread of COVID-19. Schulich's COVID-19 Dynamics Dashboard can predict the number of new cases over the next five days in each country around the world, with the added ability to view projected rate increases by region and province or state, where possible. Murat Kristal, director of Schulich's Master of Management in Artificial Intelligence and Master of Business Analytics programs, worked on the dashboard together with colleagues at Schulich's Centre of Excellence - Big Data and Analytics Leadership, including Ikjyot Singh Kohli, senior data scientist and mathematical physicist, and David Elsner, a visual analytics and modelling instructor.



York's [Schulich School of Business](#) is launching a new webinar series, "Shaping the Post-Pandemic World," designed to draw lessons from the new realities engendered by the COVID-19 pandemic. Thought leaders from various disciplines within Schulich's faculty will offer reflections during the Zoom format webinars hosted by Preet Aulakh, Associate Dean, Research.



York University has established [two bursaries to help students](#) who require immediate short-term financial relief because of unexpected expenses in March and April 2020:

- the York University Emergency Bursary is open to all domestic and international undergraduate students to help cover short term immediate needs such as rent, food and lost wages due to workplace closures; and
- the York University Emergency Travel Disruption Bursary is open to undergraduate and graduate students who are/were on international study programs at a partner university or institution in the Fall/Winter 2019-2020 academic session.

Those wishing to support these bursaries can do so by donating to [York's Emergency COVID-19 Student Relief Fund](#).



To bring students together virtually, [York International](#) has now moved its regular Coffee Breaks for international students online. Although usually held only twice a week in-person, Virtual Coffee Breaks are now online every weekday, and students can join no matter where they are. International students who have gone home, York students on placements or exchange abroad, students in residence on campus, or any York student can connect with their York community at each Coffee Break.



The Canadian Institutes of Health Research (CIHR) announced that [three York University professors](#) would receive \$703,217 in funding for COVID-19 related research:

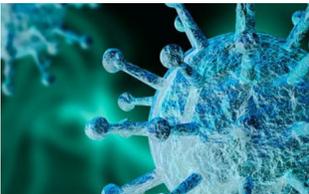
- Professor Harris Ali of the Faculty of Liberal Arts & Professional Studies (LA&PS) and the Advanced Disaster, Emergency and Rapid Response Simulation (ADERSIM) facility and Associate Professor Fuyuki Kurasawa of the Department of Sociology, will receive \$308,183 to study how social media misinformation shapes public health responses;
- Computational epidemiology Professor Seyed Moghadas of the Department of Mathematics and Statistics will receive \$264,434 to develop new and adapt existing mathematical models to predict the scope of disease transmission, potential outbreaks, and clinical attack rates; and
- Associate Professor (Decision Sciences) Fuminori Toyasaki of the School of Administrative Studies and ADERSIM will receive \$130,600 to study countermeasures to the supply chain disruptions in medical and pharmaceutical industries.



This is in addition to the [three other York researchers](#) who have already received rapid research funding from CIHR.



[Brandon Vickerd](#), a professor in the visual arts and art history departments, spearheaded an effort to donate more than 600 masks, as well as gloves and face shields, to Hamilton Health Services for distribution across the Greater Toronto and Hamilton Area. The equipment is normally used in various foundry, sculpture, and printmaking studios.



The University has committed \$250,000 for time-sensitive [research proposals with a COVID-19](#) focus as a demonstration of our ongoing commitment to research and innovation at this challenging time. Applicants from across the University are encouraged to apply with a focus on any aspect of the COVID-19 pandemic.



[Professor Ali Asgary](#) from the Disaster & Emergency Management program and ADERSIM has developed an agent-based simulation to help people understand how the virus spreads within a family unit and how they can work to flatten the curve at home and within their communities.



[The Dahdaleh Institute of Global Health Research](#) at York has launched a health portal that will provide regular updates on the state of the pandemic. Updates and suggestions on useable sources of information will be prepared by Dr. James Orbinski, a medical doctor, professor and the inaugural director of the Dahdaleh Institute of Global Health Research, and Dahdaleh Fellow Aria Ilyad Ahmad.



[The York IT department](#) ordered 1,500 laptops and created a loan program to enable studying, working and teaching remotely for our students, staff and faculty, who previously did not have access to a device.



Professor [Jianhong Wu](#) of the Faculty of Science and director of ADERSIM is leading a national COVID-19 math modelling team. The Fields Institute for Research in Mathematical Sciences has received \$666,667 to mobilize this national network of infectious disease modellers to develop mathematical technologies to assess transmission risk of COVID-19 and project outbreak trajectories. Co-applicants include Associate Professor Ali Asgary, deputy director of ADERSIM, and the School of Administrative Studies in LA&PS, Professor Jane Heffernan, and Professor Huaiping Zhu of the Faculty of Science and director of the Centre for Disease Modelling, and Professor Adriano Solis of the School of Administrative Studies.



Osgoode Professional Development (OsgoodePD) has launched [a series of complimentary webinars](#) to help professionals and organizations navigate the uncertainty associated with the COVID-19 pandemic. The first five webinars deal with virtual communication, ongoing risk and crisis management, lawyering and social distancing, oral advocacy in a virtual world, and conducting remote hearings and mediations.



Alumnus [Daniel Warner](#) (MBA 2012) founded a health tech company, MediSeen, that is helping patients visit doctors online, reducing the need for in-clinic visits during the COVID-19 pandemic. The software allows health and wellness practitioners to schedule and manage virtual and in-home care, and is currently free for all physicians and other health and wellness practitioners across Canada for the duration of the pandemic.

Board of Governors

Memorandum

To: Board of Governors

From: Antonio DiDomenico, Chair, Academic Resources Committee

Date: 4 May 2020

Subject: **Establishment of the Dahdaleh Distinguished Chair in Global Governance and Legal Epidemiology**

Motion and Rationale:

The Academic Resources Committee recommends that the Board of Governors approve the establishment of the Dahdaleh Distinguished Chair in Global Governance and Legal Epidemiology.

In accordance with the York Act, individual and program-based Research and Teaching Chairs and Professorships are formally established by the Board of Governors after consultation with Senate through its Academic Policy, Planning and Research Committee. The Academic Resources Committee is responsible for recommending approval by the Board after completing its own review and approval.

The Provost and Vice-President Academic is required to determine that a proposal is consistent with York's academic interests and all relevant policies and agreements. Confirmation of the Provost's support and details about the Chair, which will be housed in the Faculty of Health, are provided in correspondence appended to this memorandum.

Policy and Procedures

Policy: Establishment and Designation of Research and Teaching Chairs, Professorships and Distinguished Fellowships (Policy)

<http://secretariat-policies.info.yorku.ca/policies/establishment-and-designation-of-research-and-teaching-chairs-professorships-and-distinguished-fellowships-policy/>

Board of Governors

Procedures: Establishment and Designation of Research and Teaching Chairs, Professorships and Distinguished Fellowships (Guidelines and Procedures)

<http://secretariat-policies.info.yorku.ca/policies/establishment-and-designation-of-research-and-teaching-chairs-professorships-and-distinguished-fellowships-guidelines-and-procedures/>

Documentation is attached as Appendix A.

Office of the Provost & Vice-President Academic



Memorandum

To: Carl Ehrlich, Chair, APPRC

From: Lisa Philipps, Provost & Vice-President Academic

Date: 16 March 2020

Subject: Endowed Research Chair in the Faculty of Health

I am writing to seek the concurrence of APPRC for the establishment – retroactive to September 1, 2019 - of an endowed research chair in the Faculty of Health: the **Dahdaleh Distinguished Chair in Global Governance and Legal Epidemiology**. The chair will be funded by an endowment from Mr. Victor Dahdaleh, a York alumnus and long-time supporter and a proponent of global health at York and internationally, including through the establishment in 2015 of the *Dahdaleh Institute for Global Health Research*. The endowment will be supplemented by matching funds allocated by York University.

The advancement and expansion of health-related programming is an institutional priority at York. The Faculty of Health is committed to and recognized for its focus on global health and health policy in its programming and research. It offers Canada's first undergraduate programming (BA and BSc) in global health, encompassing interdisciplinary study in areas such as global health and human rights; ethics; health policy, governance and leadership; healthcare planning for communities; and chronic and communicable diseases - and incorporating opportunities for students to complement their studies by participating in experiential education. Planning for an innovative PhD program in global health is currently under way. This programming aligns with the *Dahdaleh Institute for Global Health Research*, an organized research unit, which provides a hub to bring together researchers from across Faculties and disciplines to explore social, economic, policy, environmental, and technological aspects of global health. There is no doubt that global health and epidemiology are areas of particularly urgent interest and import at this time; and the establishment of this chair will further highlight York's leadership and innovation in articulating pressing issues and advancing solutions to these and future challenges.

Office of the Provost & Vice-President Academic

As noted, the research chair is being established retroactive to September 2019; it will initially be for an eight-year term, with the possibility of renewal for up to two further terms of eight years each. Professor Steven Hoffman, Professor in Global Health, Law, and Political Science at York and an internationally recognized expert on global health and epidemiology, will be the inaugural chair holder. The establishment of the chair will further his and related research on legal epidemiology, as it relates to social impact, laws, policies and institutions, in order to improve health outcomes and address challenges relevant to disease pandemics and other key public health issues.

The Senate Policy, and associated Guidelines and Procedures, on the Establishment and Designation of Research and Teaching Chairs, Professorships and Distinguished Fellowships require that in such cases as this, where the proposed chair is consistent with an existing Senate-approved teaching program and where the other terms and conditions set out in the policy are met, the Provost & Vice-President Academic seeks the concurrence of APPRC prior to the Board of Governors' consideration of the proposal. By this memorandum, I confirm that the proposed Chair satisfies the expectations of the Senate policy, and unless APPRC has questions regarding it, I ask that this matter be transmitted to the Board of Governors for consideration.

cc: Dean P. McDonald



POINTS OF PRIDE



York University is a world-class teaching, learning and research institution.

1 YORK RANKS 33RD IN THE 2020 TIMES HIGHER EDUCATION GLOBAL IMPACT RANKINGS

For the second year in a row, York University has been recognized by Times Higher Education (THE) in its Global Impact Rankings placing an impressive 33rd place out of 767 universities from around the world. THE's Impact Rankings measure progress universities are making against the UN's Sustainable Development Goal's and York's outstanding result reflects both the commitment and essential role we play in tackling major global economic, social and health challenges.

yorku.ca/THEimpactrankings

2 YORK COMMUNITY FIGHTS COVID-19 TOGETHER

The York University community is stepping up in innovative and extraordinary ways to respond to this unprecedented global crisis. Whether through the innovative student laptop loan program, funding ground-breaking research or helping find a vaccine for this global pandemic, our collective efforts are making a positive difference at home and around the world.

yorku.ca/bettertogether

3 FIRST OF ITS KIND RESEARCH CHAIR TACKLES THE WORLD'S TOUGHEST GLOBAL HEALTH CHALLENGES

Professor Steven J. Hoffman has been named the inaugural holder of the [Dahdaleh Distinguished Chair in Global Governance & Legal Epidemiology](#). Made possible by a donation from Victor Phillip Dahdaleh through the Dahdaleh Institute for Global Health Research, it is the first endowed Chair in the world to focus on legal epidemiology.

Board of Governors

Memorandum

To: Board of Governors

From: Bobbi White, Chair, Finance and Audit Committee

Date: 28 April 2020

Subject: Laboratory Supplies and Equipment Contract - Vendor of Record

Recommendation:

The Finance and Audit Committee recommends that the Board of Governors authorize the University to enter into agreements with Fisher Scientific and Life Technologies for the provision of laboratory supplies and equipment, covering the period of May 2020 to April 2023.

Background

A collaborative Request for Supplier Qualification (“RFSQ”) for lab supplies and equipment was issued publicly in May 2019. The RFSQ was led by The University of Toronto, with requirement input and evaluation provided by an inter-university committee consisting of representatives from the following institutions:

- University of Toronto
- York University
- McMaster University
- Ryerson University

Based on historical spending, it is expected that York will exceed the \$2M threshold with the following two of the twenty-three vendors that will be awarded contracts as a result of the RFSQ:

- Fisher Scientific
- Life Technologies

As the above two contracts are projected to exceed \$2M over the course of the three-year contract period, they require approval from the Board. All contracts are non-exclusive, and York has the right to procure similar services from other scientific vendors during the term.

Board of Governors

The remaining twenty-one vendors that will be awarded contracts are:

Agilent Technologies Canada Inc.
Beckman Coulter Canada LP
Becton Dickson Canada Inc.
Bio-Rad Laboratories Canada Ltd
BioShop Canada Inc.
Canadawide Scientific Ltd
Cedarlane Corporation
Eppendorf Canada Ltd
ESBE Scientific Industries Inc.
Froggobio Inc.
J&K Scientific LLC
Mandel Scientific Company Inc.
Maple Lab Systems Inc.
New England Biolabs Ltd
New Horizons Scientific Supply Inc.
Produits Chimiques ACP Chemical Inc.
Qiagen Inc.
Sigma-Aldrich Canada Co.
Testforce Systems Inc.
Ultident Scientific Inc.
VWR International Co

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Meeting: Open Session 3 March 2020 at 1:30 pm
5th Floor Kaneff Tower, Keele Campus



Present:	Regrets:	Others:
Paul Tsaparis, Chair Kirsten Andersen Jacques Demers Antonio Di Domenico Kate Duncan Jose Etcheverry David Garg Max Gotlieb Vijay Kanwar Konata Lake Julie Lassonde Ilana Lazar Rhonda Lenton Carole Malo David McFadden Dee Patterson Helen Polatajko Anita Ramjattan Ken Silver Narendra Singh George Turlakis Mary Traversy Bobbi White Randy Williamson Pascal Robichaud, Secretary Cheryl Underhill, Senior Assistant Secretary	Francesca Accinelli Vijay Kanwar Loretta Lam Earle Nestmann Eugene Roman	Gary Brewer Sheila Cote Meek Aldo DiMarcantonio Darran Fernandes Lucy Fromowitz Lisa Gleva Weiling Li Daniel Loggale Alex Matos Paul MacDonald Mary Catherine Masciangelo Carol McAulay Neville McGuire Gaetano Minto Jeff O'Hagan Pam Persaud Lisa Philipps Christine Silversides Rui Wang Susan Webb Janice Wall Terry Carter, Assistant Secretary Amanda Wassermuhl, Assistant Secretary Kathryn White, Assistant Secretary Elaine MacRae, Governance Coordinator

I. OPEN SESSION

1. Chair's Items

Governors and community members were welcomed to the 463rd meeting of the Board of Governors of York University. The Chair also welcomed the new University Secretary, Pascal Robichaud, and new appointee, Mary Traversy, to their first meetings of the Board.

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a. Student Presentation: Tiny Strides

Two student athletes from the Faculty of Liberal Arts & Professional Studies, Gaetano Minto and Daniel Loggale, gave an inspiring presentation on their non-profit organization, *Tiny Strides*, which empowers disadvantaged youth to realize their full potential through sport.

b. Report on Items Decided in the Closed Session

The Chair reported the items decided in the Closed Session:

- the appointment of the Interim Dean of the Schulich School of Business for a term beginning July 1, 2020 and continuing until a permanent Dean is appointed.
- in addition to the decision item, the Board engaged in a discussion of enterprise-wide risk management and key risk indicators.

c. Consent Agenda Approval

The Board approved by consent:

- the minutes of the meeting of 13 December 2020
- a minor amendment to the Board General By-Laws to align them with the *York University Rules of Senate* on the matter of Senators appointed to the Board

d. Reflections on Dinner Meeting of the Board and Senate Executive Committees

A joint session of Board and Senate Executives was held the previous evening which provided an opportunity for the two committees to participate in a consultation session on the preparation of a new University Academic Plan.

The Chair extended congratulations to Governor Randy Williamson, who was recently honoured as the first recipient of Innovation York's Partner of the Year Award.

The Chair also highlighted upcoming opportunities for engagement with the University, including the York Circle and the annual FIRST Robotics Canada Competition.

Governors were reminded of the upcoming Board retreat dates: May 22-23, 2020.

2. Executive Committee

As authorized by the Board of Governors at its meeting of 13 December 2020, the Executive Committee approved the issue and sale of a debenture for capital projects not exceeding \$100M.

3. President's Items

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a. Overview of Recent Developments: New French University

The President noted the announcement of joint federal and provincial funding for a French-language university in Ontario, and the opportunity that York will take to position Glendon as a bilingual institution.

b. Markham Centre Campus Project Update

The Markham Centre Campus Project is a significant opportunity for the University to expand programming and facilitate cross-sector collaboration with the Markham community. An update on the work in progress on the project was provided, including the arrangements to issue a \$100M bond, tenure-stream hiring, and the search for a construction manager for the new campus. The University remains engaged in conversations with the provincial government. The project has been advancing according to schedule, with the planned opening date of September 2023 remaining the target.

The President spoke about the current feasibility study for a Vaughan Healthcare precinct as an emerging priority for the University, and the longer term potential for a medical school based on a community-based model that integrates physicians into broader health and well-being promotion teams. The decision of the provincial government to allow colleges to offer standalone nursing degrees and the challenges that presents for York were noted.

President Lenton discussed Internationalization and Global Engagement in the context of her recent trip to Costa Rica Eco-Campus, and Lands for Learning and the need for a development strategy to allow York to be a community leader in the region.

c. SMA-3 and UAP Updates

The University is in a time of transition and is working to consolidate initiatives in progress from the University Academic Plan 2020-2025 and prepare the University Academic Plan 2020-2025. The President linked together the external planning context the draft UAP and the Strategic Mandate Agreement 3 (SMA3).

d. Kudos Report

The report as distributed was *noted*.

4. Academic Resources Committee

On behalf of the Committee, Mr. DiDomenico provided a summary of key items of business discussed at its meeting including:

- the announcement that colleges and universities will be permitted to offer standalone Nursing degrees, a departure from the current collaborative model

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- the agreement between the federal and provincial governments to establish a French-language university
- the release of a Provincial report on the Student Voices on Sexual Violence survey, completed two years ago.

The Committee was also briefed on discussions underway to establish a *UN Institute for Training and Research (UNITAR) Centre* at York, which would be the first such training unit in Canada, and an excellent development for the University. UNITAR has a number of Training Centres around the world which are typically aligned with the UN's sustainable development goals and involve a partnership between a university and a community to support shared expertise on a topic.

Provost Philipps provided an enrolment and application update. Conversion efforts will be important again this year as domestic 101 applications remained relatively flat and international 101 applications fell below the system average. Mitigation efforts also are underway within Faculties that have seen significant applicant loss this year.

The Committee reviewed the draft University Academic Plan, which generated a great deal of discussion and input which will inform the preparation of the new Plan by the Provost and the Senate Academic Policy, Planning and Research Committee. An open forum on the draft Plan is scheduled for March 5 at 9:30 am in the New Student Centre, to which governors were invited to attend.

The Provost also provided updates on SMA3 and academic planning for Markham Centre Campus.

Vice-President Wang shared updates with the Committee on:

- the launch of the Research Commons, featuring a suite of supports for researchers including workshops on various topics;
- York's submission of 10 Notifications of Intent to apply for funding through the federal New Frontiers in Research Fund – Transformation Competition, intended to support large-scale, Canadian-led interdisciplinary research projects that address a major challenge with a social, economic, environmental or health impact;
- the Research Leaders Celebration to be held on Friday, April 3, 2020
- proposals to establish two new Organized Research Units in Bee Ecology, Evolution and Conservation, and Indigenous Knowledges and Languages;
- the arrival of the successor Vice-President Research & Innovation, Amir Asif, on May 1, 2020.

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a. President's Report on Tenure and Promotions

Documentation was noted. It was duly *agreed* that the **Board of Governors approve the President's March 2020 report on tenure and promotion.**

b. Establishment of a School of Global Health in the Faculty of Health

Speaking to the supporting documentation, Mr. DiDomenico noted that the establishment of the School builds on efforts to advance York's growing strength in Global Health, serves as an opportunity to create a stable administrative structure to oversee programming in Global Health, attract world-class scholars and provide a solid foundation for the development of graduate programming in the discipline. The establishment of the new School, and the transfer of the BA and BSc programs in Global Health to the new School were approved by Senate at its meeting of 12 December 2019.

It was duly *agreed* that the **Board of Governors approve the establishment of a School of Global Health as a new academic unit within the Faculty of Health, effective 1 July 2020.**

5. External Relations Committee

The Chair provided an update on the items discussed by the Committee, which included the following initiatives:

- **Brand Differentiation Strategy:** In late 2018, the University began a comprehensive process to develop a compelling, credible and differentiated brand strategy that would capture what is truly unique about York to build a shared sense of identity and purpose. The desired outcome of this work is to enhance York's institutional reputation, increase student enrolment and attract new funding and strategic partnerships. Core to this process was extensive market research involving over 4,200 individuals, supported with over 73 individual/ group interviews. The research findings were presented at the External Relations Committee meeting in June 2019. The research insights informed a draft strategy which was validated with a range of stakeholders and then approved by the University Executive Committee in late 2019. The brand strategy was shared with and discussed by the External Relations Committee this meeting cycle.
- **York's Brand Promise and Differentiation:** The new brand strategy developed will be embedded across the various Vice-Presidents' portfolios, becoming part of York's culture and identity, used to inform planning and administrative processes, as well as represented in communication and marketing materials and activities.
- **Creative Platform:** As part of the communication and marketing work, the Committee reviewed York's initial creative platform – the creative and public facing expression of

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York's brand strategy. Support was expressed for the direction being pursued. Input from the Committee will be considered as the initiative moves into platform testing.

- *Points of Pride*: As set out in the agenda, the Points of Pride provide excellent examples of the positive impact York is making internationally, nationally and locally.
- *Consultation on Institutional Internationalization and Global Engagement Strategic Plan*: the Executive Director of York International took the committee through a consultation exercise on the York's Internationalization and Global Engagement Strategy in development.

The Committee received an update from Vice-President Jeff O'Hagan on the \$500M *Impact* campaign. In fiscal 2018-19, \$50.5M was raised, bringing the Campaign total to \$450M. The goal for 2019-20 is \$50M. In addition, a comprehensive fundraising plan is being developed for a community-based capital fundraising effort for the Markham campus. The committee discussed the achievement of the campaign goal and the possibility of extending the campaign given the many new priorities, including Markham Campus. Members believe it is important to acknowledge the milestone of reaching the half-billion dollar goal. The roll-out of the new brand strategy could be followed by a new campaign for the next half billion. With many new Deans, there are new priorities for the Faculties.

The University now has more than 315,000 alumni, many of whom want to engage with York and our students. Engagement activity and events for alumni will be increasing across the lifespan, and activities tailored to specific demographics and geographic regions to maximize engagement in support of Faculty and institutional priorities.

The Board was reminded that National Volunteer Week takes place from April 19-25 and governors encouraged to participate in the social media initiative outlined in the Board Awareness and Engagement Plan.

6. Finance and Audit Committee

On behalf of the Committee, Ms White reported that the primary items of business included receipt and approval of the External Audit Plan; a budget update from the President and Vice-President Finance and Administration; update on the work in progress to finalize arrangements to issue the \$100M bond in connection with York University Markham Centre Campus, including plans to issue it as a green bond to further York's sustainability goals for the Campus; an update of Washroom Renewal Phase 1 Capital Project which is moving ahead at a quicker pace than previously planned; and a comprehensive Report of the Internal Auditor.

a. Tuition Fees

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Noting documentation included with the agenda, it was duly *agreed* that the **Board of Governors approve the following international tuition fees for programs offered through the Schulich School of Business:**

- **A 5% increase (\$26,251.28 per term; \$78,753.84 for 3 terms) in the full-time tuition fee rate for the Master of Management in Artificial Intelligence (MMAI) program, effective fall term (September) 2020. This fee excludes centrally collected ancillary and student referenda fees.**
- **A 4% increase (\$127,333.52) in tuition fee rate for the Executive Master in Business Administration (EMBA) program, effective winter term (January) 2021. This fee excludes centrally collected ancillary and student referenda fees.**

b. Centrally Collected Ancillary Fees 2020-2021

The Chair noted that a 1.90% increase in ancillary fees is proposed in accordance with the provisions of the Ancillary Fee Agreement to address inflationary increases in operating costs for areas and programs supported through ancillary fees.

The University continues to monitor court rulings on the Student Choice Initiative and will make related decisions accordingly.

It was duly *agreed* that the **Board of Governors approve a 1.90% increase in centrally collected ancillary fees in 2020-2021, effective May 1, 2020.**

- **For undergraduate students, the recommended increase is \$0.43 per credit, from \$22.48 to \$22.91, resulting in an increase from \$674.40 to \$687.30 for full-time students (enrolled in 30 credits).**
- **For graduate students in professional programs, the recommended increase is \$6.41, from \$337.23 to \$343.64, for programs charged on a per-term fee basis. Part-time graduate students pay 50% of the full-time fee.**

7. Governance and Human Resources

On behalf of the Committee, Mr. McFadden reported on its discussions related to labour relations, the Chancellor Search Process, the Vice-Chair/ Chair-Elect Process, and vacancy planning.

The term of the current chancellor, Greg Sorbara, concludes on June 1, 2020. The terms of the appointment provide for the need for an incumbent to continue until a successor is appointed. A search process will commence shortly to see the installation of the new chancellor at a convocation in Fall of 2020. The Committee recommended moving

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forward with the established search process, with a slightly reduced committee size to ensure flexibility, as follows:

- 2 members of Senate Executive
- 2 members of Board Executive (one of whom chairs)
- 1 alumni member nominated by the Alumni Association
- 1 student member nominated by the Student Senator Caucus
- Chair of Senate, Chair of the Board and President, *ex officio* (voting)
- University Secretary as Secretary

The Committee reviewed the *Procedures Governing the Appointment of the Chair and Vice-Chair / Chair-Elect of the Board of Governors* and the associated *Guidelines on the Term of the Chair of the Board of Governors*. The Committee suggested that the Guideline should be reviewed, in part to explore the option of extending the term of the Chair when needed and appropriate in the opinion of the Board. This item will be discussed further at the next meeting of the Committee with a recommendation to be submitted to Board in May.

8. Land and Property Committee

Mr. Williamson reported on the key items of business reviewed by the Committee in this cycle. The standing report on Capital Construction update was received and discussed. Critical renewal projects on the Keele and Glendon campuses are proceeding as planned, including the classroom renewal program and the York University Art Gallery.

The Committee received a comprehensive report on the new Markham Centre campus from Gary Brewer, President of the York University Development Corporation. The project has been advancing according to schedule, with a planned opening date of September 2023. The building design has been updated to align with the current academic needs and to reflect the academic program changes in consultation with the academic stakeholders. Additional initiatives are under consideration that would allow the project to attain LEED Gold standard. The project remains on budget with the updated design as per the most recent costing, which was done in January 2020. The *Request for Proposal* (RFP) was issued at the end of February, and the award of the Construction Manager contract is expected shortly. The Committee also received a detailed presentation comparing the 2018 and 2019 building floor plans. This presentation also outlined in depth how the three design foci of Sustainability, Accessibility, and Indigeneity have been incorporated into the building.

Also discussed was a report on major capital project priorities. There are currently two such projects: an Engineering II building; and Scott Library improvements.

York University Board of Governors - Minutes

9. Other Business

There was none.

10. In Camera Session

An *in camera* session was held; no decisions were taken

Paul Tsaparis, Chair _____

Pascal Robichaud, Secretary _____

Board of Governors

Memorandum

To: Board of Governors

From: David McFadden, Chair, Governance and Human Resources Committee

Date: 28 April 2020

Subject: Annual Review: Health and Safety Policies

The Ontario *Occupational Health and Safety Act* requires the annual review of the following three policies:

- Occupational health and safety: **Healthy Workplace Policy**
- Workplace harassment: **Workplace Harassment Prevention Policy**
- Workplace violence: **Workplace Violence Prevention Policy**

These policies are reviewed annually by the University's Joint Health and Safety Committees and the Area Health and Safety Officers. No substantive changes have been made to the policies for 2020-2021. There is a minor edit in each of the policies to reflect the change in administrative oversight from the Vice-President Finance and Administration to the Vice-President Equity, Culture and People – see section highlighted.

Healthy Workplace Policy

Legislative History:

Approvals: Last re-approval completed by the Board of Governors 2019/04/30

Date Effective: 13 May 1991; This policy must be approved annually by the Board of Governors.

Approval Authority: Board of Governors

Signature: Mamdouh Shoukri

Policy

York University values the health, safety and well-being of all community members (students, faculty, staff, contractors and visitors). It is committed to creating a healthy workplace through the integration of safe physical and psychological space and an organizational culture that promotes prevention, support and well-being. The University recognizes the interdependence between a healthy workplace and employee engagement and further, between employee and student engagement / academic excellence.

The University endeavours to provide a hazard free environment and minimize risks by adherence to all relevant legislation, and through the development and implementation of additional internal standards, programs and procedures.

To this end, York University requires that health and safety be a primary objective in every area of operation and that all persons utilizing University premises comply with procedures, regulations and standards relating to health and safety.

The University also recognizes the importance of engaging individuals in health and safety through:

- The provision of fulsome education and training to increase knowledge and awareness
- The work of the Joint Health and Safety Committees
- The enactment of the internal responsibility system such that everyone, regardless of role, plays an important part in creating and maintaining a healthy workplace

Definition

Healthy workplace: Is one that actively works to: (1) prevent harm to worker physical and psychological health and safety and (2) promote physical and psychological well-being.

Shared Responsibility

York University recognizes the roles that all members play in promoting, creating and maintaining a healthy workplace.

All community members will:

- Contribute to the establishment and maintenance of a healthy workplace
- Follow established health and safety procedures
- Report health and safety concerns and any incidents to their supervisor
- Participate in health and safety training

Senior Leadership will:

- Support the effective administration of healthy workplace programs and initiatives
- Provide leadership by creating, supporting and sustaining a healthy workplace
- Integrate healthy workplace culture into daily activities

Supervisors (as defined by the *Occupational Health and Safety Act*) will:

- Support and implement healthy workplace policies and practices for employees in their areas
- Provide employees with procedures, equipment and materials that protect employees from workplace hazards, as well as the instruction, training and supervision required to work safely
- Investigate all incidents reported to them and respond to all health and safety concerns brought forward
- Implement corrective actions in response to identified hazards

Human Resources Department will:

- Develop and administer healthy workplace policies and programs
- Provide advice, guidance and subject matter expertise to the University on creating and maintaining a healthy workplace
- Act as the chief resource relating to occupational health and safety regulatory matters

Students will:

- Conduct themselves in a manner which is consistent with their health and safety and that of others. Failure to do so may be considered a breach of the Code of Student Rights and Responsibilities

Commercial Tenants and Contractors will:

- Conduct their business in accordance with the *Occupational Health and Safety Act* and Regulations, and any other applicable legislation. The University will make its commercial tenants and contractors aware of its Healthy Workplace Policy, and of this requirement
- Follow York University guidelines and procedures as prescribed in the contract/agreement

This Policy is promulgated by the Board of Governors and the administration thereof is delegated to the Vice-President Equity, Culture and People.

Failure to abide by this policy or the requirements, regulations, standards or procedures contemplated herein will result in appropriate discipline or sanctions.

Workplace Harassment Prevention, Policy on

Legislative History:

Re-approved by the Board of Governors 2019/04/30

Approval Authority: Board of Governors

Signature: Paul Cantor

Description: Describes the nature of workplace harassment and the University's commitment to protect its workers from workplace harassment.

I. Scope

This policy is intended to protect all persons working for York University including but not limited to students, faculty, staff, and volunteers.

II. Definition

The term, "workplace harassment" means engaging in a course of vexatious comment or conduct against a worker in a workplace that is known or ought reasonably to be known to be unwelcome; or workplace sexual harassment. The term "workplace sexual harassment" means:

- a. engaging in a course of vexatious comment or conduct against a worker in a workplace because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome, or
- b. making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to the worker and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.

Workplace harassment does not include reasonable action taken by an employer or supervisor relating to the management and direction of workers or the workplace, or rudeness unless extreme, demotion, legitimate performance management, operational directives, job assignments, inadvertent management errors, or a single incident unless grave or harmful.

III. Policy

1. York University is committed to protecting all persons working for York University and shall take reasonable precautions to prevent workplace harassment.

2. Anyone who engages in workplace harassment shall be subject to complaint procedures, investigation, remedies, sanctions and discipline up to and including termination.

IV. Review

This policy shall be reviewed at least annually.

V. Responsibility

The Vice-President Equity, Culture and People shall be responsible for establishing a program, guidelines and procedures to implement this policy.

VI. Related Policies

- [Healthy Workplace Policy](#)
- [Policy Concerning Racism](#)
- [Sexual Violence Policy](#)
- [Code of Student Rights and Responsibilities](#)
- [Workplace Violence Prevention Policy](#)

Workplace Violence Prevention, Policy on

Legislative History:

Re-approved by the Board of Governors 2019/04/30.

Approval Authority: Board of Governors

Signature: Paul Cantor

Description: Describes workplace violence and the University's commitment to protect its workers from workplace violence.

I. Scope

This policy is intended to protect all persons working for York University including but not limited to students, faculty, staff, and volunteers.

II. Definition

The term, “workplace violence” means:

- a. the exercise of physical force by a person against a worker, in a workplace, that causes or may cause personal injury to the worker;
- b. an attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to the worker; or
- c. a statement or behaviour that it is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker.

III. Policy

1. York University is committed to protecting all persons working for York University and shall take reasonable precautions to prevent workplace violence.
2. York University shall assess, and reassess as necessary, the risks of workplace violence that may arise from the nature of the workplace, the type of work or the conditions of work.
3. Anyone who engages in workplace violence shall be subject to complaint procedures, investigation, remedies, sanctions and discipline up to and including termination.

IV. Review

This policy shall be reviewed at least annually.

V. Responsibility

The Vice-President Equity, Culture and People shall be responsible for establishing a program, guidelines and procedures to implement this policy.

VI. Related Policies

- [Healthy Workplace Policy](#)
- [Policy Concerning Racism](#)
- [Sexual Violence Policy](#)
- [Code of Student Rights and Responsibilities](#)
- [Workplace Harassment Prevention Policy](#)

Board and Committee Meeting Dates 2020-2021

SEPTEMBER 2020		
Tuesday September 22	Investment Committee	12:15 pm – 2:00 pm

SEPTEMBER / OCTOBER 2020		
Tuesday September 29	Finance and Audit	8:30 am – 11:00 am
	Governance and Human Resources	11:30 am – 1:30 pm
Monday October 5	Land and Property	10:00 am – 12:00 pm
	Academic Resources	12:30 pm – 3:00 pm
	External Relations	3:30 pm – 5:30 pm
	Executive Dinner	6:00 pm – 8:00 pm
Tuesday October 6	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm

NOVEMBER / DECEMBER 2020		
Monday November 23	Finance and Audit	8:30 am – 11:00 am
	Governance and Human Resources	11:30 am – 2:00 pm
Monday November 30	Land and Property	10:00 am – 12:00 pm
	Academic Resources	12:30 pm – 3:00 pm
	External Relations	3:30 pm – 5:30 pm
	Executive Dinner	6:00 pm – 8:00 pm
Tuesday December 1	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm
	Holiday Reception	6:00 pm – 9:00 pm

DECEMBER 2020		
Tuesday December 8	Investment	12:15 pm – 2:00 pm

FEBRUARY/MARCH 2021		
Monday February 22	Finance and Audit	8:30 am – 11:00 am
	Governance and Human Resources	11:30 am – 2:00 pm
Monday March 1	Land and Property	10:00 am – 12:00 pm
	Academic Resources	12:30 pm – 3:00 pm
	External Relations	3:30 pm – 5:30 pm
	Executive Dinner	6:00 pm – 8:00 pm
Tuesday March 2	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm

MARCH 2021		
Tuesday March 23	Investment	12:15 pm – 2:00 pm

APRIL / MAY 2021		
Monday April 26	Finance and Audit	8:30 am – 11:00 am
	Governance and Human Resources	11:30 am – 2:00 pm
Monday May 3	Land and Property	10:00 am – 12:00 pm
	Academic Resources	12:30 pm – 3:00 pm
	External Relations	3:30 pm – 5:30 pm
	Executive Dinner	6:00 pm – 8:00 pm
Tuesday May 4	Executive	9:30 am – 12:30 pm
	Board	1:30 – 4:30 pm

JUNE 2021		
Tuesday June 8	Investment Committee	12:15 pm – 2:00 pm

JUNE 2021		
Monday June 21	Land and Property	9:00 am – 11:00 pm
	Governance and Human Resources	11:30 am – 2:00 pm
Monday June 28	Finance and Audit	9:30 am – 12:00 am
	Academic Resources	12:30 pm – 3:00 pm
	External Relations	3:30 pm – 5:30 pm
	Executive Dinner	6:00 pm – 8:00 pm
Tuesday June 29	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm
	Hail and Farewell	5:00 pm – 8:00 pm

**Academic Policy, Planning and Research
Academic Standards, Curriculum & Pedagogy
Joint Report to Board Academic Resources**

At its meeting of 4 May 2020

FOR INFORMATION

1. Report of the Joint Sub-Committee on Quality Assurance

Attached as Appendix A are two reports from the Joint Sub-committee on Quality Assurance, one of which transmits to Board one Final Assessment Report from a completed Cyclical Program Review as required by the York University Quality Assurance Procedures

C. Brushwood Rose, Chair, ASCP
C.S. Ehrlich, Chair, APPRC



Joint Sub-committee on Quality Assurance Report to the Full Committees

Academic Policy, Planning and Research Committee Academic Standards, Curriculum and Pedagogy

The Sub-Committee met on November 19, 2019 and submits the following report to the full Committees.

1. Membership and Chair for 2019-2020

The Sub-Committee's membership for 2019-2020 was confirmed in September as follows:

Joanne Magee, Chair (Member designated by APPRC)
Chloë Brushwood Rose (Member designated by ASCP)
Logan Donaldson (Member designated by ASCP)
Lyse Hébert (Member designated by APPRC)
Tom Loebel (Dean of Graduate Studies ex officio)
Alice Pitt (Vice-Provost Academic ex officio)

Cheryl Underhill (APPRC) and Kathryn White (ASCP) serve as the Sub-Committee's secretaries. Additional support is provided by Julie Parna and Nina Unantenne (Office of the Vice-Provost Academic).

All members were present at the meeting.

Professor Magee was confirmed as Chair of the Sub-Committee for 2019-2020.

Since the time of the meeting, Professor Brushwood Rose has stepped down from the Joint Sub-Committee due to other commitments associated with ASCP; a replacement will be sought from among ASCP members.

2. Cyclical Program Reviews (CPRs)

a. Completed CPR: Education (Undergraduate and Graduate)

The Sub-Committee reviewed the Final Assessment Report (FAR) drafted by the Office of the Vice-Provost Academic. Members commented on both process and substantive issues and made recommendations about modifications to be made to the FAR. After a short discussion, the Sub-Committee decided that it was not necessary to meet with members of the program to discuss the CPR. The FAR has now been finalized, reflects discussions at the meeting and is appended to this report.

In executing its mandate, the Sub-Committee endeavors to bring out matters that extend beyond individual programs that have Faculty-wide or pan-University relevance. This is a

Joint Sub-committee on Quality Assurance Report to the Full Committees

fundamental perspective to bring to the oversight function since the University Academic Plan enjoins us to “develop and implement Faculty plans to enhance the quality of our academic programs (aligned to the extent possible with cyclical program reviews).” One such reflection from this CPR was the observation that broad engagement within a program during the CPR process generally culminates in a more reflective and productive outcome. In that vein, members discussed ideas for providing greater support for the CPR process centrally.

b. Follow-up Reports

The Sub-Committee received and reviewed the following five follow-up reports and was satisfied that programs have paid due regard to recommendations arising from the CPR process:

- Cinema and Media Arts, Undergraduate and Graduate, School of the Arts, Media, Performance & Design
- English Studies, Undergraduate, Glendon
- Environmental Studies, Undergraduate and Graduate, Faculty of Environmental Studies
- English Studies and Creative Writing, Undergraduate and Graduate, Faculty of Liberal Arts and Professional Studies
- Physics and Astronomy, Undergraduate and Graduate, Faculty of Science

Members agreed with Vice-Provost Pitt’s proposed course of action regarding a follow-up report that was due in June 2019 but had not yet been submitted; as a result, on November 27, a memo was sent from the Sub-Committee Chair to the Dean of the relevant Faculty requesting the report by December 19, 2019.

3. Revisions to the York University Quality Assurance Procedures (YUQAP)

The Sub-Committee engaged in a preliminary review of proposed revisions to YUQAP and will provide additional feedback to the Office of the Vice-Provost Academic by Monday, January 20, 2020. The Sub-Committee will resume its discussion of the revisions to YUQAP as well as adjustments to the Senate Quality Assurance Policy at its next meeting, likely to be held in February, and begin to consult with the parent committees and other relevant groups within the University on the proposed revisions.

4. Vice-Provost Academic Updates

Vice-Provost Pitt briefed members on a number of items, including:

- as the next cycle of Cyclical Program Reviews begins, the request that programs review their program learning outcomes with a view to highlighting the

Joint Sub-committee on Quality Assurance Report to the Full Committees

distinctiveness of each program and providing outcomes that can be assessed, while maintaining alignment with the provincial framework of Degree Level Expectations;

- a proposal from Lassonde School of Engineering to adjust the schedule of CPRs so that all of its programs would launch their CPRs in September 2023 to allow the CPRs to precede accreditation reviews, with which Sub-Committee members agreed; and
- clarification from the Ontario Universities Council on Quality Assurance (Quality Council) that institutions may make minor revisions to institutional quality assurance procedures (e.g. YUQAP) without seeking re-ratification from the Quality Council.

J. Magee, Chair of the Sub-Committee

YORK UNIVERSITY

Final Assessment Report – Executive Summary

EDUCATION

Faculty of Education

**Education, Undergraduate (BEd) and
Graduate Program (MEd, and PhD)**

Cyclical Program Review – 2011 to 2018

This Final Assessment Report (FAR) provides a synthesis of the cyclical review of the programs listed below.

Program(s) Reviewed:

BEd (Concurrent, including with Ryerson, and Consecutive)

BEd Tech

MEd

PhD

Graduate Diplomas

Reviewers appointed by the Vice-Provost Academic:

D. Gereluk, Dean and Professor, Werklund School of Education, University of Calgary

J. Hare, Professor and Associate Dean, Indigenous Education, University of British Columbia

N. Razack, Professor and Associate Dean, Global & Community Engagement, York University

Cyclical Program Review Key Milestones:

Cyclical Program Review launch: September 13, 2017

Self-study submitted to Vice-Provost Academic: February 1, 2019

Date of the Site Visit: April 24-25, 2019

Review Report received: July 8, 2019

Program Response received: August 23, 2019

Dean's Response received: September 18, 2019

Implementation Plan and FAR confirmed by Joint Sub-Committee on Quality Assurance, November 2019

Submitted by Alice Pitt, Vice-Provost Academic, York University



This review was conducted under the York University Quality Assurance Protocol, August 2013.

SITE VISIT: April 24-25, 2019

The visit was organized around a set of interviews with multiple internal faculty stakeholder groups that included: Alice Pitt, Vice Provost Academic; Lyndon Martin, Dean of the Faculty of Education; Thomas Loebel, Dean of the Faculty of Graduate Studies; Sarah Barrett, Associate Dean, Academic Programs; Laura Crane, Director of Academic Affairs & Operations; Qiang Zha, Graduate Program Director, and faculty members in a focus group meeting. In addition, the reviewers met with faculty members who teach in the Graduate Program in Education and those who teach in Undergraduate Education, the Undergraduate Program Director, the Associate Director Experiential Education, and the Manager of Student Services. The reviewers met with both graduate students in Education (YGSE), and undergraduate students and members of the undergraduate student association (FESA). The following were also consulted: Peggy Warren and Adam Taves, Associate Librarians and Adam Trent, Director, Information Technology Services and Education Resource Centre. An overview of off-site locations was provided that highlighted the Glendon, Wabean, Catholic Education Center.

OUTCOME:

The Joint Sub-Committee on Quality Assurance received the Program and Decanal responses to the recommendations and has approved an implementation plan. The Faculty is to be commended on its progress on and on-going commitment to Indigenization. A top priority for the graduate program is revision of its learning outcomes. Plans for responding to recommendations are clear and implementation will enhance the quality of the programs and student experience.

A report on the progress of the initiatives undertaken in response to recommendations in general and as specified in the implementation plan will be provided in the Follow-up Report which will be due 18 months (May 2021) after the review of this report by the York University Joint Sub-Committee on Quality Assurance.

The next Cyclical Program Review will begin in the Fall of 2025 with a site visit expected in the Fall of 2026 or Winter of 2027.

PROGRAM DESCRIPTION AND STRENGTHS:

The reviewers stated that “the Faculty of Education at York University is highly regarded locally, nationally and internationally. It continues to thrive despite political, labour, and financial constraints that have impacted programming. Overall, the Faculty has established an environment for teaching, research, and service to the community that is effective, collegial, and productive.” They also acknowledged that “the Strategic Plan of the Faculty of Education (2016-2021) outlines an ambitious set of directives and goals grounded in sound values of social justice and equity, innovation, deepening relationships, inclusivity and diversity, and sustainability.”

In considering the BEd the reviewers noted that “the intent to attract a diverse student

body with distinct pathways is reflective of the guiding principles in the Education Strategic Plan, and is evident in the ethos and culture of the faculty” and that “pathways offer a diverse demographic of students into the program. This is clearly its strength.” They further commented that “The faculty prides itself on its flexibility and diversity in the electives that they provide, and in the range of courses, and community engaged opportunities that are mandated for undergraduate students.”

In considering graduate programs, the reviewers noted “the structure of the graduate program is based on the interdisciplinary principles of literacy, teaching, culture. Given the non-departmentalized structure, the intent is for students to have a cross fertilization of ideas that go beyond disciplinary constructs that may hinder and constrict the ways in which education intersects across disciplinary divides.” They also commented the flexibility, which is key to realizing interdisciplinarity, also poses difficulties. Of particular note, faculty commented that there is a delicate balance between enhancing flexibility and responding to logistical issues that create challenges for running such a program. The reviewers further recognized that “there is a will and strong affiliation to the work that faculty do at the graduate level. Notably, the collegiality and appreciation for faculty intellectual freedom is one that was observed by the committee.”

About the program and curriculum, the report provided comments under the following headings: Overarching Aims and Purposes, Assessment, Community Engagement, Indigenous Education, External Pressures.

The reviewers urged the program to consider its interdisciplinary positioning, to enhance program coherence, and to continue to address the Truth and Reconciliation Commission’s Calls-to-Action including systematically developing Indigenous Education.

The Reviewers commented, “Building upon the strengths of its individual faculty members, students, and administrative leadership, the recommendations provided are intended to build capacity and elevate beyond the individual achievements by its members, toward a collective vision that resonates with the entire Faculty. Providing space to create collective ownership and responsibility for a collective vision and the principles that have been articulated, will help with future planning and sustainability at undergraduate and graduate levels.”

IMPLEMENTATION PLAN

The chart below lays out the implementation plan approved by the Joint Sub-Committee at its meeting in November 2019

	Recommendation	Action	Responsible for Follow-up	Timeline
1.	Establish a process to develop clearly articulated principles of interdisciplinarity and how these can be reflected in Education programs.	Graduate program to review and make recommendations for curriculum and/or marketing materials. The BEd is exempt from this recommendation	Associate Dean, Academic and Graduate Program Director	Revised graduate program learning outcomes with statement that documents the program's use of and expectations for the program's interdisciplinary nature to be submitted with the Follow-up Report in May 2021.
2.	Establish a process to enhance the cohesiveness of the undergraduate program and the coherence of multi-section courses.	Undergraduate program: establish communities of practice for BEd retreat. Graduate program: revisit graduate program learning outcomes and assessment, as well as mapping curriculum.	Associate Dean, Academic; UPD; GPD Note: support for review of graduate program learning outcomes will be provided through the Vice-Provost Academic, the Faculty of Graduate Studies and the Teaching Commons	Report on progress in the Follow-up Report in June 2021 for UG program. Revised graduate program learning outcomes to be submitted with the Follow-up Report in May 2021
3.	Work to integrate, scaffold and embed Indigenous ways of knowing across undergraduate and graduate, including articulated plans and	Adopt a deliberate phased approach for the inclusion of indigenous perspective in common course courses; the establishment of Faculty-wide understandings; and the	Associate Dean, Academic; UPD; GPD; colleagues teaching in the programs.	Ongoing; phase one completed by 2021-2022. Report on progress and further plans in the Follow-up Report in May 2021.

	commitments. Indigenous community partnerships should be built and enhanced to support pathways to all programs.	deepening and broadening of the curriculum in this area.		
4.	Develop more online and blended courses to better respond to the diverse populations of students.	Continue to explore and support pedagogical innovation through both blended and fully online courses with an emphasis on fully online innovation. Develop evaluation to determine the extent to which formats improve student access.	Associate Dean, Academic	Report on the increase in numbers of blended or online courses that have been developed and the impact these courses have had on accessibility in the Follow-up Report due May 2021.
5.	Conceptualize and distinguish between Year 1 and Year 2 of the practicum experience	Year 1 students to participate in a Culminating Practicum Experience in 2019-20. Practicum Facilitators will have smaller groups in 2019 and an exit practicum meeting. Facilitators to focus on specific expectations of Year 1 and Year 2.	Associate Dean, Academic; UPD; EE Coordinator	Report on outcomes as part of the Follow-up Report in May 2021. The report should include commitment and/or revisions to practices based on experience.
6.	Establish mentoring initiatives for graduate students that are faculty-driven and ensure a more even experience among students, with attention being given to indigenous teacher candidate given the programming initiatives that	Peer-mentoring was begun in 2018-2019 and will continue. A graduate initiative will begin in 2019-2020. Continue to develop mentorship programs in partnership with York Graduate Students in Education and Indigenous Education Centre).	Associate Dean, Academic; GPD	Follow-up Report to include details on the number of participants and activities undertaken, due May 2021

	create a pathway to doctoral studies.			
7.	Establish formalized Faculty-level discussion forums to look at broader themes and substantive debates as they relate to programs, curriculum, scholarship, and workload/supervision, to foster deliberation, reinvigoration, and collective reflection and collaboration	Increase number and regularity of program focused retreats. Launch and evaluate collegial conversation series. Maintain other spaces for conversations.	Dean; Associate Dean, Academic; Associate Dean, Research; GPD; UPD	2019 and ongoing Follow-up Report to describe plans and events held along with comments on how such conversations have been or will be responded to.
8.	Increase alumni engagement to enhance, support, and extend the ways in which alumni can feel a lifelong affiliation and pride with the Faculty of Education.	Liaise with and support Education Alumni Network. Continue to seek new opportunities for alumni engagement.	Dean; Associate Dean, Academic; GPD	2019-2020 Report on activities in the Follow-up Report due May 2021.

Joint Sub-Committee on Quality Assurance

Report to the Full Committees

Academic Policy, Planning and Research Committee Academic Standards, Curriculum and Pedagogy

The Sub-Committee met on 19 February 2020 and submits the following report to the full Committees.

Members present were as follows:

Joanne Magee, Chair (Member designated by APPRC)
Logan Donaldson (Member designated by ASCP)
Lyse Hébert (Member designated by APPRC)
Tom Loebel (Dean of Graduate Studies ex officio)
Tom Wesson (Member designated by ASCP)
Alice Pitt (Vice-Provost Academic ex officio)

Cheryl Underhill (APPRC) and Kathryn White (ASCP) serve as the Sub-committee's secretaries. Additional support was provided by Julie Parna (Office of the Vice-Provost Academic).

1. Cyclical Program Reviews (CPRs): 18 Month Follow-up Reports

The Sub-Committee received and confirmed the following three follow-up reports and was satisfied that programs have paid due regard to recommendations arising from the CPR process:

- Communication and Culture, Graduate, Faculty of Liberal Arts & Professional Studies / Faculty of Graduate Studies (Joint program with Ryerson University)
- Humanities, Undergraduate and Graduate, Faculty of Liberal Arts & Professional Studies / Faculty of Graduate Studies
- Political Science, Undergraduate and Graduate, Faculty of Liberal Arts & Professional Studies / Faculty of Graduate Studies

One other follow-up report was referred back to the Dean for additional evidence of progress on plans and recommendations for the program, including the status of planned new programming for the Markham Centre Campus.

In executing its mandate, the Sub-Committee endeavors to bring out matters that extend beyond individual programs that have Faculty-wide or pan-University relevance. This is a fundamental perspective to bring to the oversight function since the 2015-2020 University Academic Plan enjoins us to “develop and implement Faculty plans to enhance the quality of our academic programs (aligned to the extent possible with cyclical program reviews).”

Joint Sub-Committee on Quality Assurance

Report to the Full Committees

In its review of the follow-up reports, the Sub-Committee:

- Identified the need for a capability to map TA positions with eligible graduate students. The lack of a reliable process is affecting graduate students' time to completion. It is anticipated that the new Student Information System (SIS) will be an effective tool for this task; however, with the development of that system years away, an alternative measure is required.
- Suggested that the Notice of Intention (NOI) stage in the curriculum approval process be utilized by the Vice-Provost to channel advice to the Dean and proponent to integrate in the program proposal any curriculum planning recommendations included in the decanal implement plan from the most recent cyclical program review (CPR), and to include the Dean's (or designate) input in the curriculum proposals. Faculty Councils will be apprised of the expanded process of requiring decanal input into curriculum proposals that arise from CPR recommendations.
- The need for a discussion by the Faculties about bringing greater consistency to the role of graduate program assistants as a measure to enhance the quality of support for graduate programs

2. Revisions to the York University Quality Assurance Procedures (YUQAP)

The Sub-Committee resumed its discussion of proposed revisions to the York University Quality Assurance Procedures begun at its meeting in the fall. Several changes have been identified to enhance the clarity of processes and requirements for the review and approval of program proposals and the cyclical program review processes. A focus taken was to simplify the Major vs Minor Modifications framework to reduce the perceived complexity of the Procedures. Changes to that end were agreed upon and will be incorporated into the Procedures.

Emerging issues in academic programs were also noted, and preliminary thought given to the necessity to update the Procedures to incorporate them at this time. The introduction of 'microcredentials' is one such development to monitor in the quality assurance context.

Consultation with the parent committees and other relevant groups within the University on the proposed revisions will be the next stage in the review exercise, together with companion changes to the York University Quality Assurance Policy.

J. Magee
Chair