|  |  |
| --- | --- |
| **Program**:  **Degree Program**:  **Effective Date:** | |
| Current Calendar Copy  (~~Strikethrough~~ items to be removed) | New Calendar Copy  (Underline items to be added in revisions to existing programs) |
| **Admission Requirements** – Required Credits: \_\_ | **Admission Requirements** – Required Credits: \_\_ |
| **Continuing Requirements**   * *GPA requirements* | **Continuing Requirements** |
| **Graduation Requirements** | **Graduation Requirements** |
| **General Education** – Required Credits: \_\_ | **General Education** – Required Credits: \_\_ |
| **Major Requirements** – Required Credits: \_\_   * *Core Courses* * *Major Requirements (e.g. mandatory courses, and credits to be selected from list)* | **Major Requirements** – Required Credits: \_\_ |
| **Streams** – Required Credits: \_\_ | **Streams** – Required Credits: \_\_ |
| **Science Breadth** – Required Credits: \_\_ | **Science Breadth** – Required Credits: \_\_ |
| **Practical** – Required Credits: \_\_ | **Practical** – Required Credits: \_\_ |
| **Outside the Major** – Required Credits: \_\_ | **Outside the Major** – Required Credits: \_\_ |
| **Elective** – Required Credits: \_\_ | **Elective** – Required Credits: \_\_ |
| **Specialization Requirements** – Required Credits: \_\_ | **Specialization Requirements** – Required Credits: \_\_ |
| **Honours Major Requirements** – Required Credits: \_\_ | **Honours Major Requirements** – Required Credits: \_\_ |
| **90-Credit Ordinary Requirements** – Required Credits: \_\_ | **90-Credit Ordinary Requirements** – Required Credits: \_\_ |
| **Double Major Requirements** – Required Credits: \_\_ | **Double Major Requirements** – Required Credits: \_\_ |
| **Major Minor Requirements** – Required Credits: \_\_ | **Major Minor Requirements** – Required Credits: \_\_ |
| **Minor Requirements** – Required Credits: \_\_ | **Minor Requirements** – Required Credits: \_\_ |
| **Bilingual Requirement** | **Bilingual Requirement** |
| **Upper-Level Requirement** | **Upper-Level Requirement** |
| **Additional Comments/Notes**   * *Minimum GPA requirements* * *Other special notes* | **Additional Comments/Notes** |
| **Grand Total Credit Count -** | **Grand Total Credit Count -** |

Please use the checklist to ensure that your submission has includes the following items:

* Relevant areas of Calendar Copy (Or complete if new proposal)
* Courses – Please Ensure the following:
  + All courses have an ‘**Active** **Status**’
  + Written Faculty Associations for each course
  + Correct Credit Value
  + Correct Course Rubric
  + Correct Course Number
  + Cross-listings (If applicable)
  + Integrations (only if application)
  + Confirmed updated information on courses / listings offered by another Faculty
* Effective Date
* All Degree Designation (s) / Credential (s) Changes clearly indicated for changes / new proposals
* You have referenced the Current Published Academic Calendar
* Grand Total Credit Count Reflection (Equals the approved amount of credits required for graduation, for e.g. Grand Total Credit Count = 90 credits, etc.)
* Category Credit Values Requirements Clearly Outlined
* Supporting Documentation