



# York University Board of Governors

## Notice of Meeting

2 May 2023 1:30 pm to 4:30 pm

Via Videoconference

Page

### I. CLOSED SESSION

### II. OPEN SESSION – 2:00 pm

1. Chair's Item (P. Tsaparis) *2:00 pm*
  - a. Report on Items Decided in the Closed Session
  - b. Consent Agenda Approval
2. Executive Committee (P. Tsaparis)
  - a. Action Taken on Behalf of the Board.....1
3. President's Items (R. Lenton) *2:10 pm*
  - a. External Environment
  - b. Enrolment Update
  - c. Global Engagement and Internationalization Strategy
  - d. Sustainability Strategy
  - e. Kudos.....2

### Break Period – 10 minutes: 2:40 pm to 2:50 pm

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10. Other Business	
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## Board of Governors

### Memorandum

To: Board of Governors

From: Paul Tsaparis, Chair

Date: 2 May 2023

Subject: **Action taken by the Board Executive Committee on behalf of the Board**

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The Executive Committee dealt with two items of business since the last meeting of the Board of Governors. Pursuant to the authority accorded to it under Article VI.4.c of the General Bylaws, the Executive Committee approved the following:

- the Tentative Collective Agreement with OPSEU 578-2 and,
- mandates for upcoming collective bargaining

# PRESIDENT'S KUDOS REPORT

APRIL 2023



York University's outstanding progress in sustainability earned it the distinction of being one of [Canada's Top 100 Greenest Employers](#) for the 11th consecutive year. This announcement comes on the heels of York's ambitious new sustainability goals, the appointment of the University's first chief sustainability officer and a targeted plan to achieve net-zero sooner. Canada's Greenest Employers 2023 competition, now in its 16th year, is designed to highlight employers in Canada that are leaders in creating a "culture of environmental awareness" through "exceptional sustainability initiatives," a feat York University has not only embraced but is committed to as one of its core values. The winners are chosen annually by Mediacorp Canada Inc., the organizers of the annual Canada's Top 100 Employers project.



York University's growing area of strength in water research, strong local and global relationships, and commitment to positive change has resulted in the University being named academic lead in the United Nations' (UN) new [Water Academy](#). The first-of-its-kind Water Academy brings together public and private sector partners from around the world to establish an innovative water training and education resource. Announced by the United Nations Institute for Training and Research (UNITAR) at the UN 2023 Water Conference, held in New York City between March 22 and 24, the Water Academy is a global multi-sector collaboration.



The annual [Research Festival at Glendon Campus](#) was held from April 4 to 6, celebrating the research achievements of faculty and students. Hosted by the Research Office at Glendon, the three-day event aims to showcase the research achievements of the community through conferences, book launches, student exhibits, presentations, awards and more.

## APPOINTMENTS



[Chloë Brushwood Rose](#) has been appointed a three-year term as vice-provost, teaching and learning, commencing on July 1. Brushwood Rose is a faculty member in Education and currently serves as graduate program director in gender, feminist and women's studies at York. She has previously served as associate dean academic in Education and as Chair of the Senate Committee on Academic Standards, Curriculum and Pedagogy. At the core of all her administrative leadership and service activities is a commitment to strengthening the University's openness to a greater diversity of perspectives, programs and students.





Representing every Faculty at the University, the 2023 [Top 30 Alumni Under 30](#) are applying the skills, knowledge and learning experiences gained at York towards community service that benefits the public good. Included in the list are:

- Fikayo Aderoju, BA '22, Faculty of Liberal Arts & Professional Studies (LAPS)
- Batool Barodi, BSc '19, Faculty of Science
- Bianca Bondi, MA '19, Faculty of Health
- Victoria Canale, BSW '20, LAPS; MSW '21 Faculty of Graduate Studies
- Lucas DeLuca, MA '19, Faculty of Health
- Trevor Fairlie, JD '19, Osgoode Hall Law School
- Corey Fletcher, JD '21, Osgoode Hall Law School
- Philip Geller, MFA '22, School of the Arts, Media, Performance & Design
- Genevieve Giesbrecht, JD '20, Osgoode Hall Law School
- Clarelle Gonsalves, BSc '18, Faculty of Science
- Ying Gu, BES '15, MES '19, Faculty of Environmental and Urban Change (EUC)
- Maseh Hadaf, BSc '18, Faculty of Health
- Sheereen Harris, BSc '16, Faculty of Health
- Robert Ingino, BEng '18, Lassonde School of Engineering
- Shalini Iyer, BSc '20, Faculty of Science; MSc '22, Faculty of Health
- Sahar Jafrani, BA '17, Faculty of Health
- Sahil Kesar, IBBA '15, Schulich School of Business
- Ghazain Mazari, BA '17, LAPS
- Kate Haiyun Mossop, MLCE '21, Faculty of Education
- Theresa Nguyen, BEng '20, Lassonde School of Engineering; BA '20, LAPS
- Reni Odetoyinbo, BBA '18, Schulich School of Business
- Tobi Owotomo, BA '19, Faculty of Health
- Lela Pacitti-Sander, MES '17, EUC
- Amirarsalan Rahimian, BSc '21, Faculty of Health
- Gari Ravishankar, BHRM '18, LAPS
- Raghavender Sahdev, MSC '18, Lassonde School of Engineering
- Alyssa Segula, MBA '22, Schulich School of Business
- Korina Thomas-Reynolds, IBA '18, Glendon; BEd '18 and MEd '20 Faculty of Education
- Faridah Yagboyaju, IBBA '22, Schulich School of Business
- Iris Yusupov, BA '16, Glendon; MA '18, Faculty of Health; MBA '22, Schulich School of Business



The outstanding achievements of 70 York University faculty members were recognized on April 12 during the 2023 [Research Awards Celebration](#). The annual event, hosted by the Office of the Vice-President, Research & Innovation, celebrates the research contributions from York's community of changemakers over the last year. The recipients of this year's President's Research Awards are:

- Karen Burke, associate professor, School of the Arts, Media, Performance & Design, who was recognized with the President's Research Impact Award (PRIA).
- Jude Kong, assistant professor, Faculty of Science, and Taien-Ng Chan, assistant professor, School of the Arts, Performance, Media & Design, who were recognized with the President's Emerging Research Leadership Award (PERLA).
- Linda Peake, professor in the Faculty of Environmental and Urban Change, who was recognized with the President's Research Excellence Award (PREA).



[Yvonne Su](#), an assistant professor in the Department of Equity Studies in the Faculty of Liberal Arts & Professional Studies, provided expert testimony at the refugee hearing for a gay Venezuelan man seeking asylum in the United States. Su is an expert on forced migration. Since 2019, her research has focused on LGBTQ+ asylum seekers from Venezuela, where, as in many countries, a confluence of politics, religion and culture makes living an openly gay life dangerous. As one of the first migration experts to research these high-risk and hard-to-reach groups, Su's data set of experiences of violence is rare and necessary for informing policy. Su's testimony lasted 20 minutes, but the hearing itself went on for five or six hours. Afterward, the judge decided in favour of the asylum seeker.



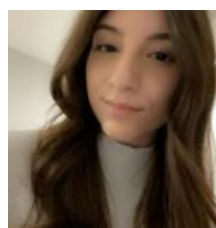
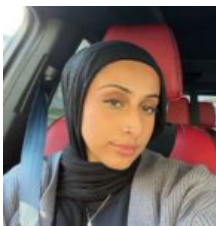
York University alum [Rosemarie Powell](#) (MES '15) will be honoured at the 2023 Harry Jerome Awards for her long-serving work in advancing social, economic and environmental justice. The Harry Jerome Awards recognize excellence in the African Canadian community. Powell will be presented with the Leadership Award on April 29 during the 41st Black Business and Professional Association Annual Harry Jerome Awards Gala. Powell is executive director of the Toronto Community Benefits Network, a non-profit community-labour coalition through which she advocates for disadvantaged communities and equity-deserving groups in the City of Toronto.



Professor Emeritus [Pat Armstrong](#) is this year's Hall Foundation Laureate for her outstanding contributions to the health ideals of equity, fairness, justice and efficiency. She will deliver the prestigious Hall Lecture in May at the 2023 Canadian Association for Health Services and Policy Research (CAHSPR) Annual Conference. CAHSPR is a multidisciplinary association dedicated to improving health and health care by advancing the quality, relevance and application of research on health services and health policy.



[Ramesh Venkatesa Perumal](#), a sessional assistant professor in the Faculty of Health, became the first doctoral graduate of York's School of Nursing program on February 21, when he successfully defended his dissertation, "Impact of social support and mentoring on career advancement of internationally educated nurses." Venkatesa Perumal's significant accomplishment is only the latest in an ongoing journey around nursing, which he has long considered his calling. He began his doctoral work in September 2018, and was one among several others positioned to be the inaugural doctoral candidates in the new PhD in Nursing program. In February of this year, he became the first to complete the program.



Four students from York University's Faculty of Education have joined educational developers at the [Teaching Commons](#) (TC) to create a new way of working together in partnership. The students, including teaching candidates Zainab Chaudhry, Theodora Dobbs and Lauren Wilson, and undergraduate educational studies major Corina Vitantonio, have just completed year-long placements with the TC. They work closely with educational developers Matthew Dunleavy, Lisa Endersby, and Lianne Fisher to think about how students can operate as partners, rather than as clients, in post-secondary education. Their work will form the foundation for future Student as Partners opportunities at the TC, and serve as a guide for future collaborations between students and staff or students and faculty.



On March 20, as a part of Climate Change Research Month, the 58th CENTRAL Canadian Symposium on Water Quality Research and the One WATER World Water Day Conference, York University hosted a screening of *Omiwatari*. The film showcased Associate Professor of Biology [Sapna Sharma](#)'s study of ice coverage of Japanese lakes throughout history to reveal pre- and post-industrial climate trends. Filmmaker and multimedia artist Zeesy Powers was attending a Royal Canadian Institute for Science lecture when she first heard about Sharma's research on *omiwatari*. Three years later, Sharma agreed to take part in a documentary on her work. Sharma provided the initial funding to get to Nagano. One year later, Powers was able to secure funding from the Canada Council for the Arts to complete it.



Researchers at York University aim to co-develop a Bicycles for Development Transnational Collective website to mobilize and amplify the efforts of those working in the bicycles for development field. The team is led by Faculty of Health Associate Professor [Lyndsay Hayhurst](#), and includes Faculty of Health graduate students Jessica Nachman, Natan Levi, Julia Ferreira Gomes, undergraduate student Isra Iqbal, Development Studies student Tayler Sinclair and former MA student Keiron Cobban. Together, the Bicycles for Development research team has co-created a digital platform to host resources, events and discussions for interested researchers, organizations, practitioners and advocates.



A real estate startup founded by [Schulich alums](#) has recently closed \$2.1 million CAD in pre-seed funding to fuel its North American expansion and product development plans. Launched in 2019, RealSage was founded by Arunabh Dastidar (MBA '19), Gaurav Madani (MBA '19), and Zain Nathoo (BBA '14). The company currently tackles the modern-day challenges of rental managers by enabling them to leverage their data and systems in innovative ways.



[Twenty graduating BFA students](#) from the Department of Dance in York's School of the Arts, Media, Performance & Design performed in *Colossus* at the Meridian Arts Centre, alongside dancers from Toronto Metropolitan University from March 22 to 26. Created by renowned Australian contemporary choreographer Stephanie Lake, *Colossus* has been touring to pre-professional training institutions around the world since its global premiere in Brisbane in 2018. Described as a tribute to collective humanity and the range of emotions inspired by existing alongside others, *Colossus* explores the delicate balance between intimacy and explosive expressivity and asks important questions about who individuals are within a collective.



The Graduate Business Council (GBC) at Schulich hosted the final round of the 2022-2023 [Dean's Cup](#) case competition on March 17. The Dean's Cup is an annual case competition at Schulich involving student teams from all graduate programs who compete over four rounds to win the coveted title. The finale was sponsored by the Royal Bank of Canada (RBC) and the event was attended by Schulich Dean, Detlev Zwick, Associate Deans, Kevin Tasa and Ashwin Joshi, together with a number of Schulich professors and instructors, previous GBC Case Directors, past winners of Dean's Cup as well as industry professionals. The top five teams worked through a live case, developing a competitive strategy for RBC to attract newcomers in Canada and the winning team, Case Masters, led by first-year MBA student Kunj Shah, impressed the judges as well as the audience.

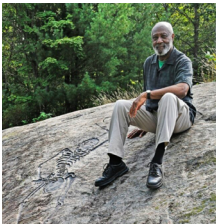




Professor [Anna Agathangelou](#) is the recipient of the Distinguished Scholar Award for Feminist Theory and Gender Studies from the International Studies Association. The International Studies Association is one of the oldest interdisciplinary associations dedicated to understanding international, transnational and global affairs. Founded in 1959, its more than 7,000 members span the globe – comprising academics, practitioners, policy experts, private sector workers and independent researchers, among others. The Association has long served as a central hub for the exchange of ideas and for networking and programmatic initiatives among those involved in the study, teaching and practice of International Studies.



Assistant Professor [Trevor VandenBoer of the Faculty of Science, and former York postdoctoral researcher Leigh Crilley](#), have developed groundbreaking equipment to measure indoor air quality for pollution. Air pollution in outside environments is something that has long been studied and measured. Indoor air quality, however, is something that has not been examined as closely, largely because there has been no easy way to measure it. However, the total reactive nitrogen (tNr) instrument, developed by VandenBoer and Crilley, uses an oven to measure a variety of chemicals that make up indoor air pollution and is the size of a small bookcase on wheels. In the future, it could be navigated through the doorways of homes and businesses to measure air quality in a kitchen, bedroom or basement by existing professionals with training similar to energy auditors.



The Art Gallery of Ontario (AGO) named [Tim Whiten](#), professor emeritus at York's School of the Arts, Media, Performance & Design and founding member of the visual arts program, winner of this year's Gershon Iskowitz Prize. As the most recent Gershon Iskowitz artist at the AGO, Whiten will receive a \$75,000 cash prize and have his works featured in a solo exhibit hosted at the gallery throughout 2025. The prize, created and funded by the Gershon Iskowitz Foundation, has been awarded via the AGO every year since 1986 to "a professional Canadian visual artist who has achieved maturity... and who is on the verge of using their creative energy to produce a significant body of work, or to continue their research." The Gershon Iskowitz Prize jury commended Whiten for the innate quality of his work to go beyond mere physical presentation and offer an ethereal experience to his audience.



[Five York alumnae](#) have been recognized for their leadership in driving impact, innovation and inspiration through their work and accomplishments in the Canadian tech industry and in the advancement of women as role models. Included in the 2023 Top 25 Women of Influence, a list curated by the women advocacy and support organization Women of Influence+, are alumnae Kristin Beardsley ('00 BA) and Paulette Senior ('90 BA). DMZ's 2023 Women of the Year, recognizing female trailblazers driving innovation in the Canadian tech industry, included three York alumnae: Hanna Zaidi ('12 BA), Kashmera Self ('99 BA); and Suzanne Knight ('11 MBA).





[York University Athletics & Recreation](#) hosted its 54th annual Varsity Athletics Banquet on April 6. The event marked the return of the in-person banquet following the live-streamed iteration of the 53rd award ceremony in 2021. This year's winners included:

- Jotam Chouhan, Women's soccer player, Female Athlete of the Year
- Soji Olatoye, Men's soccer player, Male Athlete of the Year
- Nia Fleming-Thompson, Women's soccer player, Female Rookie of the Year
- Victor Lai, Men's soccer player, Male Rookie of the Year
- Frankie St. Louis, Field hockey player Frankie St. Louis, Bryce M. Taylor Award (Outstanding Female Graduate)
- Xavier Pouliot, Men's hockey player, Outstanding Male Graduate Award
- Zeeshan Minhas, Field Hockey Coach, Coach of the Year
- Prince Kamunga, Basketball player, Charles Saundercook Memorial Trophy

**Most Valuable Players:**

- Women's Basketball: Lauren Golding
- Men's Basketball: Somto Dimanochie
- Women's Cross Country: Laura Peters
- Men's Cross Country: Abdullahi Abdullahi
- Field Hockey: Frankie St. Louis
- Football: Matt Dean
- Women's Hockey: Brooke Anderson
- Men's Hockey: Xavier Pouliot
- Women's Rugby: Erin Preston
- Women's Soccer: Jotam Chouhan
- Men's Soccer: Joe Mac
- Women's Tennis: Tamara Janev
- Men's Tennis: Max Tokarev
- Women's Track & Field: Ella Foster
- Men's Track & Field: Jeremy Elliott
- Women's Volleyball: Christina Piccinin
- Men's Volleyball: Andrew Tauhid
- Women's Wrestling: Willow Morton
- Men's Wrestling: Sabit Bin Mahir



A new online application from a team led by [Sean Rehaag](#), associate professor at Osgoode Hall Law School and director of its Refugee Law Lab, is designed to equip lawyers with critical legal data needed to improve their odds of winning refugee protections for migrants at risk. The Refugee Law Lab Portal, which launched on March 27, provides readily available legal analytics derived from all Immigration and Refugee Board (IRB) decisions and judicial reviews of IRB judgments by the Federal Court. The aim of the project is to maintain the portal's legal data so that lawyers can create "targeted" legal arguments, just as a doctor would use targeted medications to treat a patient's unique symptom profile.



York University's Lassonde School of Engineering welcomed the 2022 cohort of [Lassonde Scholars](#) on March 6 during a reception to celebrate their accomplishments. The newest recipients of the Lassonde Scholarship were joined by Pierre and Julie Lassonde of the Lassonde Family Foundation and Dean Jane Goodyer. The 14 students join a community of more than 100 Lassonde Scholars who demonstrate academic excellence, creative thinking and community leadership. The 2022 Lassonde Scholarship recipients are:

- Shahen Alexanian, computer science
- Jatin Chhabra, mechanical engineering
- Lucas Chua, electrical engineering, and Bergeron Entrepreneurs in Science and Technology (BEST)
- Shannon Fernando, atmospheric science, and certificate in meteorology
- Connor Humphries, space engineering
- Kiet Le, computer engineering
- Wan Ning Ma, computer science
- Pratish Patel, mechanical engineering
- Yisroel Rosenberg, civil engineering
- Fatema Roshni, mechanical engineering
- Glendon Stewart, computer engineering
- Misheel Tuguldur, computer science
- Kristin Villena, computer science
- Dominique Wanandi, civil engineering



A virtual tool developed by York University Osgoode Hall professor [Stephanie Ben-Ishai](#) has helped expand experiential learning. COVID-19 might have spurred interest in improving virtual learning experiences, but Ben-Ishai says that her desire to build better tools for teaching started long before the pandemic. To facilitate learning in the contract law course "Teaching and Learning Law," she developed an audiovisual technology that anticipates potential responses to questions and pushes students to come up with questions themselves, providing automatic feedback. Ben-Ishai developed the technology in partnership with Western University law professor David Sandomierski and a team of software developers. The virtual learning tool is now part of the Ontario government's eCampus Ontario site for open access.



The 2022 recipients of the [Nascent Co-op/Internship Students of the Year Award](#) have been announced. This annual award, sponsored by Nascent Digital, recognizes two students for their achievements and outstanding contributions in their co-op/ internship work term(s). The two winning students receive a certificate and a \$500 award from the Lassonde Co-op/Internship Program to recognize their achievements. This year's awards went to Yann Wang, a third-year computer science student in the process of completing a 16-month internship at CIBC in the role of Test Analyst Co-op, which she began in the winter of 2022, and Mohaimen Hassan, a third-year software engineering student. Hassan began his co-op term as an Associate Software Engineer at Deloitte in September 2021 and worked there until the fall of 2022.



Five awards were given out in early March at Lassonde's annual [BEST Startup Experience](#) event to celebrate innovative startups created by students.

The BEST Startup Experience is designed to be part of an experiential learning opportunity for students to solve real-world problems in a team environment by creating projects related to the United Nations Sustainable Development Goals. This year, the event brought together over 300 undergraduate and graduate students to work in teams on more than 60 projects. Awards include:

- First place: Carbon Report (Alvin Chan, Arijit Johar, Nitya Bhatt, Mike Shen and Tiffany Kwan)
- Second place: TranReality (Azwad Abid, Wachirawit Umpaipant, Madison Bardeel, Elijah Paulsen, John Brown, Francis Joseph Fajardo)
- Third place & People's Choice winner: Handi Fuel, (Muhammad Qasim, Daoud Ali, Jia Xu, Tarek Jarab, Mohamed Nizar, Sayed Suliman, Tariq Qureshey, Manala Perera)
- Special Award prize: LinkAssist (Shaheer Saif, Soo Min Yi, Jenny Zhao, Camie Wong)
- Just Do It Award: Tiffin Time (Imam Khalid, Jason Yang, Shafin Mahmud, Tariq Syed, Masrur Rahman)



Distinguished Research Professor [Sergey Krylov](#) of the Faculty of Science received the Collaborative Research and Training Experience (CREATE) grant from the Natural Sciences and Engineering Research Council of Canada (NSERC) to train the next generation of technologically advanced graduates. Krylov will lead a team of researchers and industry leaders in helping graduates meet the scientific and engineering challenges of tomorrow, as well as drive and support pharmaceutical drug discovery and vaccine development in Canada. The goal is to allow master's and PhD students to graduate from York with the technical and managerial skills to take on leading positions in new entities, and the drive to capitalize on disruptive technologies that could impact Canada's research and development in the pharmaceutical industry.



A paper co-authored by York University researchers that investigates how COVID-19 impacted the delivery of cardiac rehabilitation worldwide has earned the [Best Global Heart Journal Paper Award](#) for 2023 from the World Heart Federation. The award, which recognizes work that advances heart health and fights cardiovascular disease, will be presented at the World Heart Summit, May 19 to 21, to the team of researchers that includes York University Faculty of Health Adjunct Professor Gabriela Lima de Melo Ghisi (lead author), Professor Sherry Grace (senior author) and Adjunct Professor Susan Marzolini. The team studied the impacts of COVID-19 on cardiac rehabilitation around the world, with a focus on closures and the associated effects on patients and providers.





A silver medal finish at the 2023 National Public Administration Case Competition positions York University's [Glendon College](#) as second in Canada for excellence in Canadian public administration programs. Organized by the Canadian Association of Programs in Public Administration, the annual competition asked students to modernize transactions through a Central Bank digital currency, provide an assessment of the challenges and outline what their advice would be for decision-makers. Teams presented their cases to a panel of judges, spending 30 minutes sharing their research, analysis and predicted outcomes. The team was coached by Glendon Associate Professor Francis Garon, director of the Graduate Program in Public & International Affairs, along with Glendon instructor Andrew Mackey, senior policy and issues advisor, Deputy Minister's Office, Ontario Ministry for Seniors and Accessibility. The team of students included: Ruben Barragan Garay, Alicia Gordy, Vanessa Fecteau, Klausy Mathurin, Mathis Nouvelle, Taheera Sarker and Perry Sutton.



York University Professor and Canada Research Chair (Tier 1) in Sustainable Organomaterials, [Thomas Baumgartner](#), has been selected as a 2023 Fellow of the Chemical Institute of Canada, an honour that recognizes the merits of members who have made outstanding contributions to chemistry. Baumgartner, who joined York's Department of Chemistry in 2017, has pursued ongoing research focused on the design of novel materials that can be used to lower humanity's carbon footprint and will provide knowledge crucial to the development of essential next-generation technologies for a sustainable future.



[Kanishka Sikri](#), a York PhD candidate studying race- and sex-based violence, will receive a Senior Women Academic Administrators of Canada (SWAAC) 2023 Graduate Award of Merit. Kanishka founded Lottet, a consulting firm that works with community, corporate, and government clients around the many forms of violence, from its racialized arm to its gendered leg to its ecological face and its epistemic shape. The firm has made an enduring commitment to addressing, preventing, confronting, and ultimately eliminating violence in society. Four Graduate Student Award of Merit awards, in the amount of \$4,000, are awarded annually to the women graduate students who have demonstrated outstanding leadership in the University or general community while maintaining exemplary academic records.



York students from the [Japanese Studies Program](#) in the Department of Languages, Literatures & Linguistics of the Faculty of Liberal Arts & Professional Studies garnered top prizes at the 34th Canadian National Japanese Speech Contest (NJSC). NJSC contestants, who are the first-prize winners in each category of the year's respective provincial Japanese speech contests, travelled from all across the country to compete together. This year, 25 contestants at four different levels of proficiency faced off at the national contest, which took place at the Toronto branch of the Japan Foundation on March 26. The three York students who finished in prize-winning positions were:

- Grand prize (advanced first): Risha Pelchat (AP/JP2010)
- Intermediate first: Ava-karie Hislop (AP/JP2000)
- Beginners third: Arman Ahmed (AP/JP1000)



York student and Glendon Spanish Language Assistant [Elizabeth Jefferies-Joseph-Oyerinde](#) participated in the 2023 Model Senate Simulation in Ottawa as a senate speaker. Representing colleges and universities across the country, this group of passionate students took charge of the Red Chamber and got a taste of what it was like to work as a Canadian senator during the event's 2023 edition, held on March 10 and 11. For the first time, Model Senate supported both virtual and in-person participation at the Senate of Canada Building in Ottawa. Seventy-four students gathered in Canada's capital for the occasion, while 14 participated online. Two students also shared the newly introduced role of Model Speaker of the Senate.





Two dozen third-year [Faculty of Liberal Arts & Professional Studies students](#) were recognized for their academic improvement and commitment to excellence. The Aspiration Award was created in 2017 to help increase graduation rates by acknowledging third-year students who have demonstrated academic improvement between their first and second years of study and face financial need. The 2022-2023 recipients include:

- Abdul Muqeeet Ansari, BA (Specialized Honours) in cognitive science
- Vanessa Crystal Bajnauth, BA (Honours) in law and society
- Jason Carneiro, BA, undecided major
- Shinelle Destiny Sincere Grant, BHRM, human resources management
- Orien King Qin Huang, BCom (Specialized Honours) in commerce (management)
- Sarah Nael Humidan, BCom (Specialized Honours) in commerce (accounting)
- Charos Khusheva, BA (Honours) in human rights and equity studies
- Matthew Mei, BCom (Specialized Honours) in commerce (management)
- Fatima Mirza, BA, interdisciplinary social science
- Aman Hussein Mohammed, BA (Honours) in political science
- Sarah Noor, BHRM, human resources management
- Huda Hashi Nur, BA (Honours) double major in international development studies and English
- Richard Mai-Dinh Huy Pham, BA (Specialized Honours) in English
- Natalie Christine Royer, BA (Specialized Honours) in speech and language sciences
- Sebastian John Cordeiro Sanginesi, BA, humanities
- Abdullah Syed, BA (Specialized Honours) in information technology
- Hajira Taimoor, BA (Honours) in business and society (global economy stream, social economy stream)
- Tianchai Viboonmethakorn, BCom (Specialized Honours) in information technology (business systems analysis)
- Justin Michael Walcott, BA, undecided major



York University's high-quality academic programming continues to position the institution as a leader in post-secondary education and drive positive change to right the future, both nationally and internationally, according to the [2023 QS World University Rankings by Subject](#) report. York ranks among the top 100 in the world for three subject areas: English language and literature, philosophy, and for the first time, performing arts. York University's School of the Arts, Media, Performance & Design (AMPD) is internationally recognized as an incubator for performing arts innovation. The QS rankings demonstrate that AMPD is a global example of how performance programs, such as dance, music and theatre, can connect all forms of arts, media and design to create positive change.



The Canadian Association of Programs in Public Administration and the Institute of Public Administration in Canada awarded the 2023 Pierre DeCelles Award to Professor [Naomi Couto](#), graduate program director, Master of Public Policy, Administration and Law Program, School of Public Policy & Administration, at York University. Professor Couto is a long-time instructor at both the undergraduate and graduate levels at the School of Public Policy and Administration at York University, with a record of excellence and innovation in the classroom. Her contribution to the quality of education as graduate program director and now as director has been outstanding, encompassing expanding course offerings, establishing a new program in municipal government, nurturing student and alumni associations, establishing links with public sector organizations, and mentoring individual students.



Longstanding York University community benefactors, [Mark and Gail Appel](#), have announced a donation of \$750,000 to support programs that foster deeper understandings of Jewish history and life, combat antisemitism and deter other forms of racism. Their gift will support important collaborations between the Israel and Golda Koschitzky Centre for Jewish Studies and the Faculty of Liberal Arts & Professional Studies, and contribute to the advancement of decolonization, equity, diversity and inclusion at the University.



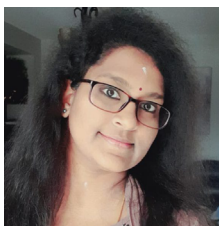
[York Dances 2023: Convergence](#) features new choreographic works of 27 third-year BFA majors performed by students engaged in all levels of York's programs in dance. In addition to steering their own creative processes, students led every facet of the production of *Convergence*, including costumes, lighting design, poster design and front of house. Supported by faculty and students, including guest artist and student Maxine Heppner, and current work-studies technicians, the show celebrates togetherness, individuality and the positive power of community.



[Arash Habibi Lashkari](#), Canada Research Chair in Cybersecurity and associate professor at the School of Information Technology and Faculty of Liberal Arts & Professional Studies, was a key contributor to the recent Council of Canadian Academies report *Vulnerable Connections* by the Expert Panel on Public Safety in the Digital Age. Sponsored by Public Safety Canada, *Vulnerable Connections* examines how harmful and criminal activities have evolved as a result of digital technologies, the resulting challenges this causes for policymakers and law enforcement, and possible opportunities in regulation, prevention and investigation of cyber-enabled harm.



[Three professors](#) will lead or join two programs launched by the global research organization, the Canadian Institute for Advanced Research (CIFAR), to delve into pressing, challenging questions facing science and humanity now and into the future. Professor H el ene Mialet of the Department of Science Technology and Society is the principal investigator and co-director leading CIFAR's Future Flourishing program, to which York's Faculty of Liberal Arts & Professional Studies Professor Kristin Andrews, of the Department of Philosophy, was named a new Fellow. Faculty of Environmental & Urban Change Professor Roger Keil was also named a Fellow of CIFAR's Humanity's Urban Future program. Successful programs were required to submit bold, new ideas that have the potential to be transformative in tackling complex questions affecting the world. Mialet, Andrews and Keil join a community of Fellows, Nobel laureates and some 400 researchers from around the globe.



Schulich School of Business is proud to announce that [Sahana Vijayakumar](#) (MBA Candidate '25) has been selected as the 2023 recipient of the Goldberg Leadership Award of Excellence. The award, valued at \$40,000, covers tuition and living expenses for one year and can be renewed annually. Established by Schulich alumni Richard Goldberg (MBA '86) and Yvonne Goldberg (MBA '86) in 2016, the Goldberg Leadership Award of Excellence will support an incoming MBA student, who has demonstrated academic excellence, outstanding leadership qualities, innovative thinking, and community involvement.



Fourteen Osgoode students have been honoured with [2023 Dean's Gold Key Awards](#) for their exceptional contributions to the law school. The awards, which were presented at a special event on March 22, are given every year to graduating students who have demonstrated remarkable leadership, commitment and enthusiasm through their participation in extra-curricular activities, peer mentorship, law school or university governance, clinical education, the Osgoode Hall Law Journal or other endeavours. The recipients were:

- Natalie Bravo
- William Brown
- Annika Butler
- Courtney Cameron
- Aya Fahmi
- Rotem Fellus
- Viktor Hohlacov
- Annie Hu
- Mona Karimi
- Frank Nasca
- Jaylene Olson
- Melissa Paglialunga
- Bunisha Samuels
- Christina Tassopoulos



York University faculty at the [Lassonde School of Engineering](#) are leading innovative solutions for cleaner water and a more sustainable world. As one example, Satinder Kaur Brar, professor and James & Joanne Love Chair in Environmental Engineering, and Pouya Rezai, associate professor, Department of Mechanical Engineering, are collaborating on a project, "Microplastics in Sewage Sludge Exploration and Detection (MISSED)." Led by Brar, the interdisciplinary project includes partners from York, other Canadian and international universities, and organizations in the public and private sectors. Well-positioned to have both a national and international impact, it strives to enhance the efficiency of wastewater systems and treatment processes (UN SDG 11) and lessen the effect microplastics have on the environment (UN SDG 6).



[Michelle Tsui-Woods](#), associate director of the kindergarten to industry (k2i) academy at York University's Lassonde School of Engineering, has been appointed as a board member of the Science Teachers' Association of Ontario (STAO), a provincial organization aimed at supporting science and STEM educators. Tsui-Wood's appointment to the STAO board will support the work that STAO does to engage and inspire STEM educators across Ontario. Her experience, leadership and expertise will provide a unique perspective for STAO as they build upon their successes and create new programs.



[Shirley Ann Brown](#), professor emerita of Art History and Humanities, has a major role in a documentary about the First World War memorial window in St. Bartholomew's Anglican Church in Ottawa, *In the Company of Angels*.



York University's [Department of Social Science](#) in the Faculty of Liberal Arts & Professional Studies hosted its annual Student Awards ceremony to celebrate the notable achievements of students in various disciplines within social science. The event, held on March 15, brought together staff, faculty, family and friends. This year, 36 awards were announced and presented to undergraduate students, including:

- Gordon Lowther Scholarship: Gundega Daugavietis
- Otto Friedman Memorial Scholarship: Priya Basra
- Otto Friedman Memorial Scholarship: Liam Ryan
- The Department of Social Science Award: Jesuran Prakashkumar
- Ellen Baar Award in Social Science: Ariana Zunino
- Lillian Lerman Book Prize: Kiyanna Malcolm
- Lillian Lerman Book Prize: Maria Gullusci
- Esiri Dafiewhare Scholarship: Zakirah Allain
- The Stevenson Scholarship in African Studies: Heather Tasker
- Joshua Yasay Memorial Scholarship: Favour Aina
- Criminology Honours Scholarship: Ariana Zunino
- Criminology 1650 Book Prize: Olivia Tassone
- The Law and Society Honours Seminar Prize: Nashane Ralph
- Jane Banfield Book Prize: Jonathan Garcia Barahona
- Jane Banfield Book Prize: Elizabeth Hamilton
- Jane Banfield Book Prize: Allegra Van Klink-Wylie
- The Law and Society Prize: Rida Shah
- The C. Jane Banfield Scholarship in the Social Sciences: Avneet Lubana
- The Business & Society Honours Award: Chi-Yun Lee
- Neil Reimer Scholarship: Julie Wilson
- Work and Labour Studies Student Achievement Prize: Nguyet Dao
- Health and Society Founders Prize 2000 Level: Amen Okungbowa
- Health and Society Founders Prize 3000 & 4000 Level: Jennifer Santin
- The Gina Feldberg Prize: Amanda Cowen
- International Development Studies Honours Award: Sabrina de Losada Casab
- The Latin American and Caribbean Studies Honours Award: Sabrina de Losada Casab
- Sarah Akhtar Memorial Undergraduate Award in International Development Studies: Kyung in Lee
- Sarah Akhtar Memorial Graduate Award in Development Studies: Eyram Agbe
- Sarah Akhtar Memorial Graduate Award in Development Studies: Malaly Bakhtbolland
- Interdisciplinary Social Science Award: Noel Mirzoyev
- Interdisciplinary Social Science Award: Riya Bhatla
- Marion Miller Urban Studies Award (3000 Level): Micah Meredith
- Marion Miller Urban Studies Award (4000 Level): Jordan Lopez
- The Social Science 3700 Urban Studies Prize: Steven Lum
- Frances Frisken Urban Studies Prize: Bruno De Marinis
- Mohamed Naim Malik Scholarship: Emily Lim



## ACADEMIC RESOURCES COMMITTEE

# Report to the Board of Governors

at its meeting of May 2, 2023

The Academic Resources Committee met on April 14, 2023, and makes this report to the Board for information.

### 1. Provost's Items

#### a. Strategic Enrolment Management

The Committee received an update on the Strategic Enrolment Management (SEM) review that takes into consideration developments over the last decade including the Markham campus, the growth of international students, the adoption of a new University Academic Plan (UAP) and foundational documents such as the Indigenous Framework, the changing expectations of learners related to program choice and delivery modes, emerging labour market needs, and changing global conditions. The SEM Framework guides planning to attain and maintain optimum enrolment levels to achieve the University's academic priorities and is a roadmap for student success as it improves student experience from initial recruitment through graduation and beyond as the University continues to engage alumni.

The Provost highlighted key points in the materials circulated noting enrolment trends for international application and enrolment levels, the diversity of international student applications, and recruitment strategies to support both. In terms of international applications, it was observed that certain countries that were previously not a source of applications are showing growth in both applications and enrolment and there is a need to support these markets through greater in-country presence and by increasing regional experts. The Committee raised a question about how the University is leveraging scholarship programs in countries that are encouraging their students to seek education abroad. The Provost has confirmed that York International tracks these opportunities closely for recruitment planning purposes. During a recent recruitment travel in Brazil, for example, the University learned of an upcoming new government scholarship program that will be assessed for its relevance to York.

Early indicators for the Fall 2023 show that York's total 101<sup>1</sup> and 105<sup>2</sup>, applications increased by 5.6% with an increase of 11.3% in first choice in 101 applications. This brings the University's market share to 10 % - marking the highest 101 applications to date, despite a 5.8% drop in 101 international applications.

In the area of student services and support, the Provost spoke to mental health and accessibility services noting that student wellbeing is a precondition for academic success. The University continues to support students through group sessions and counselling through the Student and Accessibility Services. The Committee noted the importance of student retention and helping students succeed. Based on the SEM 2022 review, a revised SEM Action Plan has been developed and a new SEM Governance Framework is scheduled to launch in May 2023, in support of the Fall 2024 recruitment cycle and the opening of the Markham Campus. The Committee encouraged experimentation with new SEM interventions and noted the importance of evaluating outcomes and return on investment for specific SEM activities, to help in assessing where additional resources may be most impactful.

b. School of Medicine Update and Governance Process

The Committee received an overview of a draft Planning Prospectus for the proposed School of Medicine which focuses on the governance processes, the respective roles of Senate, the Board and administration, as well as information and consultations needed at various stages of governance approval. While the University awaits government approval, it is taking steps to prepare for the next stage of the process. Given the importance and complexity of this major initiative and the multiple committees that will be involved for different aspects, the Committee discussed the possibility of establishing a Board Executive sub-committee to oversee the overall planning and considered how this impacts the ERM as new risks and opportunities come up.

c. Congress

Provost Philipps briefly spoke on the 2023 Congress of the Humanities and Social Sciences, the largest academic gathering in Canada, in partnership with the Federation for the Humanities and Social Sciences. The event is hosted by York's Keele and Glendon campuses from May 27 to June 2, 2023, and will include more than 200 open programming events with attendance expected at more than 8,000. The program includes high profile events and speakers who are all Black, Indigenous, and women

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<sup>1</sup> Ontario High School.

<sup>2</sup> International or Canadian High School applicants outside of Ontario.

and/or 2SLGBTQ+, and will include music, dance, and film events as well as a career corner.

## **2. Vice-President Research and Innovation Items**

### **a. Annual Research Update**

Vice President Research and Innovation Asif provided the Committee with an overview of the Annual Research Update and highlighted prestigious national and international honours York researchers received including those from the Royal Society of Canada where six York University professors were recognized in the arts, the humanities, and the natural and social sciences. Other awards and recognition were received from the Canada Research Chair program, the Minister of Colleges and Universities Award of Excellence in 2021-2022 as well as internal recognition of outstanding researchers through the York Research Chairs program.

Through the Catalyzing Interdisciplinary Research Clusters (CIRC) program, York is investing more than \$4.5M to support new and ground-breaking research was awarded to 13 projects. Under the Canada First Research Excellence Funds (CFREF), York has submitted *Connected Minds: Neural & Machine Systems for a Healthy, Just Society* with a request of \$106M, with a \$126M of university matching funds. The Committee was reminded that six new Organized Research Units (ORUs) were created last year and noted that York participated at the recent UN Water Conference where the President presided over some sessions. Given York's expertise in the field, the University has been invited to host the Online UN Water Academy.

Vice President Asif then spoke on university research outputs in terms of research funding scholarly activities, research publications and other research related activities and noted that York has successfully maintained research funding above \$ 100 million for the past four years. In terms of research funding, York's total externally sponsored research income for 2021 is the highest level for all three councils both individually and cumulatively for Natural Science and Engineering Research Council (NSERC), Social Science & Humanities Research Council of Canada (SSHRC), and Canadian Institutes of Health Research (CIHR). Research Infosource ranking placed York 31<sup>st</sup> in faculty research intensity and in terms of publications, York ranks 18<sup>th</sup> in terms of the number of scholarly publications. The committee also noted areas for improvement which include increasing corporate and not-for-profit research income.

The committee noted that Innovation York continues to drive and build entrepreneurship in the Region. To further enable research success, the top ten initiatives were outlined that emphasis on planning and focus setting, University level projects that have the potential to impact research and scholarly activities, and enhancing York research services.

b. Update on the Draft Strategic Research Plan

The Committee also received an update on the progress of University's Strategic Research Plan (SRP) for 2023-2028 which is expected to proceed to Senate before the end of the 2022/23 Academic year, as consultation and discussions are nearing completion.

**3. Cyclical Program Reviews**

a. Report of the Joint Sub-Committee on Quality Assurance

The Committee received the report of the Joint Sub-Committee on Quality Assurance and noted that seven cyclical program reviews were completed. The report identified common themes namely the decline in enrolments, recommendations to explore online learning and modes of course delivery, and the need for additional recruitment and marketing support to address enrolment levels.

*Antonio Di Domenico, Chair*



## EXTERNAL RELATIONS COMMITTEE

# Report to the Board of Governors

at its meeting of May 2, 2023

The External Relations Committee met on April 14, 2023, and makes this report to the Board for information.

### 1. Division Updates

#### a. Advancement

The Committee received an update on Advancement initiatives as it continues to focus on alumni engagement and development. Work with Deans and faculties began early in 2023 to develop a comprehensive annual planning process that focuses on alumni engagement and development strategies and to set annual fundraising targets for each faculty in support of advancing the Impact Campaign. Work is underway for the relaunch of the Impact Campaign communication in May and the committee discussed ways to leverage upcoming University events to generate fundraising activities, attract donors and support the Development team in reaching targets.

The Development team continues to restructure by adding revenue generating resources, developing KPIs at both the faculty level and pan-university wide and work continues with the growth of key strategic prospect and volunteer opportunities to support pan-university major initiatives. In addition, the Division also continues to review and update policies around gift acceptance, naming and chair establishment.

#### b. Communications & Public Affairs

The Committee received an update on the *Microlecture Series on Sustainable Living* which was launched on [Breakfast Television \(BT\) on March 7](#) where the President together with associate professor of biology, Sapna Sharma, were interviewed. Since the launch, a full communications plan covering print, online and social media was completed (*see attached*). Ongoing initiatives include highlighting the series at high profile events the President participates in such as the UN Water Conference and alumni events and with the Toronto District School Board to use the Microlecture Series as an Earth Day activity.

The committee noted that Breakfast Television Live Eye (national broadcast with Frankie Ferragine) will be on campus on April 20 to film two sustainability segments:

an interview with [York’s Chief Sustainability Officer, Mike Layton](#), and an interview with York’s wild bee and pollinator expert, [associate professor Sandra Rehan at the York native garden](#). In addition, while Frankie was on campus he did live weather hits where references to York, sustainability, and the Microlecture Series were made. A series of opportunities is also underway with [York alumni and media personality Brandon Gonez](#). Members are encouraged to complete the [Microlecture Series](#), earn the badge and be an ambassador for sustainable living.

c. Government and Community Relations & Protocol

The Committee received an update from Government and Community Relations & Protocol (GCRP) unit on the recent trip President Lenton undertook around the UN Water Conference where she chaired the United Nations Institute for Training and Research (UNITAR) official side-event on *Promoting Water Culture through Learning and Action*. A key outcome was the creation of the “*Water Academy*” that brings together public and private sector partners from around the world to establish an innovative water training and education resource. Given York’s growing area of strength in water research, strong relationships, and commitment it was named the Academic Lead.

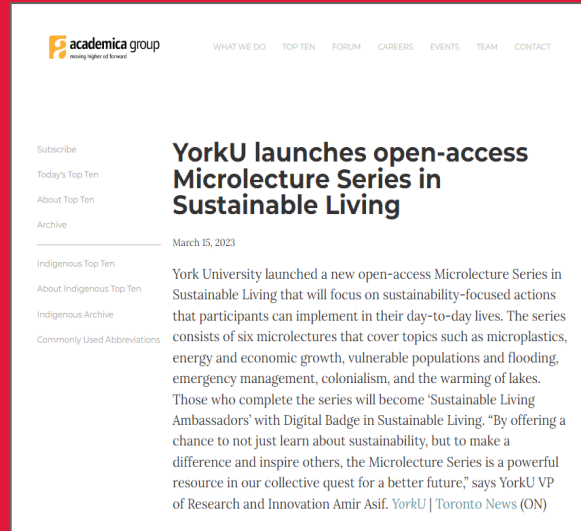
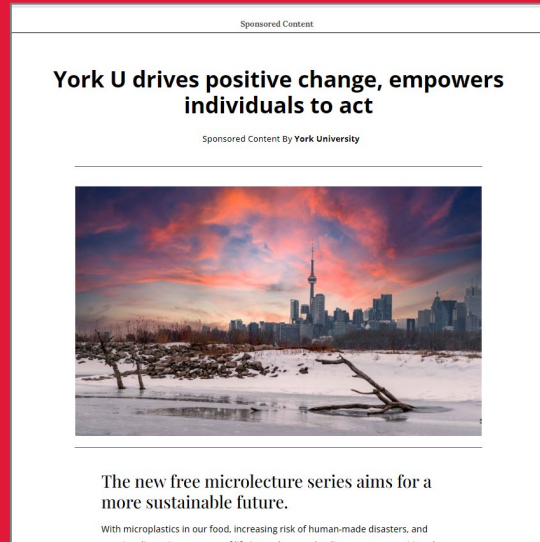
The trip also saw the renewal of the Memorandum of Understanding (MOU) with UNITAR, York Region and York Regional Police which aims to deliver joint training and professional development activities targeting government officials, leaders, civil society, and other interested parties in support of the Sustainable Development Goals.

The Committee also received updates on the recently announced provincial and federal budgets and noted the investments that will benefit universities and students. A newly established Blue-Ribbon Panel was created to provide advice and recommendations to the Minister of Colleges and Universities to help keep the postsecondary education sector financially strong and to provide best student experience possible. The University is working closely with COU on an advocacy strategy with the intended outcome of a long-term tuition fee framework to ensure universities can be financially sustainable.

*Francesca Accinelli*  
*Chair*

# Microlecture Series on Sustainable Living

## Roll out began across all platforms and channels March 7


**Complete:**

- Breakfast Television (BT) live in-studio interview
- Media release and brand journalism story
- Advertorials (print/online/social)
- Organic social media posts
- Yfile and other stakeholder newsletters (alumni, York International)

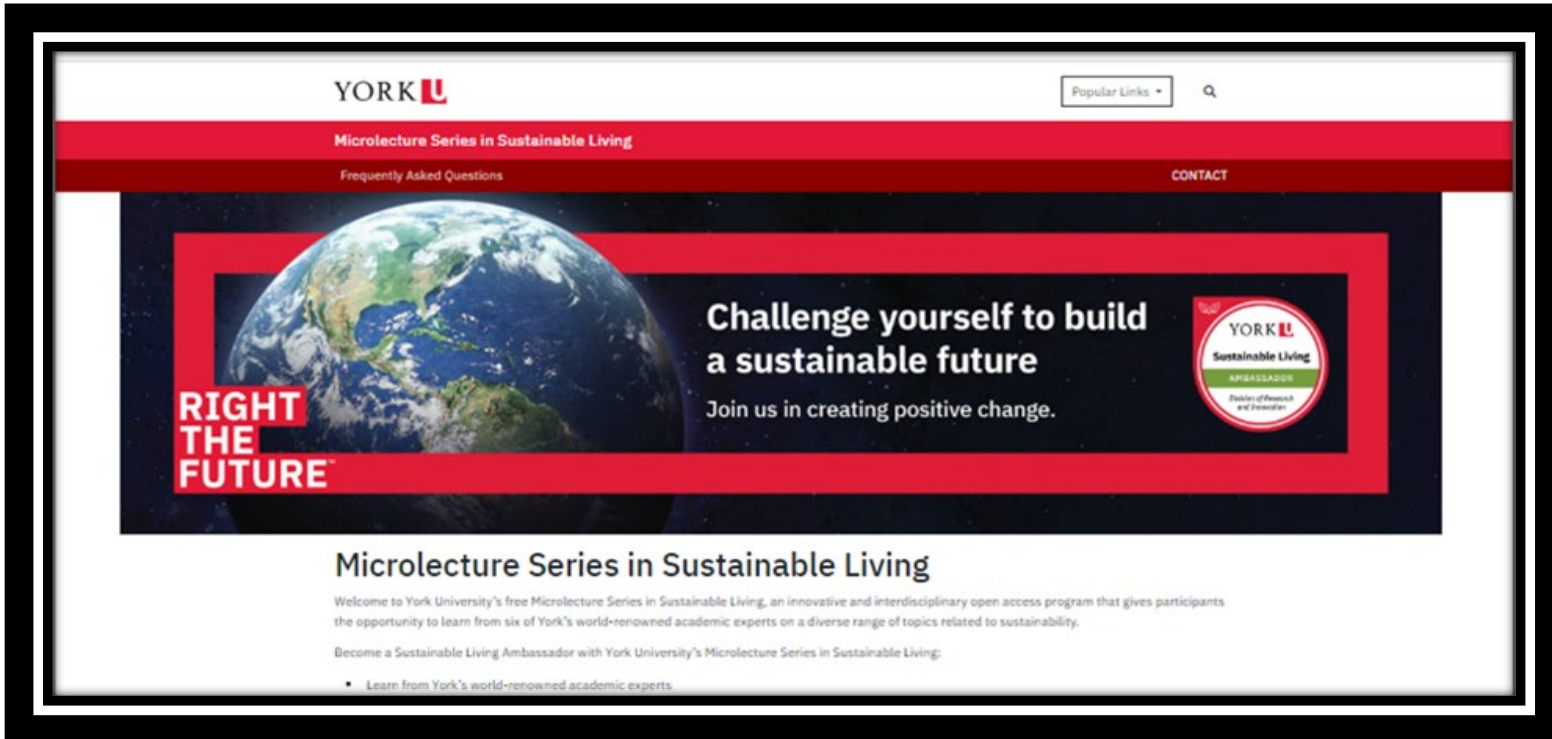
**In progress:**

- President and senior leader messaging
- Toronto District School Board Eco-teachers
- YorkU.ca home page takeover
- Advertising (Youtube, LinkedIn)

**Upcoming:**

- BT 'Live Eye' sustainability segment April 20
- Brandon Gonez (influencer)
- ... and more!

# Early results



## Social Media Highlights:

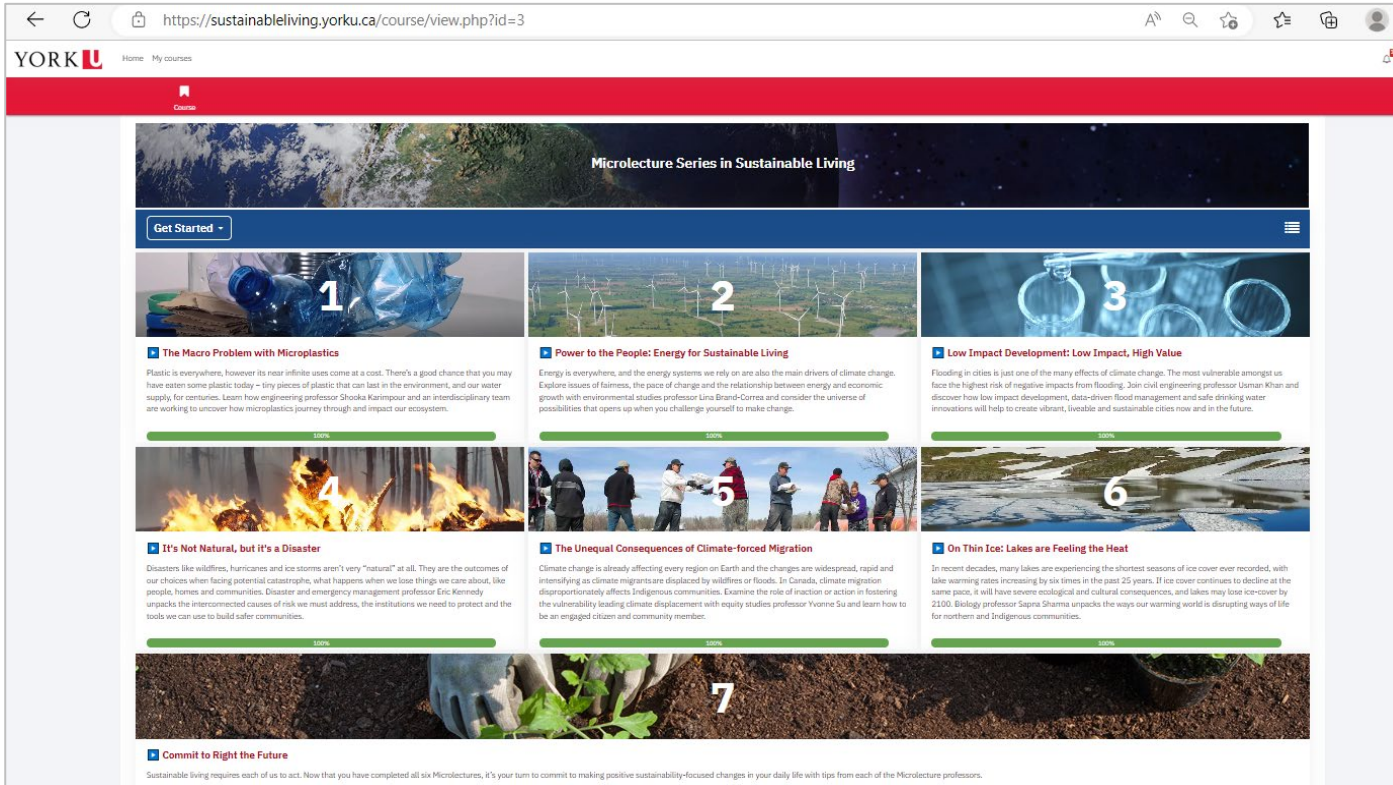
 **800K** Impressions

 **4K+** engagements/clicks

 **245K** video views



# yorku.ca/sustainableliving – Gaining Traction



## Results to Date:



**3.6K** visitors to landing page



**130** earned badge



**400+** in progress

“

*Sustainable living in six modules. Open access - no cost.  
See #YorkUniversity Microlecture Series in Sustainable Living.  
Earn your Digital Badge. Be an Ambassador - for our planet.  
Every bit counts. Together, we can make an impact.*  
#sustainable #21stcentury #change

Source:<https://www.linkedin.com/in/shamshadmahok/>



”

**Earn your badge and post your certification on your socials!**

APRIL 2023

# Points of Pride



*York University is a leading international teaching and research university and a driving force for positive change.*

## 1 YORK UNIVERSITY NAMED ACADEMIC LEAD OF UN'S NEW WATER ACADEMY

At the recent UN 2023 Water Conference, York University was named Academic Lead of a new global academy which will bring together leading academic institutions and business executives from the world's five largest beverage companies to tackle global water issues. With interdisciplinary research strengths in water sustainability, York is well equipped to lead the Water Academy with its partners to build capacity in sustainable water-management practices – benefiting communities across the globe.



## 2 NEW AUTONOMOUS ETHICS BOARD A FIRST FOR NON-INDIGENOUS POST-SECONDARY INSTITUTIONS IN CANADA

York University has announced an autonomous Indigenous Research Ethics Board (IREB) – the first of its kind for a non-Indigenous university. Launching in July, the IREB will further work in Indigenizing research and ensure Indigenous Peoples have a greater say in proposed research projects.

## 3 YORK UNIVERSITY LAUNCHES FIRST-OF-ITS-KIND RESOURCE TO INSPIRE SUSTAINABILITY ACTION

Aiming to bolster York's position as a leader in creating a more sustainable and inclusive world, the University recently launched a free, open-access Microlecture Series in Sustainable Living with a digital badge. With an innovative format, anyone can learn from six of York's world-renowned academic experts on a diverse range of topics – and inspire others to do the same.



## FINANCE AND AUDIT COMMITTEE

# Report to the Board of Governors

at its meeting of May 2, 2023

The Finance and Audit Committee met on April 17, 2023 and makes this report to the Board for information.

### **1. Operating Budget 2023-2024 to 2025-2026 – Part 1: Enrolment and Financial Implications**

Since the 2022-23 multi-year budget plan was approved in 2022, the operational planning context facing higher education has evolved as several emerging risks including enrolment pressures, an ongoing domestic tuition freeze, and government's release of new financial health indicators and risk thresholds have impacted the approach to developing the 2023-24 multi-year budget plan.

To adequately address these risks and provide the Board with assurance of the University's ability to allocate resources to strategic priorities, the budgets will be brought forward over two Board cycles. The Committee received a presentation that provides an in-depth analysis of enrolments and its various drivers, which are critical to the University's financial outlook, along with the budget implications and a discussion of the mitigating actions in place to finalize the budgets. The operating budget in 2023-24 and multi year plan for the subsequent two years will be brought for approval to the next cycle in June.

### **2. Report of the Internal Auditor**

#### **a. Internal Audit Status Report**

The committee received a comprehensive Internal Audit Status Report covering the period of February 1, 2023 – March 31, 2023. The department undertook eight audit engagements in this time, two of which have been completed and continued with the development and implementation of the Enterprise Risk Monitoring Initiative.

#### **b. Corrective Actions Status Report**

The committee received the Correction Actions Status Report as of March 31, 2023 and noted that out of the 60 recommended corrective actions from previous audits, 24 have been completed, 25 are on schedule, and 11 items are behind schedule. Administration acknowledges that there is a need to put these items on priority.



**3. Other**

The Committee received the following consent items: the Subcommittee on Digital Transformation information report, the Strategic Enrolment Management and Diversification of International Enrolment, Capital Projects – Industry Costing Benchmarking, and Banking Resolution.

*Bobbi-Jean White*  
*Chair*

# Board of Governors

## Memorandum

To: Board of Governors

From: Bobbi-Jean White, Chair, Finance and Audit Committee

Date: 2 May 2023

Subject: Request for Tuition Fee Approval for four (4) New Programs offered by the Schulich School of Business (SSB)

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## Recommendation:

**The Finance and Audit Committee recommends that the Board of Governors approve the following tuition fees for four new programs offered through the Schulich School of Business:**

### **1) Graduate Diploma in Accounting Analytics (GDAN):**

- a) Domestic part-time tuition fees for 2023-24: **\$7,007.40 per part-time term (\$14,014.82 for the program - 2 terms) effective Fall 2023** (excludes centrally collected ancillary and student referenda fees).

**NOTE:** Board approval for the domestic tuition fee is subject to approval by the Ministry of Colleges and Universities

- b) International part-time tuition fees for 2023-24: **\$7,007.40 per part-time term (\$14,014.82 for the program - 2 terms) effective Fall 2023** (excludes centrally collected ancillary fees and student referenda fees).

## Rationale for Fees

The proposed tuition fee is applicable to domestic and international students because the program is delivered fully online, which means that students can complete it from anywhere in the world without having to relocate to Canada or navigate immigration

## Board of Governors

processes. The program is offered in two part-time terms, which means there is also no path to permanent residency offered through completing the program.

The proposed tuition for GDAN is consistent with the fee for Schulich's Post-MBA Diploma in Advanced Management with tuition fees of \$7,007.40 per part-time term for domestic students, and the Diploma in Intermediate Accounting with tuition fees of \$8,506.80 per full-time term for domestic students.

At this point, there are relatively few sector comparators in Canada. Simon Fraser University, in British Columbia, offers a Graduate Certificate in Accounting with Digital Analytics for which they charge ~\$10,827 for the program. In Ontario, the closest comparator is Rotman's Graduate Diploma in Accounting which charges \$10,700 per domestic student for the program (1 full-time term in total); this credential, however, does not center professional skill development in analytics to the same extent as Schulich's Graduate Diploma in Accounting Analytics.

### **Program Description**

The Graduate Diploma in Accounting Analytics, a 15-credit, two-term, standalone (Type 3) part-time online program, will be the first of its kind in Eastern Canada, aimed at producing graduates who are well-versed (but not experts) in the interface between the broad areas of accounting (including, financial and managerial accounting, auditing, taxation etc.), information technology, data analytics and data visualization.

The proposed program will incorporate current best practices in the industry with student experiential learning. Course work will emphasize experiential learning, critical thinking, analytical and leadership skills, and oral and written communication skills in the context of data analytics and information technology in accounting. Course work will be delivered using an online delivery mode and offered during weekends and evenings to accommodate working accounting professionals.

The Graduate Diploma in Accounting Analytics has received approval from the Senate and the Quality Council and is pending approval for grant funding eligibility from the Ministry of Colleges and Universities (MCU).

### **2) The Graduate Diploma in Global Metals and Minerals Management (GMMM):**

- a) Domestic full-time tuition fees for 2023-24: **\$17,518.52 per full-time program fee (\$4,379.63 per unit fee - 4 units) effective Winter 2024** (excludes centrally collected ancillary and student referenda fees).

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**NOTE:** Board approval for the domestic tuition fee is subject to approval by the Ministry of Colleges and Universities

- b) International full-time tuition fees for 2023-24: **\$28,959.26 per full-time program fee (\$7,239.82 per unit fee - 4 units) effective Winter 2024** (excludes centrally collected ancillary fees and student referenda fees).

### Rationale for Fees

This program is made up of four units offered over three terms, with fees charged on a per unit basis. The students will pay one unit of tuition fees in terms 1 and 3, and two units in term 2 to account for the higher course load.

The proposed fee for the GMMM diploma is consistent with the fee for the Post-MBA Diploma in Advanced Management with tuition fees of \$17,518.52 per full-time program fee for domestic students and \$28,959.26 per full-time program fee for international students, and the Graduate Diploma in Intermediate Accounting with tuition fees of \$17,013.60 per full-time program fee for domestic students and \$20,319.79 per full-time program fee for international students. Schulich believes the proposed fee is accessible to individuals in the global metals and minerals industries while also offering value to organizations that may want to provide additional training or professional development opportunities to its employees.

There are very few sector comparators for this program in Canada; UBC offers a graduate diploma in Global Mine Waste Management—which is a different, more niche focused program — and charges \$21,669 for the program in addition to other fees for field trips and activities (~\$3,000).

### Program Description

The Graduate Diploma in Global Metals and Minerals is designed for working professionals in the field and does not involve work integrated learning as there is an expectation that students will already have relevant work experience. It has been designed to address a shortage of the skills required by the minerals and metals sector to innovate and successfully rise to the challenge of energy transition (from coal to green technology) and respond to demand for new minerals.

The Canadian government is also prioritizing the metals and minerals industry through its Canadian Minerals and Metals Action Plan (CMMP) which was launched in 2020 and includes plans for capacity building across the metals and minerals industry by federal,

## Board of Governors

provincial, and territorial governments and associations—for example, the Mining Industry Human Resources Council’s (MiHR) work with Employment and Skills Development Canada on the Sectorial Initiatives Program. The update to the CMMP, published in September 2020, also notes numerous major investments by the Government of Canada in the establishment or renewal of relevant programs, including \$100M to renew two flagship geoscience programs led by the Geological Survey of Canada (the Geo-mapping for Energy and Minerals program and the Targeted Geoscience Initiative). These two programs provide knowledge of the untapped resources in Canada’s North, informs mineral resource opportunities in the context of a changing climate, and target deeply buried mineral deposits. Investment by the Government of Canada into these and similar programs signal the growing need for metals and minerals professionals with contemporary management training that prepares these individuals for work contexts involving rapid change in technology and the environment.

The Graduate Diploma in Metals and Minerals Management has received approval from the Senate and the Quality Council and is pending approval for grant funding eligibility from the Ministry of Colleges and Universities (MCU).

### **3) Master of Health Industry Administration (MHIA):**

- a) Domestic full-time tuition fees for 2023-24: **\$11,987.80 per full-time term (\$35,963.40 for the program - 3 terms) effective Fall 2023** (excludes centrally collected ancillary and student referenda fees).

**NOTE:** Board approval for the domestic tuition fee is subject to approval by the Ministry of Colleges and Universities

- b) International full-time tuition fees for 2023-24: **\$28,942.04 per full-time term (\$86,826.11 for the program - 3 terms) effective Fall 2023** (excludes centrally collected ancillary fees and student referenda fees).

### **Rationale for Fees**

The proposed fee for MHIA is consistent with the fees for Schulich’s existing Master of Marketing, with tuition fees of \$11,987.80 per full-time term for domestic students (\$35,963.40 for the program – 3 terms) and \$28,942.04 per full-time term for international students (\$86,826.11 for the program – 3 terms), and the Master of Business Analytics, with tuition fees of \$17,518.52 per full-time term for domestic students (\$52,555.56 for the program – 3 terms) and \$28,942.04 per full-time term for international students (\$86,826.11 for the program – 3 terms).

## Board of Governors

The proposed fee is appropriate to the unique focus and offering of the program compared to its closest competitors in Ontario. The Master of Health Industry Administration is a professionally oriented management program that covers private, for-profit, public, and non-profit healthcare settings. Other comparators—TMU’s Master of Health Administration (Community Care), for example—is more focused on public and non-profit contexts and is not likely to offer the same competitive advantage to graduates in terms of employment and salary.

### **Program Description**

The proposed Master of Health Industry Administration (MHIA) program is designed to address an unfilled need in post-graduate management education – to increase the available pool of highly capable professionals to fill the growing demand in the burgeoning healthcare industry. Combining Schulich’s strength of high-quality management education with specialized expertise in the field of healthcare administration, the 12-month (3-term) full-time program will be unique in both Ontario and Canada and will offer explicitly designed courses for a changing healthcare industry. It will integrate leadership development with a focus on strategic thinking, systems design, healthcare quality, and value-creation.

The mission of the program is to prepare students with the leadership and management skills needed to thrive and make a difference in a transformational industry, in both the public and private spheres, and to help build the next generation of healthcare leaders for emerging global challenges. The MHIA is intended to serve two sets of potential students: the regular direct entry undergraduate student, and healthcare practitioners who are currently working in entry-level facets of healthcare administration but who wish to progress to higher and broader organizational leadership roles in health administration.

The Master of Health Industry Administration has received approval from the Senate and the Quality Council and is pending approval for grant funding eligibility from the Ministry of Colleges and Universities (MCU).

### **4) Master of Business Administration in Leading Technology-Enabled Organizations (MBA<sub>t</sub>):**

- a) Domestic full-time tuition fees for 2023-24: **\$82,750 per full-time program fee (\$20,687.50 per full-time term for 4 consecutive terms) effective Fall 2023** (excludes centrally collected ancillary and student referenda fees)

## Board of Governors

- b) International full-time tuition fees for 2023-24: **\$127,500 per full time program fee (\$31,875 per full-time term for 4 consecutive terms) effective Fall 2023** (excludes centrally collected ancillary and student referenda fees)

### **Rational for Fees**

The MBAt fees are mid-range between Schulich's MBA program (\$70,074.08 full-time program fee for domestic students and \$110,321.00 full-time program fee for international students), and Schulich's Executive MBA program (\$110,192.47 program fee for domestic students and \$140,385.21 full-time program fee for international students). The proposed fees are lower than Rotman's regular MBA (\$92,540 per full-time program fee for domestic students and \$138,441 per full-time program fee for international students) but they both take the same time to complete.

### **Program description**

The program features a mandatory internship in technology leadership, a professional development core, and a capstone integrated field study (start-up studio/product lab experience).

The motivation for the MBAt program stems from the age of technological disruption, where technology is disrupting business models across industries (e.g., automobiles; hospitality; banking; construction; logistics) and has infused all organizational roles (e.g., purchasing; operations; finance; marketing; logistics; service). Whilst courses in the existing MBA are currently being revised to reflect this technological disruption so that its graduates are prepared for the new demands on traditional organizational roles, the motivation for the MBAt recognizes that in this new environment, technology-based firms are also looking for a different type of managerial talent: one with a "startup mindset". The program will produce graduates who will bring leading-edge technological and managerial knowledge to develop proactive organizational responses to technological disruptions.

The Master of Business Administration in Leading Technology-Enabled Organizations has received approval from the Senate and the Quality Council and is pending approval for grant funding eligibility from the Ministry of Colleges and Universities (MCU).

# Board of Governors

## Memorandum

To: Board of Governors

From: Bobbi-Jean White, Chair, Finance and Audit Committee

Date: 2 May 2023

Subject: Spring 2023 Student Referendum on Affordable Housing

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## Recommendation

**The Finance and Audit Committee recommends that the Board of Governors approve the following referendum results for the Affordable Housing Committee at York University:**

- 1. Affordable Housing Committee: Implement an increase in levy of \$5.90 per term for part-time students and \$6.75 per term for full-time students, and to index the levy to annually increase or decrease in accordance with the Toronto Consumer Price Index.**

**Constituency: Graduate students in Faculty of Graduate Studies, Environmental Studies & Urban Change, and the Schulich School of Business.**

## Background and Rationale

The 2023 Spring Referendum took place in March 2023. The following question was asked:

*Affordable Housing Committee at York University Referendum: Do you, as a Graduate student at York University, agree to a \$1.25 per credit levy fee (not including TCPI); adjusted annually to increase or decrease in accordance with the Toronto Consumer Price Index (TCPI)?" For Part-Time Graduate students, this would equate to an increase of \$5.90 per term, and for Full-Time Graduate students an increase of \$6.75 per term?*



# Board of Governors

## Voting Results

Eligible voters – 6039; Total Votes - 731

Yes – 643

No – 87

There was an additional referendum petition submitted by the *Regenesis Community & Sustainability Initiatives at York* student organization to hold a vote for all Glendon undergraduate students for whom they had an existing levy with that differed from Keele undergraduate students. However, as the organization did not sufficiently meet compliance with the *Regulation Regarding Student Organizations*, they were not approved to move forward with the referendum vote.

## Board of Governors

### Memorandum

To: Board of Governors

From: Bobbi-Jean White, Chair, Finance and Audit Committee

Date: 2 May 2023

Subject: Sherman Health Science Research Centre – Building Expansion Budget Adjustment

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### Recommendation:

**The Finance and Audit Committee recommends that the Board of Governors approve a budget increase of \$6.0M (from \$48.5M to \$54.5M) inclusive of HST, for the expansion of the Sherman Health Science Research Centre and the subsequent renovations at the Behavioral Science Building (BSB).**

### Rationale:

In February 2019, the Board approved a budget of \$43.5M (Appendix A), for the expansion of the Sherman Health Science Research Centre (SHSRC) to include a Neuroscience Facility, office spaces for the Faculty of Health, and renovations to the Behavioural Sciences Building (BSB) as a ripple project. The University allocated \$40.5M of the original approved budget to construction of the Neuroscience Facility and office spaces for the Faculty of Health, and \$3M for renovations in BSB. In July 2021, the Executive Committee approved a budget increase of \$5M specific to the SHSRC project component. The \$3M component allocated for BSB renovations per the original Board approval remains allocated separate from the SHSRC project budget.

Construction costs have continued to escalate at unprecedented rates. The Statistics Canada Construction Price Index for Toronto Area Institutional sector rose from Qtr.2 - 2021 index of 117.6 to Qtr.4-2022 index of 141.6 (the reference year index is 2017 =100). This increase of 24 index points is equivalent to a 20% cost increase during this

time. Future construction change orders will be priced by the trades in 2023 and 2024 rates which will be influenced by inflation numbers. With the proposed budget increase to \$54.5M, the project will be carrying \$4.0M (10%) construction contingency within the budget.

Renovations to the BSB cannot take place until the SHSRC building expansion is completed and researchers are relocated accordingly. Therefore, any required future increase to the \$3M budget allocation for the BSB ripple renovations will be brought forward to the Board in a separate memo.

### 1. Project Schedule

The project is under construction with the site services and foundation well underway which will be complete Q2 2023. The final bid package, interior finishes, has not been awarded due to the budget constraint. The long lead delivery items such as mass timber, mechanical and electrical equipment as well as the building skin are ordered. The super structure (walls, roof) will commence Q2 2023.

The Construction completion is expected Q4 2024.

### 2. Additional Funding

The project funding for the proposed allocation is as follows:

\$2.0M – University debentures

\$4.0.M – Faculty reserves (\$3.236M from the Faculty of Health and \$0.764M from the Faculty of Science)

## Board of Governors

### Memorandum

To: Finance and Audit Committee

From: Carol McAulay, Vice-President Finance and Administration

Date: 19 February 2019

Subject: Sherman Health Science Research Centre – Building Expansion

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### Recommendation:

That the Finance and Audit Committee recommend to the Board of Governors the approval of a budget of \$43.5M for the construction of a Neuroscience Facility and additional office space, constructed as an expansion to the Sherman Health Centre.

### Rationale:

The project consists of three parts:

- Part 1: A facility to house the VISTA research centre (the Neuroscience facility) as committed to by York in response to a government grant with an approximate gross size of 24,000 sq ft (2230 sqm);
- Part 2: Additional office space for the Faculty of Health with an approximate gross size of 30,000 sq ft (2788 sqm); and
- Part 3: Refurbishment of vacated space in the BSB as a ripple project

A detailed report prepared primarily by the Faculty of Health substantiating the need for the facility is attached as Background.

### **Project Status:**

A project committee chaired by the AVP of Facilities Services has been struck, the Functional Space Program has been developed, a Request for Supplier Qualifications from Architectural Firms has been completed resulting in the creation of a short list of qualified architects, and an RFP for those services is ready to be issued on approval for funding.

The Board via the Land and Property Committee has approved the use of land for the expansion.

### **Financial Details:**

The funding proposed for the project is summarized as follows:

<b>Project</b>	<b>Funding Source</b>	<b>Amount</b>
Neuroscience – Part 1		
First \$4.7M	Existing Reserve	\$4.7M
Remainder	Debenture	<u>\$22.8M</u>
		\$27.5M
Health Expansion—Part 2	Faculty and University Fund	\$15.0M
Health Expansion—Part 3	University Fund	\$1.0M
<b>Total</b>		<b>\$43.5M</b>

### **Financing for Part 1**

The University had set aside a reserve for Part 1 of this Project of \$4.7M. The remainder of the funding for Part 1 will come from the Debenture issued by the University in 2016.

### **Financing for Part 2**

The Faculty of Health currently contributes \$8.9M to the Hold Harmless pool. When the SHARP model was implemented, the Faculty of Health was required to pay into the pool to allow the University to transition to the SHARP model. The Hold Harmless pool provided some Faculties with financial assistance to transition to the SHARP model. This arrangement was a temporary measure to allow Faculties to transition to the SHARP model and move away from the incremental model.

The Faculty of Health's original plan was to pay for the expansion for Part 2 through an internal \$15M loan from central. This internal loan was to be repaid over time from the cash flow from future operations and relief granted from the requirement to contribute to the Hold Harmless pool. The recent announcement from the provincial government and the rollback of tuition in 2019-20 and the subsequent freeze in 2020-21 has resulted in a significant financial burden to the Faculty of Health. This has impaired the ability of the

Faculty to repay the internal loan for the expansion under Part 2. Given these circumstances and the importance of the Project to the University, it is being proposed that financing for Part 2 will be in the form of a loan and financial assistance from the University Fund. The exact terms of the financial assistance from the University Fund will be determined at a future date based on the Faculty's ability to pay for all or part of the expansion under Part 2, determined after the Faculty prepares its multi-year budgets, with the further understanding that future relief granted to the Faculty from its Hold Harmless obligation will be directed to the funding of the Part 2 expansion.

### **Financing for Part 3**

The work under Part 3 of the Project is being financed from the University Fund.

Apart from the Capital Costs described for Parts 1, 2 and 3, the Faculty of Health and other users of the space will be responsible for space and deferred maintenance costs, consistent with the SHARP model.

### **Background—Prepared by the Faculty of Health**

The Sherman Health Science Research Centre opened in 2010 and enabled York University to rapidly increase its impact and reputation in the important fields of biomechanics, neuro and vision science. The transformation of an ice rink into a 50,000 square foot world class research facility was made possible by a five-million-dollar gift from the Barry and Honey Sherman Foundation. The current Facility includes a neuroimaging laboratory with EEG and the latest in functional Magnetic Resonance Imaging (fMRI) technology, special laboratories for shielding electromagnetic interference, a virtual reality environment, visual-motor assessment labs, a tumbling room and sphere for understanding sensory perception and movement. These facilities play a vital role in helping the University to achieve its strategic research plan, particularly our commitments to enhancing the health of individuals and communities, advancing fundamental discovery, exploring the frontiers of science and technology, and innovation for the public good. It has been instrumental in our ability to attract a new generation of world class academics and outstanding graduate students and staff.

### **Part 1 - VISTA Related Expansion**

The Sherman Health Science Research Centre was a key element in the University's ability to win its first ever grant from the Canada First Excellence Research Fund (CFREF) in 2016. Our project, entitled Vision: Science to Applications (VISTA) received \$33.3 million in operating funding from the federal government and industry partners.

As a requirement of the CFREF grant, York University made a commitment of \$25.5 million to build a 24,000 square foot extension to the Sherman Health Science Research

Centre, plus an additional \$2M to refurbish the space vacated in the Behavioural Science Building (BSB). The proposed extension needs to be completed in 2021 and will replace and consolidate critical and sensitive neuroscience research facilities including research clean rooms, procedure suites and storage rooms, housing and related infrastructure, veterinary quarantine, bio-hazard waste storage, offices for research technicians, a loading dock, etc. The extension will be constructed at either the east or west end of the existing Sherman Health Science Research Centre. The expansion will enable us to add to our world leading research in vision science by supporting our recent VISTA Enhanced hires, as well as attract remaining VISTA Enhanced hires in neuroscience specializations such as neuroimaging, neurophysiology, sensory biophysics, data visualization, and cognitive science, analytics and applied statistics, computer vision, the ethics of human-computer interaction. While the part 1 of the VISTA related expansion will provide critical supplemental research facilities, the plan did not include any office space to host the researchers or their students.

## **Part 2 Office and Clinic Expansion**

Due to space limitations and the recent addition of three neuroscience hires, faculty offices and research facilities for the neuroscience team are already dispersed across multiple buildings. There is insufficient space for the three more positions being filled. In addition to neuroscience, the current Sherman Health Science building hosts clinical neuropsychologists involved in brain assessment and rehabilitation, individuals focused on concussions and brain injury, and individuals involved in biomechanics (including diseases of motor control, and muscular skeletal health and injury). However, due to current space limitations, not all people engaged in these fields have offices or research space in the Sherman Centre – reducing their ability to function as an interdisciplinary team. Moreover, due to the clinical importance, program popularity, and research success in these fields, the faculty complement is poised to grow significantly. For example, the Faculty of Health is currently undertaking searches to add two hires in biomechanics, one new hire in clinical neuropsychology, and one new person in sport and concussion. The current building is unable to host graduate and undergraduate students involved in these research fields or clinical training.

Finally, work in the areas requires access to a continuous population of clinical patients and research participants.

Given the foregoing, we propose an additional expansion to the Sherman Health Science Building (i.e., part 2) to add office space to create a series of research clusters to co-locate faculty members, graduate students, visiting scholars, and research staff. This would be in addition to the part 1 VISTA related expansion. The proximity of the Sherman Health Sciences Building to a bus depot, subway stop, and dedicated clinic parking, as well as the MRI suite, also make it an ideal location to establish new public clinics. The clinics would be designed to enhance engagement with the local communities, facilitate



the collection of clinical research data, and serve as an important training platform for graduate and undergraduate students. A single clinical space might be used to serve the needs of different clinical teams.

Specifically, it is proposed that in addition to the original 24,000 square feet to host the NeuroScience center, that we also add a total of 30,000 square feet of office, clinic and related supporting space for work aligned with the facilities in the original Sherman complex. This incremental expansion will not only facilitate research and education, but will be cost effective by building onto the planned Part One expansion.

The part 2 expansion would include office accommodations for the following interdisciplinary clusters, teams and clinics. While the majority of faculty and students are in the Faculty of Health, the facility would also host members of other Faculties whose work is aligned with one or more of the clusters.

- (i) An interdisciplinary **neuroscience cluster**, largely although not exclusively concerned with VISTA;
- (ii) **A Centre and Clinic for Neuropsychology Assessment and Neurorehabilitation;**
- (iii) A Centre for Sport, Health and Concussions;
- (iv) An interdisciplinary team for **biomechanics, injury, and motor control;**
- (v) A Centre for Physical Activity Sciences (cluster in the **Psychology of Physical Activity and Health**)

### **Part 3 of the Expansion/Refurbishment Plan to BSB**

It is proposed that the 8,500 square feet of space in BSB which currently hosts the research facility being moved to Sherman expansion part 1 would be allocated to the Faculty of Health for redevelopment for human physiology and nutrition research. These are areas of research which would not be served by the Sherman expansion (parts 1 and 2), but in which considerable growth is anticipated. At present, individual researchers in these areas use facilities in multiple buildings to undertake their work. This makes it time consuming and inhibits cross disciplinary collaboration. For example, it is desirable to have facilities for food preparation and consumption collocated near sterile facilities for drawing human blood and tissue, as well as facilities for processing and analyzing the biological samples. Specifically, it is proposed that the vacated space in BSB would host a Centre for Physical activity Sciences, including research facilities, but not office space, for:

- A cluster of faculty and students engaged in applied human physiology for physical activity and health;
- A cluster of faculty and students engaged in applied human nutrition for physical activity and health.

These teams currently include approximately 16 researchers, mostly from the School of Kinesiology and Health Science.

The original VISTA funding plan set aside \$2M for this purpose, noting that a comprehensive cost estimate has not been performed, and that costs will likely be higher. An incremental York funding contribution of \$1M to support the refurbishment beginning in 2021 is proposed. The Faculty of Health will be responsible for any additional refurbishment costs, as well as ongoing maintenance and operating costs of the refurbished BSB space per SHARP.

### **Closing Considerations**

In summary, it is appreciated that all Faculties and many shared services share the concern about space constraints. In the related prioritization of resources, the following factors are relevant to the Faculty of Health.

- The Faculty of Health inherited various spaces when it was formed 12 years ago. Staff and faculty are now spread across more than 16 different buildings on the Keele campus, making it extremely difficult to develop a culture, and facilitate interdisciplinary research and programs.
- The Faculty of Health has never had a new dedicated building. Rather, the Faculty has benefited from refurbishments of buildings shared with other Faculties (e.g., Life Science Building, and the Farquharson Building).
- Last year, researchers from the Faculty of Health accounted more than 20 per cent of all external research funding at York University, an amount which has grown considerably over the last three years. The lack of fit for purpose research space could negatively impact the research success and undermines the individual success of faculty members in the future.
- The Faculty of Health currently has the highest student; faculty ratio in the University and its approved complement plan calls for significant new faculty hiring over the next 3 years, which will add to existing space pressures.
- Finally, it is noted that the Faculty of Health currently hosts 21% of all undergraduate students, 11% of all graduate students, and 12% of faculty (and growing). Collectively, this makes the Faculty the second largest. In contrast, space data from July of 2018 indicates that the Faculty of Health currently has 181,772 square feet of space allocated to it, behind LA&PS (301,468 sq ft),
- AMPD (272,572 sq ft), and Science (266,139 sq ft) and slightly ahead of the Lassonde School of Engineering (166,476 sq ft).

## GOVERNANCE AND HUMAN RESOURCES COMMITTEE

### Report to the Board of Governors

at its meeting of May 2, 2023

The Governance and Human Resources Committee met on April 17, 2023, and makes this report to the Board for information.

#### **1. Updates from the Division of Equity, People and Culture**

The Committee received an update from the Division of Equity, People and Culture that highlighted work being done on the Decolonization, Equity, Diversity, and Inclusion (DEDI) strategy. The strategy was made public at the end of March and will be officially launched in May with an accompanying toolkit rolled out in three phases. The Committee noted that York launched an Indigenous Research Ethics Board, the first of its kind in Canada and part of the larger initiative around decolonizing research administration. This represents an important step in York's journey towards decolonizing research and ensures that appropriate sensitivity to cultural and community rights, roles and responsibilities are applied to all research projects conducted at York.

The Committee noted that, for the first time, the University was shortlisted for the 2023 Canada's Top 100 Employer Award and will participate in the annual national competition for the 2024 Canada's Top 100 Employer list. The Committee also received a brief update on the state of labour relations and noted that the Board Executive recently approved tentative collective agreement and financial mandates for upcoming collective bargaining with various groups in relation to Bill 124.

The Committee received for information the annual report on Health, Safety and Employee Well-Being (HSEWB) which provides an overview on engagement throughout 2022 to protect the health and safety of faculty and staff while advancing a culture of wellbeing and responding to the global pandemic. The Report included an update on the progress towards the 2022 strategic priorities, as well as an overview of 2023 priorities. The Report spoke to the supports and guidance that York provided to the community in 2022 on COVID-19 protocols, education, and communications. Case management expertise was applied to vaccine exemption reviews and COVID-19 contact management for staff and faculty.

## **2. Governance**

The Committee received a presentation on recruitment and selection of governors, noted leading practices developed by the Council of Ontario Universities (COU), and heard about processes followed by other universities. The presentation highlighted that:

- recruitment and selection processes must be board led;
- skills matrices are based on university needs;
- very few universities see their recruitment and selection process as exemplary such that there are opportunities to improve processes;
- to ensure diversity, boards have to source candidates more broadly;
- the use of external recruitment presents an opportunity that provides a foundation for future recruitment and selection efforts; and,
- the importance of documented and transparent processes that support objectivity throughout the recruitment and selection process.

The Committee identified a need to document the process to recruit governors and use the resulting documentation to inform the Community of its recruitment efforts.

As part of the Board's development initiatives, work is underway to develop a more formal Board onboarding and orientation program as part of a Governance Training Program that supports the onboarding and development of governors. The program will include resources developed internally; by working in partnership with various division across the university and leverage the opportunity to access and utilize external resources available such as the Institute of Corporate Directors (ICD) and is looking at offering ICD membership as part of the Board orientation and education program.

## **3. Other**

The Committee received the WSIB 2022 Q4 Report (October 1, 2022, to December 31, 2022) as a consent item.

*Konata Lake  
Chair*

## INVESTMENT COMMITTEE

# Report to the Board of Governors

at its meeting of May 2, 2023

The Investment Committee met on March 21, 2023, and makes this report to the Board for information.

### **1. Infrastructure Recommendation**

The Committee received a recommendation to appoint an infrastructure manager for the York University Endowment Fund upon completion of legal due diligence. This recommendation is made to complement York's current sustainability infrastructure investments and the proposed infrastructure manager is an ESG focused and value-added investment manager specializing in lower carbon and renewal energy infrastructure assets and businesses. The committee received and reviewed the Infrastructure Due Diligence report that provides the qualitative and quantitative aspects of the infrastructure manager to assist the committee determine whether their approach is consistent with the committee's risk tolerance philosophy.

### **2. Global High Yield Fund Benchmark Change**

The Committee received a request to revise the Statement of Investment Policies and Procedures (SIPP) for a benchmark change to the York Global High Yield mandate. The investment manager provided the committee with statistical evidence in support of the proposed benchmark change. The committee requested additional information to support the rationale. Subsequent to the committee meeting, the investment manager rescinded the request for a benchmark change.

### **3. Annual Investment Review**

The committee received the performance monitoring review of the Endowment Fund as of December 31, 2022, in order to assess the performance of total fund from the perspective of the contribution of each asset class and investment manager to total investment return. The report provides an analysis of the risk generated by each manager and asset class, and whether the managers have fulfilled their mandates.

**4. Others**

The Committee received, as consent item, the Endowment Fund Investment Performance Summary as of 31 January 2023, the Endowment Fund Dashboard as of 31 December 2022, and the Treasury Report as of 31 January 2022.

*Jacques Demers*  
*Chair*

## LAND AND PROPERTY COMMITTEE

# Report to the Board of Governors

at its meeting of May 2, 2023

The Land and Property Committee met on April 17, 2023, and makes this report to the Board for information.

### 1. Capital Projects – Industry Costing Benchmarking

The Committee received for information a report on industry costing benchmarking for capital projects to better understand how market factors in the institutional construction market, such as supply chain and labour issues, COVID impacts on construction, and new construction developments, correlate with York’s capital projects budget and the cost increases over the duration of a construction project.

Firms who provide cost estimating services to the institutional construction industry were contacted to determine construction industry trends and the consensus was that the Statistics Canada quarterly reporting for building construction price index is used as a reference point. The Construction Price Index reflects the value of material, labour, equipment, overhead and profit to construct a new building and is distinguished by geographical area and market segment. It excludes costs related to land, land assembly, building design, land development and real estate fees. By using the Statistics Canada Construction price index for Institutional Sector for Toronto, the capital project budget changes observed in York University capital projects align with inflationary pressures quantified by Statistics Canada.

### 2. Capital and Construction Report

#### Keele and Glendon Campuses

The Committee received updates on Board-approved capital construction projects as of March 31, 2023. In total, York has set aside \$257M for Board-approved (\$218M) and VPFA-approved (\$40M) capital projects. Board-approved projects include:

Project	Approved Budget
Neuroscience Facility at Sherman Science Research Centre	\$48.50 M
Research Space to Support Faculty Complement Renewal	\$9.60 M



## Board of Governors

Washroom Renewal Program	\$3.50 M
Classroom Renewal Program at both the Keele and Glendon campuses	\$20.00 M
Central Utilities Building	\$2.35 M
Goldfarb Gallery	\$13.50 M
Building Addition - Vari Hall	\$31.30 M
Faculty of Education Building Renovations	\$7.46 M

A list of VPFA-approved projects was also provided.

### **Markham Campus**

The Committee received an update on the Markham Campus noting that the project continues to move forward and track well against the approved budget and meet its completion date of Spring 2024.

Consistent with previous reports, challenges in the construction market continue as it relates to labour shortages, increases in material cost and supply-chain delays. Post contract award price escalation requests for cost increase of materials and labour continue to be reviewed, and where possible, the purchase and acquisition of building materials and equipment are expedited to avert escalation costs.

With respect to Social Procurement targets for the Markham Campus project, the committee noted that targets for apprenticeships and social procurement spending have been significantly exceeded:

- Apprenticeships: 16 equity-deserving apprentices have been hired, whereas the original target was 10 apprentices; and,
- Social Procurement Spending: the construction manager and its subtrades now report \$6.0M of spending within York Region, far exceeding the initial \$3M target.

Planning discussions continued with the City of Markham to ensure the campus parking lot is operational in time for the opening of the Campus.

### **3. Institutional Capital Plan**

The University has initiated an Institutional Capital Planning (ICP) process to ensure all York University capital needs are identified, tracked, and considered early in divisional planning. The ICP will give the University the ability to:

## Board of Governors

- Provide a 5-year horizon for all capital needs;
- Ensure all capital planning is aligned with York Institutional values and goals, policies, strategies, plans, including the University Academic Plan (UAP); University Research Plan, Campus Master Plan, Campus Vision, and the Sustainability Strategy;
- Align capital needs with program synergies and develop efficiencies;
- Reflect Faculty and divisional unit needs, support transparent process for project execution approval, project timelines, and establish a rolled-up plan at the institutional level;
- Ensure the optimization, efficient use and management of university space;
- Accommodate unplanned requirements and new priorities;
- Support Advancement and Government Relations activities;
- Establish and highlight rolling institutional priorities; and
- Help to identify funding opportunities and support the development of a list of shovel ready projects for infrastructure calls.

The introduction of this annual capital planning process, and the creation of a multiyear Institutional Capital Plan, is a major component of the University's asset management program, and includes other sources and uses of capital funds such as lease revenue, development of Campus Vision lands, and management of long-term debt.

*Mary Traversy*  
*Chair*

## York University Board of Governors Minutes

**Meeting:** Open Session, 28 February 2023 via videoconference

<b>Present:</b>	<b>Regrets:</b>	<b>Others:</b>
Paul Tsaparis, Chair Francesca Accinelli Marie-Hélène Budworth Joanie Cameron Pritchett Stefanie Lamonaca Caputo Jacques Demers Antonio Di Domenico Jose Etcheverry David Garg Konata Lake Loretta Lam Rhonda Lenton Sham Madhok Ariana Mah Carole Malo Helen Polatajko Eugene Roman David Semaan Ken Silver Nar Singh Nadine Spencer Mary Traversy Bobbi White  Pascal Robichaud, Secretary	Dee Patterson	Amir Asif Anthony Barbisan Sheila Cote-Meek Priyanka Debnath Darran Fernandez Susana Gajic-Bruyea Alice Horvoka Jacqueline Janelle Barbara Joy Margaret Kierylo Julie Lafford Ran Lewin Weiling Li Mary Catherine Masciangelo Ijade Maxwell Rodrigues Carol McAulay JJ McMurtry Wendy Miller Sarah Moroz Olawakemi Oke Sonia Pettinella Lisa Philipps Christine Silversides Darus Suharto Susan Webb Amanda Wassermuhl, Assistant Secretary Leikha Bisera, Assistant Secretary Elaine MacRae, Governance Coordinator Michelle Roseman, Administrative Assistant Pam Persaud, Assistant Secretary Michael Pogorzelski, Policy Adviser Alex Munin, IT Support

## **II. Open Session**

### **1. Chair's Items**

The Chair welcomed Governors and community members to the 475th meeting of the Board of Governors of York University and read the Land Acknowledgement.

## York University Board of Governors - Minutes

The Chair announced that Francesca Accinelli has accepted the role of Chair of the External Relations Committee beginning last January 1 and thanked her for your continued engagement and leadership.

- a. Report on Items decided during the closed session

The Chair reported the items decided in the Closed Session, as set out below:

- Appointment of Dr. Alice Pitt as Interim Vice-President Equity, People and Culture commencing April 1, 2023.
- Appointment of Andrea Kosavic as Interim Dean, York University Libraries from July 1, 2023 to June 30, 2024.

- b. Consent Agenda Approval

The Board approved by consent the minutes of the Meeting of November 29, 2022.

### 2. Executive Committee

Chair Tsaparis reported that the Committee received an update from President Lenton on the audit by the Auditor General of Ontario as well as government updates.

- a. Action Taken on Behalf of the Board

The Chair reported that the Executive Committee has approved the following, on behalf of the Board

- Budget increase of \$1.0M (from \$12.5M to \$13.5M), inclusive of HST, for the design and construction of the Goldfarb Gallery of York University. This increase in funding is supported by an additional \$1M donation from Martin and Joan Goldfarb.
- b. Emergency Management Policy

The Chair reported that York is updating its *Emergency Management Policy* (EMP) to adhere to best practices in line with the Ontario government's *Pandemic and Emergency Preparedness Act, 2022* (PEPA) as a part of its *Plan to Stay Open*. The Policy is effective April 1, 2023.

It was duly agreed *that* **Board of Governors approve the Policy on Emergency Management and the rescission of the Policy on Emergency Preparedness and the Policy on Weather Emergencies.**

# York University Board of Governors - Minutes

## 3. President's Items

President Lenton welcomed members and began her remarks in the context of the Strategic Plan noting developments in the external environment that continue to affect the recovery in the sector. Dr. Lenton spoke to the University Academic Plan (UAP) and the Integrated Resource Plan (IRP), which identifies strategic objectives, actions and expected outcomes, and noted the importance of global engagement / internationalization as opportunities to gain insights on how to grow despite the challenging environment.

The President updated members on the Task Force on the Future of Pedagogy as it re-examines the UAP priority on what 21<sup>st</sup> century learning looks like, and ongoing developments on the Vaughan Healthcare Centre Precinct and the School of Medicine as York continues to work and contribute to the health and wellbeing of communities. The Board was informed that York has been invited to join the Western York Region Ontario Health Team as an academic partner.

A Markham campus topping off ceremony was held on February 1, marking a major construction milestone and was well attended by members of government. A \$5M donation from York alumnus Howard Sokolowski was announced and will be used to establish the Metropia Student Success Centre at the Markham campus.

The President spoke about the 2023 Congress of Humanities and Social Sciences which will be hosted by York and will have a theme “Reckonings & Re-Imaginings” where 8,000 scholars, graduate students and practitioners are expected.

### a. Kudos Report

The report as distributed was *noted*.

## 4. Academic Resources Committee

Chair Di Domenico spoke to the Committee's written report and highlighted key items of business including the establishment of York's s Indigenous Research Ethics Board, which is the first of its kind in Canada and is an important step in York's journey towards decolonizing research. Mr. Di Domenico spoke on the progress of the Strategic Research Plan, the Task Force on the Future of Pedagogy, the Glendon Revisioning, and enrolment updates.

## 5. External Relations Committee

Chair Accinelli referred to the Committee report included with the agenda, highlighting the Internationalization and Global Engagement Strategy, the Microlecture Series in Sustainable Living, and the implementation the Social Procurement Policy at the Markham Campus.

## York University Board of Governors - Minutes

### 6. Finance and Audit Committee

Chair White highlighted key items outlined in the Committee’s report and spoke to the IT Strategy and how it supports the objectives of University Academic Plan; updates on York’s budget, an annual review of financial metrics, and a report from the Internal Auditor, including a detailed Internal Audit Status Report.

#### a. Tuition Fees

The Committee reviewed and approved, for recommendation to the Board of Governors, the proposed domestic and international tuition fees.

It was duly *agreed*, that the **Board of Governors approve the domestic and international tuition fees as outlined below and in the Summary – 2023-24 Tuition Fee Rate Changes (Appendix A and B)**

Program	2023-24
<b>Regular Arts &amp; Science</b>	
Domestic	Align to Tuition Fee Framework
International	4%
<b>Professional Programs</b>	
Domestic	Align to Tuition Fee Framework
International – UG	4%
International – Masters	2% - 10%
<b>Research-based Graduate Programs</b>	
Domestic	0%
International	0%
<b>Full Cost Recovery Programs (Domestic)</b>	
Diploma in Law for Law Enforcement	5%
Graduate Diploma in Professional Accounting	7%

#### b. Centrally Collected Ancillary Fees 2023-2024

The Committee reviewed and approved, for recommendation to the Board of Governors, an increase of 5% to York’s centrally collected ancillary fees. The increase is being proposed in accordance with the provisions of the Ancillary Fee Agreement and is required to address inflationary increases in operating costs.

## York University Board of Governors - Minutes

It was duly *agreed*, that the **Board of Governors approve a 5.00% increase in centrally collected ancillary fees in 2023-2024, effective May 1, 2023.**

- **For undergraduate students, the recommended increase is \$1.21 per credit, from \$24.12 to \$25.33, resulting in an increase from \$723.60 to \$759.90 (\$36.30) for full-time students (enrolled in 30 credits).**
- **For graduate students in professional programs, the recommended increase is \$18.09, from \$361.73 to \$379.82 for programs charged on a per-term fee basis. Part-time graduate students pay 50% of the full-time fees.**

### c. Long-Term Debt Policy Update

The committee received the recommendation to amend the Long-Term Debt Policy to include three new sustainability ratios and the corresponding thresholds, reference to the University Sinking Fund and guidance on when a debt policy ratio does not meet an established target.

It was duly *agreed*, that the **Board of Governors approve amendments to the Long-Term Debt Policy (policy), attached as Appendix B.**

### d. Annual Budget Consultation

The President together with Vice President McAulay and Provost Philipps delivered a presentation on the e Fall-Winter 2022-2023 Budget Consultation which highlighted community priorities in previous years, strategic investments made in 2022-23, the multi-year budget plan going forward to 2024-25. Discussion ensued and Board members reflected on the SHARP budget model and commended the team on the level of the consultation process.

## 7. Governance and Human Resources Committee

Chair Lake reported on the key items of business discussed by the Committee and spoke on measures the University continues to take in respect to the wellbeing of community as it transitions to a broader approach to public health management, work on York's Decolonization, Equity, Diversity and Inclusion (DEDI) Strategy, a review of the Indigenous Framework, results of the annual Board Survey Results, and opportunities for Board education.

## 8. Land and Property Committee

Chair Traversy spoke to the Committee's report to the Board which focused on deferred maintenance on life safety equipment, the capital construction projects which continue to experience supply chain and staffing challenges. The Markham Campus project continues to track well towards a completion date and held a topping off ceremony on February 1 which signals the completion of the main structure of the building and that social procurement targets exceed initial targets.

# York University Board of Governors - Minutes

## 9. Investment Committee

Chair Demers spoke to the Committee's report which covered the Environmental, Social and Governance (ESG) Scorecard on the University's Endowment Fund, where data show that the Fund is currently in line with best practices based on the carbon produced by the underlying investment, scores favorably on most metrics and in line with the broader best practices with respect to inclusion and diversity. The committee also received an update on the sustainable infrastructure real asset allocation for the York University Endowment Fund.

- a. Revisions to the Short Medium-Term Fund (SMTF) Statement of Investment Guidelines

It was duly *agreed*, that the Board of Governors approve **approve the addition of pooled funds and private debt with a maturity of 1-5 years to the fixed income allocation for the Short Medium Term Fund (SMTF) and corresponding revisions to the SMTF Statement of Investment Guidelines (Guidelines).**

- b. b. Revisions to the Endowment Fund Statement of Investment Policies and Procedures (SIPP)

It was duly *agreed*, that the Board of Governors approve **approve revisions to the Statement of Investment Policies and Procedures (SIPP) to include the following:**

- **add a benchmark for infrastructure: CPI + 6%.**

## 10. Other Business

There was no other business.

## 11. In Camera Session

An *In Camera* Session was held. No decisions were taken.

Paul Tsaparis, Chair \_\_\_\_\_

Pascal Robichaud, Secretary \_\_\_\_\_



# Board of Governors

## Memorandum

To: Board of Governors

From: Paul Tsaparis, Chair

Date: 2 May 2023

Subject: Pension Fund Board of Trustees Appointments and Re-appointments

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### Recommendation:

**The Executive Committee recommends that the Board of Governors approve the following appointments and re-appointments to the Pension Fund Board of Trustees, effective July 1, 2023, for a three-year term.**

#### **A) New Appointments:**

##### **1. Mary Traversy, as Board of Governors nominee and as Chair, Pension Fund Board of Trustees**

Mary Traversy was the Chief Operating Officer of Canada Post. She has extensive experience at the executive level, including operations, human resources, labour relations and product line management. Mary has served on a number of Boards. She received a Bachelor of Public Administration from Carleton University, and in addition to achieving the ICD.D designation, she completed the Finance for non-Financial Executives at Harvard Business School, and French Language Studies at Université de Paris IV, La Sorbonne. Mary was appointed to the York University Board of Governors on January 2020.

This is Mary's first term as a Pension Trustee.

##### **2. Colleen Ferreira, as a CUPE 1356-1 nominee**

Colleen works in Parking Operations, as a parking Enforcement Officer, and Team Lead for the team. She has been in this department since 2009, starting as a part time custodian in 2004 in Housing, then as a night shift custodian. She is a Benefits

## Board of Governors

Specialist for CUPE 1356 and is interested in increasing her depth of understanding of pension investments.

This is Colleen's first term as a Pension Trustee, replacing Jason Springer.

### **3. Professor George Klar, as a Presidential nominee**

George M. Klar is Adjunct Professor & former Program Director, Master of Finance at the Schulich School of Business at York University. He joined Schulich in 2008. Since his arrival, he has been nominated multiple times for teaching excellence and is the 2017-18 recipient of the John Peace Part-Time Faculty Teaching Excellence Award.

Prior to academia, Prof. Klar spent 25 years in the financial services industry holding executive roles in firms such as Manulife Financial, CIBC World Markets, Legg Mason Canada and Beutel Goodman. His focus throughout this period was on capital markets, risk management and pension investment issues. Prof. Klar has been a frequent speaker at industry conferences throughout North America and has written extensively on financial matters. His articles have appeared in numerous publications. He was also a founding member of a group that eventually created the Canadian Coalition of Good Governance.

He is a CFA Charter holder, has obtained an MBA from the Schulich School of Business at York University specializing in Finance, and a B.Sc. (Medical Sciences) from University of Toronto. He is also a recipient of the CFA Institute's 25-year and 30-year Certificate of Achievement.

George is a long-standing member of York's Pension Fund Investment Committee, contributing to the success of York's pension fund since 2011.

This is Professor Klar's first term as a Pension Trustee, replacing Paul Battistuzzi.

### **4. Mario Verrilli, as a Presidential nominee**

Mario Verrilli is a York University graduate and has worked at York University for over twenty-five (25) years. He is currently the Executive Director, Service Excellence Program within the Vice President Academic & Provost office. Mario has assumed various roles around the University from the Data and Statistics Officer in Faculty Relations; Enrolment Management in various Faculties; the Director of Institutional Enrolment and Resource Planning within the Office of Institutional Planning and Analysis; Executive Officer in the Faculty of Graduate Studies; and Assistant Vice Provost, Resources & Strategic Planning within the Division of Students.

## Board of Governors

In addition to his formal role at York University, Mario is currently the Vice-President of CPM and volunteered to sit on the All University Pension Committee (AUCP) representing CPM. Outside of York, Mario oversees his family investment portfolio with the assistance of Dominion Securities.

This is Mario's first term as a Pension Trustee, replacing Mary Catherine Masciangelo.

### **B) REAPPOINTMENTS:**

#### **1. Melanie Cao, as a YUFA nominee**

Melanie Cao is a Professor of Finance in the Schulich School of Business, York University. She joined York in 2000 and has been teaching and conducting research in the finance and investments fields for more than 20 years. She has experience working in the financial industry and consulting for financial firms and has developed a deep understanding of financial markets and products. Currently, she is director for the Masters of Finance and the Financial Engineering programs in the Schulich School of Business. She obtained a PhD in Finance from University of Toronto, and an MBA in Finance and Accounting from the University of Ottawa

This is Melanie's third term as a Pension Trustee.

#### **2. Frank D'Agostino, as a CUPE 1356 nominee**

Frank D'Agostino has been employed with York University since 2006 and is a certified electrician. He has held positions on CUPE's 1356 Executive Committee for 6 years and is currently Vice President.

This is Frank's second term as a Pension Trustee.

### **Rationale:**

The Pension Fund Board of Trustees (BoT) has responsibility for the pension fund as delegated by the Board of Governors under a Trust Agreement. Its Terms of Reference, approved by the Board of Governors, specify that various bodies recommend members. Those recommended become members when they are approved by the Board of Governors and have signed an acknowledgement that they are bound by the Trust Agreement. Even though a specific body nominates a Trustee, once appointed, Trustees do not represent only that particular body, but have fiduciary responsibilities to all the members and beneficiaries of the pension plan.

## Board of Governors

The normal term of office is three years, with retiring members being eligible for re-appointment to a maximum of nine consecutive years.

## Board of Governors

### Memorandum

To: Board of Governors

From: Bobbi-Jean White, Chair, Finance and Audit Committee

Date: 2 May 2023

Subject: Banking Resolution Update

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### Recommendation:

**The Finance and Audit Committee recommends that the Board of Governors approve the following signing officers on University bank accounts:**

#### GROUP A

Chair, Board of Governors	Paul Tsaparis
President	Rhonda Lenton
Provost & Vice-President Academic	Lisa Philipps
Vice-President Finance and Administration	Carol McAulay
Secretary of the University	Pascal Robichaud

#### GROUP B

Interim AVP Finance and CFO	Darus Suharto
Interim Comptroller	Judy Wu
AVP Budgets and Asset Management	Ran Lewin
Director of Procurement Services	Dexter King
Treasurer	Arijit Banik
AVP University Services Centre	Anthony Barbisan
Director of Finance Services, University Services Centre	Smita Shah

#### GROUP C

Director People Services, University Services Centre	Diane Irvine
Associate Director Payroll & Records, University Services Centre	Gillian Cameron

## Board of Governors

### **GROUP D**

Manager General Accounting, University Services Centre	Firas Hajo
Manager Finance Services Projects, University Services Centre	Paula Perri

### **GROUP E\***

Director Student Financial Services, Office of the University Register	Victoria Chu
Director Business Operations, Osgoode Professional Development	David Tersigni
Executive Director of Operations and Administration, School of Continuing Studies	Tom Nicolopoulos

\*The approvals of signing officers in Group E will be limited to payments within their respective units.

For payments issued on the accounts held with the Bank of Montreal, HSBC Canada and the Royal Bank of Canada, any two signing officers of Group A and Group B are authorized to sign and/or endorse cheques, drafts, letters of credit, and orders for the payment of money. Signing officers from Groups C, D, and E are authorized for the following payments/amounts:

<b>Payments</b>	<b>Approval Signatures</b>
Payroll and payroll government remittances	Any two: Group A, Group B, or Group C
Foreign Wire Transfers through Convera – <b>up to \$25K</b>	Any two: Group A, Group B, or Group D
Student Refunds through Convera and CIBC Student Refund Portals – <b>up to \$25K</b>	Any two: Group A or Group B or One of Group A or Group B and one of Group E

All other banking obligations or liabilities of the University will require either two signatures of Group A or one of Group A and one of Group B.

### **Rationale:**

The Banking Resolution has been updated to reflect personnel change, to streamline approval process, and to align approval with risk and areas of expertise.

## Board of Governors

The following are the proposed changes to the Banking Resolution:

- Appointments of Darus Suharto as Interim AVP Finance & CFO and Judy Wu as Interim Comptroller effective March 1, 2023 (Group B), and David Tersigni as Director Business Operations, Osgoode Professional Development effective December 5, 2022 (Group E)
- Addition of Anthony Barbisan, AVP University Services Centre (Group B)
- Inclusion of any two Group D approvals for Foreign Wire Transfers through Convera – up to \$25K



# Board of Governors

## Memorandum

To: Board of Governors

From: Konata Lake, Chair, Governance and Human Resources Committee

Date: 2 May 2023

Subject: Annual Review: Occupational Health and Safety Policies

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### Recommendation:

The Governance and Human Resources Committee recommends that the Board of Governors approve the following three (3) policies with proposed amendments as noted in Appendix A and the final revised versions in Appendices B, C, and D, attached hereto.

- Healthy Workplace Policy (Appendix B)
- Policy on Workplace Harassment (Appendix C)
- Policy on Workplace Violence (Appendix D)

### Background, Rationale and Proposed Changes:

The Ontario *Occupational Health and Safety Act* requires the annual review of these policies by the Joint Health and Safety Committees and the Board of Governors.

#### 1. Healthy Workplace Policy

Recommend amendments to incorporate psychological health and safety in support of the University's Well-being Strategy. Minor formatting changes have been proposed to provide clarity and to align with other occupational health and safety policies.

## Board of Governors

### **2. Policy on Workplace Harassment**

There are no proposed changes to the Workplace Harassment Prevention Policy.

### **3. Policy on Workplace Violence**

Recommend updating the Legislative History to capture reviews completed in 2021 and 2022.

## Appendix “A” – Proposed Amendments

### 1. Healthy Workplace Policy

Current Policy	Proposed Amendment
NEW	Re-formatted the policy by adding numbered sections (Scope, Definition etc.) to align with other policies.
NEW	<p><b>1. Scope</b></p> <p><b>This policy is intended to illustrate the University's commitment to developing and fostering a healthy and safe working environment for all Community members.</b></p>
Definition	<p><b>2. Definition</b></p>
<p><b>Policy</b></p> <p>York University values the health, safety and well-being of all community members (students, faculty, staff, contractors and visitors).</p> <p>It is committed to taking a holistic approach in creating a healthy workplace through the integration of safe physical and psychological space and building an organizational culture that promotes prevention, support and overall well-being.</p> <p>The University recognizes the interdependence between a healthy</p>	<p><b>3. Policy</b></p> <p>York University <b>is committed to</b> the health, safety and well-being of all community members (staff, faculty, students, contractors, and visitors).</p> <p><b>The University recognizes the interdependence between a healthy workplace and employee engagement and further, between employee and student engagement/academic excellence.</b></p> <p><b>The University applies a holistic approach to create a healthy</b></p>

## Board of Governors

<p>workplace and employee engagement and further, between employee and student engagement/academic excellence.</p> <p>The University endeavours to provide a hazard free environment and minimize risks by adherence to all relevant legislation, and through the development and implementation of additional internal standards, programs and procedures.</p> <p>To this end, York University requires that health and safety be a primary objective in every area of operation and that all persons utilizing University premises comply with procedures, regulations and standards relating to health and safety.</p> <p>The University also recognizes the importance of engaging individuals in health and safety initiatives through:</p> <ul style="list-style-type: none"><li>• The provision of fulsome education and training to increase knowledge and awareness</li><li>• The work of the Joint Health and Safety Committees</li><li>• The enactment of the internal responsibility system such that everyone, regardless of role, plays</li></ul>	<p><b>workplace that focuses on physical and psychological safety and well-being.</b></p> <p>The University endeavours to provide a hazard free environment and minimize risks by adherence to all relevant legislation, and through the development and implementation of additional internal standards, programs and procedures.</p> <p><b>The University strives to create a psychologically healthy and safe workplace, which promotes employees' psychological well-being and actively works to prevent harm to employee psychological health.</b></p> <p>To this end, York University requires that health and safety be a primary objective in every area of operation and that all persons utilizing University premises comply with procedures, regulations and standards relating to health and safety.</p> <p>The University also recognizes the importance of engaging individuals in health and safety initiatives through:</p> <ul style="list-style-type: none"><li>• The provision of fulsome education and training to increase knowledge and awareness</li><li>• The work of the Joint Health and Safety Committees</li><li>• The enactment of the internal responsibility system such that everyone, regardless of role, plays</li></ul>
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## Board of Governors

an important part in creating and maintaining a healthy workplace	an important part in creating and maintaining a healthy workplace
<p><b>Shared Responsibility</b></p> <p>York University recognizes the roles that all Community Members play in promoting, creating and maintaining a healthy workplace.</p> <p><b>All community members will:</b></p> <ul style="list-style-type: none"> <li>• Contribute to the establishment and maintenance of a healthy workplace where identified risks are either eliminated or controlled.</li> <li>• Follow established health and safety procedures</li> <li>• Report health and safety concerns and any incidents to their supervisor</li> <li>• Participate in health and safety training</li> </ul> <p><b>Senior Leadership will:</b></p> <ul style="list-style-type: none"> <li>• Support the effective administration of healthy workplace programs and initiatives</li> <li>• Provide leadership by creating, supporting and sustaining a healthy workplace</li> <li>• Integrate healthy workplace culture and practices into daily activities</li> </ul>	<p><b>4. Shared Responsibility</b></p> <p>York University recognizes the roles that all Community Members play in <b>creating, maintaining, and promoting</b> a healthy workplace.</p> <p><b>All Community Members will:</b></p> <ul style="list-style-type: none"> <li>• Contribute to the establishment and maintenance of a healthy workplace where identified risks are either eliminated or controlled</li> <li>• Follow established health and safety procedures</li> <li>• Report <b>workplace hazards, incidents, and health and safety concerns to the appropriate party (i.e., Manager, Human Resources, Campus Security, etc.)</b></li> <li>• Participate in <b>required</b> health and safety training</li> </ul> <p><b>Senior Leadership will:</b></p> <ul style="list-style-type: none"> <li>• Support the effective administration of healthy workplace programs and initiatives</li> <li>• Provide leadership by creating, supporting and sustaining a healthy workplace</li> <li>• Integrate healthy workplace culture and practices into daily activities</li> </ul>

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<p><b>Supervisors (as defined by the Occupational Health and Safety Act) will:</b></p> <ul style="list-style-type: none"><li>• Support and implement healthy workplace policies and practices for employees in their areas</li><li>• Provide employees with procedures, equipment and materials that protect employees from workplace hazards, as well as the instruction, training and supervision required to work safely</li><li>• Investigate all workplace safety related incidents reported to them and respond to all health and safety concerns brought forward</li><li>• Implement corrective actions in response to identified hazards</li></ul> <p><b>Human Resources Department will:</b></p> <ul style="list-style-type: none"><li>• Develop and administer healthy workplace policies and programs</li><li>• Provide advice, guidance and subject matter expertise to the University on creating and maintaining a healthy workplace</li><li>• Act as the chief resource relating to occupational health and safety regulatory matters</li></ul> <p><b>Joint Health and Safety Committees (JHSCs) will:</b></p> <ul style="list-style-type: none"><li>• Participate in consultations and</li></ul>	<p><b>Supervisors (as defined by the Occupational Health and Safety Act) will:</b></p> <ul style="list-style-type: none"><li>• Support and implement healthy workplace policies and practices for employees in their areas</li><li>• Provide employees with procedures, <b>training and supervision required to work safely as well as equipment and materials that protect them from workplace hazards</b></li><li>• Investigate all workplace safety related incidents reported to them and respond to all health and safety concerns brought forward</li><li>• Implement corrective actions in response to identified hazards</li><li>• <b>Evaluate the effectiveness of control measures implemented and make necessary changes for continual improvement</b></li></ul> <p><b>Human Resources Department will:</b></p> <ul style="list-style-type: none"><li>• Develop and administer healthy workplace policies and programs</li><li>• Provide advice, guidance and subject matter expertise to the University on creating and maintaining a healthy workplace</li><li>• Act as the chief resource relating to occupational health and safety regulatory matters</li></ul> <p><b>Joint Health and Safety Committees (JHSCs) will:</b></p> <ul style="list-style-type: none"><li>• Participate in consultations and</li></ul>
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## Board of Governors

<p>provide input during the review of the Healthy Workplace Policy.</p> <p><b>Students will:</b></p> <ul style="list-style-type: none"> <li>• Conduct themselves in a manner which is consistent with their health and safety and that of others. Failure to do so may be considered a breach of the Code of Student Rights and Responsibilities</li> </ul> <p><b>Commercial Tenants and Contractors will:</b></p> <ul style="list-style-type: none"> <li>• Conduct their business in accordance with the Occupational Health and Safety Act and Regulations, and any other applicable legislation. The University will make its commercial tenants and contractors aware of its Healthy Workplace Policy, and of this requirement</li> <li>• Follow York University guidelines and procedures as prescribed in the contract/agreement</li> </ul>	<p>provide input during the review of the Healthy Workplace Policy</p> <p><b>Students will:</b></p> <ul style="list-style-type: none"> <li>• Conduct themselves in a manner that is consistent <b>with health and safety procedures outlined within their respective area (e.g., Faculty)</b>. Failure to do so may be considered a breach of the Code of Student Rights and Responsibilities</li> </ul> <p><b>Commercial Tenants and Contractors will:</b></p> <ul style="list-style-type: none"> <li>• Conduct their business in accordance with the <i>Occupational Health and Safety Act</i> and <b>its</b> Regulations, and any other applicable legislation. The University will make its commercial tenants and contractors aware of its Healthy Workplace Policy, <b>and accompanying requirements</b></li> <li>• Follow York University specific guidelines and procedures as prescribed in the contract/agreement</li> </ul>
<p>Legislative History:</p> <p>This policy must be approved annually by the Board of Governors</p>	<p><b>5. Review</b></p> <p>This policy shall be reviewed at least annually.</p>
<p>NEW</p>	<p><b>6. Related Policies</b></p> <ul style="list-style-type: none"> <li>• <b>Code of Student Rights and Responsibilities</b></li> </ul>

## Board of Governors

	<ul style="list-style-type: none"> <li>• <b>Sexual Violence Policy</b></li> <li>• <b>Workplace Harassment Prevention Policy</b></li> <li>• <b>Workplace Violence Prevention Policy</b></li> </ul>
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### 2. Workplace Harassment Prevention Policy

Current Policy	Proposed Amendment
Reviewed	No proposed amendments

### 3. Workplace Violence Prevention Policy

Current Policy	Proposed Amendment
<p><b>Legislative History</b></p> <p>Reviewed by President and Vice-Presidents, January 27, 2010. Approved by Board Governance and Human Resources Committee February 10, 2010. Approved by the Board of Governors February 22, 2010. Effective March 1, 2010. Re-approved by the Board of Governors 2013/06/24; 2014/06/23, 2015/06/22; 2016/05/03; Re-approved by the Board of Governors 2017/05/02. Name changed and re-approved by the Board of Governors: 2018-05-01; Re-approved by the Board of Governors 2019/04/30; Re-approved by the Board of Governors 2020/05/05;</p>	<p><b>Legislative History</b></p> <p>Reviewed by President and Vice-Presidents, January 27, 2010. Approved by Board Governance and Human Resources Committee February 10, 2010. Approved by the Board of Governors February 22, 2010. Effective March 1, 2010. Re-approved by the Board of Governors 2013/06/24; 2014/06/23, 2015/06/22; 2016/05/03; Re-approved by the Board of Governors 2017/05/02. Name changed and re-approved by the Board of Governors: 2018-05-01; Re-approved by the Board of Governors 2019/04/30; Re-approved by the Board of Governors 2020/05/05; <b>Re-approved by the Board of Governors 2021/05/04; Re-approved by the Board of Governors 2022/05/03</b></p>



## Appendix “B” – Healthy Workplace Policy

<b>Topic:</b>	Healthy Workplace
<b>Approval Authority:</b>	Board of Governors
<b>Approval Date:</b>	
<b>Effective Date:</b>	13 May 1991
<b>Last Revised:</b>	03 May 2022

### 1. Scope

This policy is intended to illustrate the University's commitment to developing and fostering a healthy and safe working environment for all Community members.

### 2. Definition

**Healthy workplace:** Is one that actively works to: (1) prevent harm to worker physical and psychological health and safety, (2) promote physical and psychological well-being.

### 3. Policy

York University is committed to the health, safety and well-being of all community members (staff, faculty, students, contractors, and visitors). The University recognizes the interdependence between a healthy workplace and employee engagement and further, between employee and student engagement / academic excellence. The University applies a holistic approach to create a healthy workplace that focuses on physical and psychological safety and well-being.

The University endeavours to provide a hazard free environment and minimize risks by adherence to all relevant legislation, and through the development and implementation of additional internal standards, programs and procedures.

The University strives to create a psychologically healthy and safe workplace, which promotes employees' psychological well-being and actively works to prevent harm to employee psychological health.

## Board of Governors

To this end, York University requires that health and safety be a primary objective in every area of operation and that all persons utilizing University premises comply with procedures, regulations and standards relating to health and safety.

The University also recognizes the importance of engaging individuals in health and safety initiatives through:

- The provision of fulsome education and training to increase knowledge and awareness
- The work of the Joint Health and Safety Committees
- The enactment of the internal responsibility system such that everyone, regardless of role, plays an important part in creating and maintaining a healthy workplace.

### **4. Shared Responsibility**

York University recognizes the roles that all Community Members play in creating, maintaining, and promoting a healthy workplace.

#### **All Community Members will:**

- Contribute to the establishment and maintenance of a healthy workplace where identified risks are either eliminated or controlled
- Follow established health and safety procedures
- Report workplace hazards, incidents, and health and safety concerns to the appropriate party (i.e., Manager, Human Resources, Campus Security, etc.)
- Participate in required health and safety training

#### **Senior Leadership will:**

- Support the effective administration of healthy workplace programs and initiatives
- Provide leadership by creating, supporting and sustaining a healthy workplace
- Integrate healthy workplace culture and practices into daily activities

## Board of Governors

### **Supervisors (as defined by the Occupational Health and Safety Act) will:**

- Support and implement healthy workplace policies and practices for employees in their areas
- Provide employees with procedures, training and supervision required to work safely as well as equipment and materials that protect them from workplace hazards
- Investigate all workplace safety related incidents reported to them and respond to all health and safety concerns brought forward
- Implement corrective actions in response to identified hazards
- Evaluate the effectiveness of control measures implemented and make necessary changes for continual improvement

### **Human Resources Department will:**

- Develop and administer healthy workplace policies and programs
- Provide advice, guidance and subject matter expertise to the University on creating and maintaining a healthy workplace
- Act as the chief resource relating to occupational health and safety regulatory matters

### **Joint Health and Safety Committees (JHSCs) will:**

- Participate in consultations and provide input during the review of the Healthy Workplace Policy

### **Students will:**

- Conduct themselves in a manner that is consistent with health and safety procedures outlined within their respective area (e.g., Faculty). Failure to do so may be considered a breach of the Code of Student Rights and Responsibilities

### **Commercial Tenants and Contractors will:**

- Conduct their business in accordance with the Occupational Health and Safety Act and its Regulations, and any other applicable legislation. The University will make its commercial tenants and contractors aware of its Healthy Workplace Policy, and accompanying requirements

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- Follow York University specific guidelines and procedures as prescribed in the contract/agreement

This Policy is promulgated by the Board of Governors and the administration thereof is delegated to the Vice-President Equity, People and Culture.

Failure to abide by this policy or the requirements, regulations, standards, or procedures contemplated herein will result in appropriate discipline or sanctions.

### 5. Review

This policy shall be reviewed at least annually.

### 6. Related Policies

- [Code of Student Rights and Responsibilities](#)
- [Sexual Violence Policy](#)
- [Workplace Harassment Prevention Policy](#)
- [Workplace Violence Prevention Policy](#)

<b>Legislative history:</b>	Approved by UEC: 1996/09/16; Approved by the Board of Governors: 1991/05/13; Re-Approved by the Board of Governors: 1992/10/26; 1993/10/18, 1995/04/10; 1996/10/07; 1997/03/03; 1998/01/26; Approved and Revised by Board Audit Committee: 1998/12/08; Approved by the Board of Governors: 1998/12/14, Re-Approved by the Board of Governors: 1999/12/06, 2001/06/25, 2002/04/29; 2003/04/28; 2004/04/26; 2005/05/02; 2006/05/01; 2007/04/30; 2008/06/23; 2009/06/23; 2010/06/21; 2011/06/20; 2012/06/25; 2013/06/24; Revised and
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	<p>approved by the Board Governance and Human Resources Committee:                  2014/05/26; Re-approved by the Board of Governors: 2014/06/23; 2015/06/22;                  Revised and approved by the Board Governance and Human Resources Committee: 2016/05/02; Re-approved by the Board of Governors: 2016/05/03;                  Name change and revisions approved by the Board Governance and Human Resources Committee: 2017/05/01 and re-approved by the Board of Governors: 2017/05/02; Re-approved by the Board of Governors: 2018/05/01; Re-approved by the Board of Governors 2019/04/30; Re-approved by the Board of Governors 2020/05/05; Re-approved by the Board of Governors 2021/05/04; Editorial revisions re-approved by the Board of Governors 2022/05/03</p>
<p><b>Date of next review:</b></p>	<p>April 2024</p>
<p><b>Policies superseded by this policy:</b></p>	<p>n/a</p>

## Appendix “C” – Workplace Harassment Prevention Policy

<b>Topic:</b>	Workplace Harassment Prevention
<b>Approval Authority:</b>	Board of Governors
<b>Approval Date:</b>	
<b>Effective Date:</b>	01 March 2010
<b>Last Revised:</b>	03 May 2022

### Description

Describes the nature of workplace harassment and the University's commitment to protect its workers from workplace harassment.

#### 1. Scope

This policy is intended to protect all persons working for York University including but not limited to students, faculty, staff, and volunteers.

#### 2. Definition

The term, “workplace harassment” means engaging in a course of vexatious comment or conduct against a worker in a workplace that is known or ought reasonably to be known to be unwelcome; or workplace sexual harassment. The term "workplace sexual harassment" means:

- a. engaging in a course of vexatious comment or conduct against a worker in a workplace because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome, or
- b. making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to the worker and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.

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Workplace harassment does not include reasonable action(s) taken by an employer or a supervisor relating to the management and direction of workers or the workplace, or rudeness unless extreme, demotion, legitimate performance management, operational directives, job assignments, inadvertent management errors, or a single incident unless grave or harmful.

### 3. Policy

1. York University is committed to protecting all persons working for York University and shall take reasonable precautions to prevent workplace harassment.
2. Anyone who engages in workplace harassment shall be subject to complaint procedures, investigation, remedies, sanctions and discipline up to and including termination.

### 4. Review

This policy shall be reviewed at least annually.

### 5. Responsibility

The Vice-President Equity, People & Culture shall be responsible for establishing a program, guidelines and procedures to implement this policy.

### 6. Related Policies

- [Healthy Workplace Policy](#)
- [Sexual Violence Policy](#)
- [Code of Student Rights and Responsibilities](#)
- [Workplace Violence Prevention Policy](#)

<b>Legislative history:</b>	Reviewed by President and Vice-Presidents, January 27, 2010. Approved by Board Governance and Human Resources Committee February 10, 2010.
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	<p>Approved by the Board of Governors February 22, 2010. Effective March 1, 2010. Re-approved by the Board of Governors 2013/06/24; 2014/06/23; 2015/06/22. Revised and approved by the Board Governance and Human Resources Committee: 2016/05/02; Re-approved by the Board of Governors 2016/05/03; Re-approved by the Board of Governors 2017/05/02; Name changed and re-approved by the Board of Governors 2018/05/01; Re-approved by the Board of Governors 2019/04/30; Re-approved by the Board of Governors 2020/05/05; Re-approved by the Board of Governors 2021/05/04; Re-approved by the Board of Governors 2022/05/03</p>
<p><b>Date of next review:</b></p>	<p>April 2024</p>
<p><b>Policies superseded by this policy:</b></p>	<p>n/a</p>



## Appendix “D” – Workplace Violence Prevention Policy

<b>Topic:</b>	Workplace Violence Prevention
<b>Approval Authority:</b>	Board of Governors
<b>Approval Date:</b>	
<b>Effective Date:</b>	01 March 2010
<b>Last Revised:</b>	03 May 2022

### Description

Describes workplace violence and the University's commitment to protect its workers from workplace violence.

#### 1. Scope

This policy is intended to protect all persons working for York University including but not limited to students, faculty, staff, and volunteers.

#### 2. Definition

The term, “workplace violence” means:

1. the exercise of physical force by a person against a worker, in a workplace, that causes or may cause personal injury to the worker;
2. an attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to the worker; or
3. a statement or behaviour that it is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker.

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### 3. Policy

1. York University is committed to protecting all persons working for York University and shall take reasonable precautions to prevent workplace violence.
2. York University shall assess, and reassess as necessary, the risks of workplace violence that may arise from the nature of the workplace, the type of work and/or the conditions of work.
3. Anyone who engages in workplace violence shall be subject to complaint procedures, investigation, remedies, sanctions and discipline up to and including termination.

### 4. Review

This policy shall be reviewed at least annually.

### 5. Responsibility

The Vice-President Equity, People & Culture shall be responsible for establishing a program, guidelines and procedures to implement this policy.

### 6. Related Policies

- [Healthy Workplace Policy](#)
- [Sexual Violence Policy](#)
- [Code of Student Rights and Responsibilities](#)
- [Workplace Harassment Prevention Policy](#)

<b>Legislative history:</b>	Approved by UEC: 1996/09/16; Approved by the Board of Governors: 1991/05/13; Re-Approved by the Board of Governors: 1992/10/26; 1993/10/18, 1995/04/10; 1996/10/07; 1997/03/03; 1998/01/26; Approved and Revised by Board Audit Committee: 1998/12/08; Approved by the
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	<p>Board of Governors: 1998/12/14, Re-Approved by the Board of Governors: 1999/12/06, 2001/06/25, 2002/04/29; 2003/04/28; 2004/04/26; 2005/05/02; 2006/05/01; 2007/04/30; 2008/06/23; 2009/06/23; 2010/06/21; 2011/06/20; 2012/06/25; 2013/06/24; Revised and approved by the Board Governance and Human Resources Committee: 2014/05/26; Re-approved by the Board of Governors: 2014/06/23; 2015/06/22; Revised and approved by the Board Governance and Human Resources Committee: 2016/05/02; Re-approved by the Board of Governors: 2016/05/03; Name change and revisions approved by the Board Governance and Human Resources Committee: 2017/05/01 and re-approved by the Board of Governors: 2017/05/02; Re-approved by the Board of Governors: 2018/05/01; Re-approved by the Board of Governors 2019/04/30; Re-approved by the Board of Governors 2020/05/05; Re-approved by the Board of Governors 2021/05/04; Re-approved by the Board of Governors 2022/05/03</p>
<p><b>Date of next review:</b></p>	<p>April 2024</p>
<p><b>Policies superseded by this policy:</b></p>	<p>n/a</p>

## Board of Governors

### Memorandum

To: Board of Governors

From: Rhonda Lenton, President and Vice-Chancellor

Date: 2 May 2023

Subject: Regulation Regarding Student Organizations – Clarifying Amendment

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### Recommendation:

**That, upon the President’s approval and recommendation, and upon concurrence of the Executive Committee, the Executive Committee recommend that the Board of Governors approve a clarifying Amendment to the Regulation Regarding Student Organizations, as set out below, effective immediately.**

### Background:

Upon the approval and recommendation of the President, on March 2, 2022 the Board of Governors approved the Regulation Regarding Student Organizations. The Regulation was made effective January 1, 2023 to provide time for Student Organizations to come into compliance. The Regulation is attached for reference as Appendix A.

Since the Regulation was passed, the Vice-Provost Students’ division has been communicating with the Recognized Student Governments, educating them on the requirements of the Regulation, responding to questions and generally assisting to determine if they comply. Where they are not in compliance, the Vice-Provost Students has been advising and, wherever possible, assisting the Student Governments to conform to the Regulation’s requirements. This has included, in some circumstances, providing extensions of time for Student Governments to make the necessary changes to transition their constating documents and their established practices.

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Significantly, the Regulation requires Recognized Student Governments to conduct elections by electronic voting. The purpose of this requirement is to ensure that elections are Open, Accessible and Democratic (these fundamental Principles are defined in Schedule D of the attached Regulation). The electronic voting requirement makes voting open and accessible to all students. It also responds to many years of concerns received by VP Students' division to the effect that a significant number of students do not vote in Student Government elections because they have the impression that the in-person voting processes may be unfair. The electronic voting requirement is also consistent with the practice of larger Canadian universities to enable proper democratic renewal.

The Regulation states, in Section 10.1(b) Obligations of Student Organizations, that:

For Student Organizations in which student membership is mandatory or that receive a Levy, conduct elections at least once each academic year; such elections must be conducted through the University's electronic voting system, or a comparably secure system to which the Vice-Provost, Students has given prior approval in writing.

During the lengthy process of consultation conducted by the Vice-Provost, Students, the requirement for voting by electronic systems only was discussed. There is no record of any issue being voiced by Student Organizations with electronic voting during the consultation period. Rather, a concern was raised regarding the frequency of elections. One Student Organization which receives a student Levy had not conducted elections as frequently as annually and questioned the need for elections to be conducted more frequently than that Organization had historically done. The University responded that given that Levy fees to Student Organizations are paid by students for each academic term it is only fair that students have the opportunity to vote for the leaderships of the Student Organizations which those students are financially supporting.

After the Regulation came into force, a misunderstanding arose with the representative of one Student Government, who asked the University to approve elections conducted partly by in-person voting and partly by electronic voting. The University agreed to permit the hybrid elections for the 2023 election cycle (Spring election and Fall by-election). By letter, the University requested the Student Government to confirm that it would come into compliance with the requirement for fully electronic voting thereafter. The Student Government has declined to confirm that it will conduct fully electronic elections.

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Given the misunderstanding, it is recommended that Section 10(1)(b) of the Regulation be amended to create certainty regarding the true intent and meaning of the Regulation. The amended language would state that:

For Student Organizations in which student membership is mandatory or that receive a Levy, conduct elections at least once each academic year; such elections must be conducted through the University's electronic voting system, or a comparably secure system to which the Vice-Provost, Students has given prior approval in writing. **For greater certainty only, the Vice-Provost, Students may approve only electronic voting systems which are comparably or more secure than the University's electronic voting system.**

(The final sentence, in **bold print**, is the amended language to be added.)

The Regulation, amended to include this clarification, is attached as Schedule A.

**APPENDIX A**

**Regulation Regarding Student Organizations**

# Regulation Regarding Student Organizations

<b>Topic:</b>	<u>Faculty, Staff, Students: Conduct and Responsibilities</u>
<b>Approval Authority:</b>	President and Board of Governors
<b>Effective Date:</b>	January 1, 2023
<b>Last Revised:</b>	

[French version](#)

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**Description:** Regulations regarding Student Organizations, their Activities and Finances.

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## 1. Preamble

**1.1** The objects and purposes of York University under the *York University Act, 1965*, are the advancement of learning, the dissemination of knowledge, the intellectual, spiritual, social, moral and physical development of its members, and the betterment of society. York University believes that student organizations play an important role in advancing these purposes. Student organizations promote learning, growth, and civic responsibility among those who conduct and participate in their activities, and thereby serve the interests of their fellow students. As well, student organizations contribute to the educational, recreational, social or cultural quality and diversity of life on campus.

**1.2** The relationship between York University and student organizations is governed by the principle that their activities and their financing of student activities must be conducted in an Open, Accessible, Democratic, Non-Discriminatory and Legally and Financially Responsible manner. These conditions are necessary for the objects and purposes of York University to be advanced, and for all students to enjoy the freedom to associate and express themselves through student organizations. Where student organizations act consistently with this principle, York University will support their ability to communicate, explore and debate ideas, organize and use its facilities for lawful purposes, distribute materials on campus, and engage in peaceful demonstrations. York University will not deny privileges to a student organization

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simply on account of its beliefs or procedures, unless those beliefs or procedures are contrary to the foregoing principle or lead to activities that are contrary to it.

**1.3** The privileges extended by York University to student organizations under this Regulation are based upon the observance and assumption of certain procedures and responsibilities, which give effect to the governing principle outlined above. These privileges may be denied or withdrawn if the procedures or responsibilities in this Regulation are neglected or not fulfilled.

**1.4** Legal powers and responsibilities conferred by the *York University Act, 1965* on the President and the Board of Governors in relation to student organizations, activities and finances prevent the full devolution of authority onto student organizations. However, the President's and Board of Governors' respective powers and responsibilities should be exercised so far as is legally and practically possible in a manner consistent with the governing principle described in section 1.2 above. The Vice-Provost, Students, acting on behalf of the Board of Governors and the President, will support and advance this governing principle.

## 2. Purpose and Jurisdiction

**2.1** This Regulation is made by the President pursuant to section 13(2)(c) of the *York University Act, 1965*, and by the Board of Governors on the recommendation of the President pursuant to sections 10 and 13(2)(g) of the *York University Act, 1965*, in order to govern student organizations, their activities and finances.

**2.2** This Regulation sets forth the privileges and obligations of student organizations in order to ensure that their activities and their financing are conducted in an Open, Accessible, Democratic, Non-Discriminatory and Legally and Financially Responsible manner, so that the objects and purposes of York University may be advanced.

## 3. Definitions and Concepts

**3.1 Definitions.** For the purposes of this Regulation, the following terms have the meanings given to them below:

**“Associate Membership Agreement”** means an agreement, between a Recognized Central Student Government and a Recognized Student Organization, that provides the members of the Student Organization with associate membership in the Recognized Central Student Government.



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**“Constituency”** means the entire eligible membership of a Student Organization as set out in its Governing Documents.

**“Governing Documents”** means: (a) in the case of a Student Organization that is an unincorporated association, the Constitution of a Student Organization as described in Schedule C; and (b) in the case of a Student Organization that is incorporated, amalgamated or continued under the *Corporations Act*, R.S.O. 1990 (the **“CA”**), c. C.38, *Not-for-Profit Corporations Act, 2010*, S.O. 2010, c.15 (the **“NFPCA”**) or comparable legislation, the letters patent, supplementary letters patent, articles of incorporation/amalgamation/continuance, by-laws and extraordinary or special resolutions of the Student Organization, as the case may be.

**“Law”** means all applicable statutes, rules, orders, ordinances, and regulations of all governmental authorities.

**“Levy”** (or **“Levies”**) means a fee that has been approved in accordance with section 10 of this Regulation, and which the University adds to the financial account of every student member of a Student Organization and then remits to the applicable Student Organization in its discretion.

**“Privileges”** means the privileges set out in section 8 of this Regulation.

**“Recognition”** means the University’s formal acknowledgement of a Student Organization as eligible to receive Privileges in exchange for compliance with this Regulation. **“Recognize”** means acknowledge formally as eligible to receive Privileges in exchange for compliance with this Regulation. **“Recognized”** means having this University recognition.

**“Representative”** for the purposes this Regulation means a representative of the University responsible for the enforcement of this Regulation and includes:

- (a) For a Central Student Government, the Provost or designate;
- (b) For a Faculty Student Government, or a College Student Government, the Vice-Provost, Students or designate; and
- (c) For a Student Club, the Director of Student Engagement or designate.

**“Reviewing Office”** has the meaning given to it in section 13.1 of this Regulation.

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"**Student Club**" means a voluntary, membership-driven organization that is dedicated to a particular interest or activity for a specific Constituency. Recognized Student Clubs may have access to Privileges.

"**Student Government**" means a body representing all undergraduate or graduate students, or all students in a Faculty or College (respectively, a "Central Student Government", a "Faculty Student Government", or a "College Student Government"). A Student Government is normally concerned with a broad array of activities, including representation of the interests of those students in discussions with the academic and administrative authorities of the University, a Faculty, or a College. Recognized Student Governments may have access to Privileges.

"**Student Organization**" means a Student Government or a Student Club, but does not include the York University Student Centre Incorporated. A Recognized Student Organization must either be an unincorporated association, or an entity incorporated, amalgamated or continued as a corporation under the *CA*, the *NFPCA* or comparable legislation.

"**University Legislation**" means all legislative texts enacted under the *York University Act, 1965*, directly or through delegated authority, such as but not limited to:

*The Code of Student Rights and Responsibilities*

*The Human Rights Policy and Procedures*

*The Policy on Alcohol and Cannabis Use and Procedures*

*The Policy on Posters*

*The Senate Policy on Computing and Information Technology Facilities*

*The Statement of Policy on Free Speech*

*The Temporary Use of University Space Policy and Procedures*

and other Guidelines, Policies, Procedures, and Rules.

**3.2 Concepts** The following concepts to which Student Organizations are to adhere are explained in Schedule D:

**"Open", "Accessible", "Democratic";**

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**“Non-Discriminatory”;**

**“Financial Responsibility” (or “Financially Responsible”); and**

**“Legal Responsibility” (or “Legally Responsible”)**

### **4. Recognition of Central Student Governments**

**4.1 Recognition of Central Student Governments.** The University may Recognize a Central Student Government.

**4.2 Continuance of Central Student Governments.** The Recognition of a Central Student Government as of the latest effective date of this Regulation is continued unless and until such time as Recognition is withdrawn under sections 11 and 12. Central Student Governments continued at the enactment of this Regulation are:

(a) **Undergraduate:** The York Federation of Students (YFS) as the Central Student Government for all undergraduate students; and

(b) **Graduate:** The York University Graduate Students' Association (YUGSA) as the Central Student Government for all graduate students.

**4.3** A Recognized Central Student Government includes, represents and is accountable to all students enrolled in an undergraduate or graduate program of study at York University.

**4.4** Every student is, upon enrolment in an undergraduate or graduate program at the University, a member of, and pays a Levy to, a Recognized Central Student Government, either as a full member, or as an associate member where the student is a member of a Recognized Student Organization with an Associate Membership Agreement pursuant to 4.5.

**4.5** A Recognized Central Student Government must define and provide associate membership through an Associate Membership Agreement to categories of Recognized Student Organizations whose members are beneficiaries of some of its activities but unable to participate in its affairs because of the location of their studies or other anomalous conditions. Furthermore:

(a) The Centre for Student Community & Leadership Development (“**SCLD**”) will act as a resource to facilitate Associate Membership Agreements; and

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(b) Allocations and/or (re)distribution of student Levy fees must be approved by the SCLD.

**4.6** Only one Central Student Government may be Recognized for students registered in undergraduate programs and only one Central Student Government may be Recognized for students registered in graduate programs.

**4.7** In the event of there being no Recognized Central Student Government for undergraduate students or none for graduate students, students from the relevant Constituency may seek to establish a Central Student Government for Recognition as follows:

**Step 1** Serve on the Vice-Provost, Students a notice of intent to establish a Central Student Government for Recognition.

**Step 2** Meet with the Vice-Provost, Students to receive directions, and guidelines to conduct Steps 3-4, below, including but not limited to as to the appropriate referendum question(s).

**Step 3** Obtain, through a petition, the consent of no less than 10% of the students enrolled as undergraduate students or graduate students, as the case may be, and submit the results to the Vice-Provost, Students. Upon receipt of the results of the petition, the Vice-Provost, Students will determine whether the petition was properly conducted according to the directions and guidelines and is, therefore, valid. If the Vice-Provost, Students determines that the petition is invalid, they may require that the petition be redone or terminate the process. If the Vice-Provost, Students determines that the petition is valid, they will invite students to proceed to Step 4.

**Step 4** Conduct, in accordance with the *Guidelines and Procedures for the Conduct of Student Referenda at York University* and using the University's electronic voting system or a comparably secure system to which the Vice-Provost, Students has given prior approval in writing, a referendum of students who would constitute the Recognized Central Student Government's members and submit the results to the Vice-Provost, Students. If petitions to Recognize more than one Central Student Government are submitted and determined to be valid, the referendum conducted under Step 4 must reflect that in the choice it puts to the students. In the event of multiple petitions, a preliminary referendum must be held on whether to Recognize any Central Student Government at all, and if it succeeds, a second referendum must be held to select which one of the candidate Central Student Governments will be Recognized. Upon receipt of the results of the referendum, the Vice-Provost, Students will determine whether it was properly conducted according to the *Procedures for the*

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*Conduct of Student Referenda* and is, therefore, valid. If the Vice-Provost, Students determines that the referendum is invalid, they may require that the referendum be redone or terminate the process. If the Vice-Provost, Students determines that the referendum is valid, they will certify the referendum result.

**Step 5** In the case of a Central Student Government that is an unincorporated association, submit to the Vice-Provost, Students a draft Constitution that complies with Schedule C to this Regulation and that has been approved by a majority of the Central Student Government's members. Upon receipt of the draft Constitution, the Vice-Provost, Students will determine whether it complies with this Regulation. If the Vice-Provost, Students determines that the draft Constitution is non-compliant, they may require that the draft be amended and resubmitted, as many times as is necessary to make the draft Constitution compliant. If the Vice-Provost, Students determines that the draft Constitution is compliant, they will recommend to the President that the Central Student Government be Recognized.

In the case of a Central Student Government that is incorporated, amalgamated or continued under the *CA*, the *NFPCA* or comparable legislation, submit to the Vice-Provost, Students all Governing Documents. Upon receipt of the Governing Documents, the Vice-Provost, Students will determine whether they are consistent with this Regulation. If the Vice-Provost, Students determines that any aspects of the Governing Documents which are not mandated by legislation (including the corporate objects or governance processes of the Central Student Government) are inconsistent with the concepts of Openness, Accessibility, Democracy, Non-Discrimination and Legal and Financial Responsibility in this Regulation, they may request that the Governing Documents be amended and resubmitted as many times as is necessary to make the Governing Documents consistent. If the Vice-Provost, Students determines that the Governing Documents are consistent with this Regulation, they will recommend to the President that the Central Student Government be Recognized.

**Step 6** Upon receiving the recommendation from the Vice-Provost, Students, the President will normally grant Recognition to the Central Student Government.

**4.8** In the event of there being a Recognized Central Student Government for undergraduate students or for graduate students, students from the relevant level may put forward a petition seeking to replace its Recognition with that of another Central Student Government, following the same procedure as in section 4.7 with any necessary modifications.

## 5. Recognition of Faculty Student Governments

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**5.1 Recognition of a Faculty Student Government.** The University may Recognize a Faculty Student Government.

**5.2 Continuance of Faculty Student Governments.** The Recognition of a Faculty Student Government Recognized as of the latest effective date of this Regulation is continued unless and until such time as Recognition is withdrawn under sections 11 and 12.

**5.3** A Recognized Faculty Student Government includes, represents and is accountable to all students enrolled in programs within that Faculty at York University.

**5.4** Every student is, upon enrolment in a Faculty at the University, a member of, and pays a Levy to, the Recognized Faculty Student Government of that Faculty.

**5.5** Only one Faculty Student Government may be Recognized per Faculty.

**5.6** As of the Approval Date of this Regulation, Recognized Faculty Student Governments are those listed in Schedule A.

**5.7** Students in any Faculty without a Recognized Faculty Student Government may seek to establish a Faculty Student Government for Recognition, as follows:

**Step 1** Serve on the Vice-Provost, Students a notice of intent to establish a Faculty Student Government for Recognition.

**Step 2** Meet with the Vice-Provost, Students to receive directions, and guidelines to conduct Steps 3-4, below, including but not limited to as to the appropriate referendum question(s).

**Step 3** Obtain through a petition, the consent of no less than 10% of the students enrolled in the Faculty to seek, in their name, to establish a Faculty Student Government for Recognition and submit the results to the Vice-Provost, Students. Upon receipt of the results of the petition, the Vice-Provost, Students will determine whether the petition was properly conducted according to the directions and guidelines and is, therefore, valid. If the Vice-Provost, Students determines that the petition is invalid, they may require that the petition be redone or terminate the process. If the Vice-Provost, Students determines that the petition is valid, they will invite students to proceed to Step 4.

**Step 4** Conduct, in accordance with the *Guidelines and Procedures for the Conduct of Student Referenda at York University* and using the University's electronic voting

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system or a comparably secure system to which the Vice-Provost, Students has given prior approval in writing, a referendum of students enrolled in the Faculty and submit the results to the Vice-Provost, Students. If petitions for more than one Faculty Student Government have been submitted and determined to be valid, the referendum conducted under Step 4 must reflect that in the choice it puts to the students. In the event of multiple petitions, a preliminary referendum must be held on whether to Recognize any Faculty Student Government at all, and if it succeeds, a second referendum must be held to select which one of the candidate Faculty Student Governments will be Recognized. Upon receipt of the results of the referendum, the Vice-Provost, Students will determine whether it was properly conducted according to the *Procedures for the Conduct of Student Referenda* and is, therefore, valid. If the Vice-Provost, Students determines that the referendum is invalid, they may require that the referendum be redone or terminate the process. If the Vice-Provost, Students determines that the referendum is valid, they will certify the referendum result.

**Step 5** In the case of a Faculty Student Government that is an unincorporated association, submit to the Vice-Provost, Students a draft Constitution that complies with Schedule C to this Regulation and that has been approved by a majority of the Faculty Student Government's members. Upon receipt of the draft Constitution, the Vice-Provost, Students will determine whether it complies with this Regulation. If the Vice-Provost, Students determines that the draft Constitution is non-compliant, they may require that the draft be amended and resubmitted, as many times as is necessary to make the draft Constitution compliant. If the Vice-Provost, Students determines that the draft Constitution is compliant, they will recommend to the President that the Faculty Student Government be Recognized.

In the case of a Faculty Student Government that is incorporated, amalgamated or continued under the *CA*, the *NFPCA* or comparable legislation, submit to the Vice-Provost, Students all Governing Documents. Upon receipt of the Governing Documents, the Vice-Provost, Students will determine whether they are consistent with this Regulation. If the Vice-Provost, Students determines that any aspects of the Governing Documents which are not mandated by legislation (including the corporate objects or governance processes of the Faculty Student Government) are inconsistent with the concepts of Openness, Accessibility, Democracy, Non-Discrimination and Legal and Financial Responsibility in this Regulation, they may request that the Governing Documents be amended and resubmitted as many times as is necessary to make the Governing Documents consistent. If the Vice-Provost, Students determines that the Governing Documents are consistent with this Regulation, they will recommend to the President that the Faculty Student Government be Recognized.



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**Step 6** Upon receiving the recommendation from the Vice-Provost, Students, the President will normally grant Recognition to the Faculty Student Government.

**5.8** In the event a new Faculty is created, the Vice-Provost, Students may give notice to students in the new Faculty of the steps to seek Recognition of a new Faculty Student Government under section 5.7.

**5.9** In the event of there being a Recognized Faculty Student Government for any Faculty, students in that Faculty may put forward a petition seeking to replace its Recognition with that of another Faculty Student Government, following the same procedure as in section 5.7 with any necessary modifications.

### **6. Recognition of College Student Governments**

**6.1 Recognition of a College Student Government.** The University may Recognize a College Student Government.

**6.2 Continuance of College Student Governments.** The Recognition of a College Student Government Recognized as of the effective date of this Regulation is continued unless and until such time as Recognition is withdrawn under sections 11 and 12.

**6.3** Students in any College without a Recognized College Student Government may seek to establish a Recognized College Student Government in the manner set out in sections 4.7 and 5.7, modified so that the students who may sign the petition and vote in the referendum are only those who are affiliated with that College. Upon receiving the recommendation from the Vice-Provost, Students, the President will normally grant Recognition to the College Student Government.

**6.4** A Recognized College Student Government includes, represents and is accountable to all undergraduate students affiliated with that College at York University.

**6.5** Every undergraduate student enrolled in a program offered at the Keele Campus is affiliated with a College at the University upon enrolment, and becomes a member of, and pays a Levy to, the Recognized College Student Government of that College.

**6.6** Only one College Student Government may be Recognized per College.



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**6.7** As of the Approval Date of this Regulation, Recognized College Student Governments are those listed in Schedule B.

**6.8** In the event of there being a Recognized College Student Government for any College, students in that College may put forward a petition seeking to replace it with another College Student Government, following the same procedure as in sections 4.7 and 5.7 with any necessary modifications.

### **7. Recognition of Student Clubs**

**7.1 Recognition of Student Clubs.** Student Clubs are formed by Students to pursue and contribute to the educational, recreational, social, or cultural quality and diversity of life on campus. The University may Recognize a Student Club.

**7.2 Continuance of Student Clubs.** The Recognition of a Student Club Recognized as of the effective date of this Regulation is continued unless and until such time as Recognition is withdrawn under sections 11 and 12, or the Student Club fails to seek or obtain the annual renewal of its Recognition under section 7.12.

**7.3** All Student Clubs seeking Recognition must successfully submit to SCLD a completed Student Club Application that demonstrates compliance with the following requirements:

- (a) It provides the Student Club's contact information;
- (b) It provides the names, student numbers, and email addresses of 15 currently registered York University students who are members of the Student Club. At any time, SCLD can require the Student Club to produce a list of 15 currently registered York University students who will be contacted by SCLD and asked to attest that they are active members of the Student Club;
- (c) It confirms that the Student Club's executives and 80% of the Student Club's members are currently registered York University students. Because academic departments vary in size there is no minimum number of members required for an academic Student Club but they are still required to submit a membership list;
- (d) It identifies any non-York members of the Student Club. York alumni are non-York for the purpose of this requirement and the Student Club must confirm that its non-York members are non-voting members;
- (e) It specifies any Departmental/College/Faculty affiliations;

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(f) It confirms that there are two signing officers and provides the personal contact information for each of them. Signing officers must be currently registered York University students throughout their term as signing officers. Student Club Recognition will lapse automatically for as long as this requirement is not met. Reinstatement will be at the discretion of SCLD. No student may be a signing officer for two or more Student Clubs simultaneously. This does not preclude a student who is a signing officer for one Student Club from being an executive or officer of another Student Club, provided they do not have signing authority in both roles;

(g) It provides the Student Club's up-to-date Governing Documents, even if these have been provided in previous years;

(h) For a renewing Student Club, it provides a copy of the most recent election meeting minutes confirming that there has been a democratic procedure for change in leadership as well as ratification of the new executive leaders;

(i) Also for a renewing Student Club, it provides a copy of the Student Club's most recent bank statement if it has a bank account;

(j) It provides the signed agreement of the signing officers to ensure that the Student Club abides by the *York University Act, 1965*, University Legislation, this Regulation and its Governing Documents; and

(k) The Student Club must also acknowledge that York University does not insure or indemnify the Student Club, its members or any third parties with whom the Student Club interacts.

**7.4.** Where any information provided in the Student Club Application is insufficient, the Student Club will be asked to provide more details to SCLD.

**7.5** SCLD reserves the right to refuse a Student Club's request for Recognition on one or more of a number of grounds including:

(a) It fails to meet the requirements in this Regulation;

(b) In the case of a Student Club that is an unincorporated association, it does not have a Constitution which complies with Schedule C, or in the case of a Student Club that is incorporated, amalgamated or continued under the *CA*, the *NFPCA* or comparable legislation, any aspects of the Governing Documents which are not mandated by legislation (including the corporate objects or governance processes of the Student Club) are inconsistent with the governing principle that Student

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Organizations' activities and their financing of student activities must be conducted in an Open, Accessible, Democratic, Non-Discriminatory and Legally and Financially Responsible manner;

(c) It appears that the Student Club's objectives are so similar to the objectives or programming of an existing Student Club or University department that, in the opinion of the Manager, Student Life, SCLD there would not be sufficient differentiation between the proposed club and that which is already in existence;

(d) There is a reasonable basis for the Director, Student Engagement, to conclude that the proposed Student Club:

(i) is seeking Recognition to avoid the impact of a suspension or other discipline or sanctions imposed on another Student Club with similar objectives or membership; or

(ii) may be acting as an agent or conduit for a group, organization or other third party external to the University to increase its clientele or promote its business or cause.

**7.6** All academic Student Clubs that are dedicated to an interest or activity for the Constituency of a specific Faculty Student Government must be affiliated with the relevant academic program or major Faculty at the university. When seeking Recognition, academic Student Clubs must obtain prior approval of the specific academic department or Faculty before moving forward with registration.

**7.7** All religion and faith-based Student Clubs must be members of the Inter-Faith Council (IFC) of York University. Recognition of religion and faith-based Student Clubs is not based on principles of faith or substantive beliefs but rather on willingness to comply with the requirements of the Inter-Faith Council, including the Three Pillars of Tolerance, and whether similar clubs currently exist at the university.

**7.8** All sport-related Student Clubs must go through an additional review procedure conducted by the Athletics & Recreation department to determine the necessary precautions and documentation needed for the club to be Recognized.

**7.9** If Recognition is denied, the Student Club may appeal this decision by providing a written statement to SCLD explaining why it believes the grounds for refusal are incorrect: for example, it has met these rules, its objectives are unique, its intended membership is distinct and it can differentiate its objectives or programming from those of an existing club or university department. This appeal will be reviewed by the

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Vice-Provost, Students who will make a final determination as to whether the denial of Recognition stands or whether the Student Club may be Recognized.

**7.10** If Recognition is granted, the executives and signing officers of the Student Club must complete the Student Clubs 101 Orientation Session offered during the then current Student Clubs registration period. The final Student Clubs 101 Orientation Session will take place after the Student Clubs Application deadline has passed to ensure last-minute submissions have a chance to attend the session. Failure to meet this requirement will void Recognition without resort to and notwithstanding the procedures in sections 11-13 of this Regulation.

**7.11** If Recognition is granted, the executives and signing officers of the Student Club must also complete training modules on the use of additional resources at the University. Failure to meet this requirement will void Recognition without resort to and notwithstanding the procedures in sections 11-13 of this Regulation.

**7.12** Student Club Recognition expires annually on September 30. Recognized Student Clubs are required to annually renew their Recognition no later than the second Tuesday in October by completing the procedures set out in section 7.3 within one year from the date on which their Recognition was granted or last renewed, subject to any extension of this timeline by SCLD. In the event such a Student Club fails to seek renewed Recognition within the timeframe for so doing, all Privileges granted to the Student Club including their YU Connect page, email account and website, will be considered inactive and may be disabled by the University.

**7.13** Student Clubs may not use the name of “York” or “York University” in their official name but may identify that the Student Club is “at York” (e.g. “Chess Club at York”, which may be abbreviated to “CCY” but not “YCC”). Exceptions to this must have received prior written consent of York University pursuant to the Brand Stewardship Policy and Guidelines.

**7.14** The Vice-Provost, Students will publish a list of Recognized Student Clubs annually.

## **8. Privileges of Recognized Student Organizations**

**8.1** Subject to compliance with this Regulation, availability and appropriate agreements with the University, the University may at its discretion grant to Recognized Student Organizations, in accordance with Law and University Legislation, any or all of the following Privileges:

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- (a) Use of the University electronic voting system for Recognized Student Governments;
- (b) Student Levies in accordance with section 9.
- (c) Financial and in-kind University grants or donations;
- (d) University-hosted email addresses and website URLs;
- (e) University office space;
- (f) Use of University space and facilities including tabling space;
- (g) University classroom technology;
- (h) Membership contact information for the purpose of direct electronic communication, subject to a privacy agreement in the form defined by the Vice-Provost, Students; and
- (i) Support coordinated through the Vice-Provost, Students or designate such as support for: training, resources, guidance and events.

### **9. Levies for Recognized Student Organizations**

**9.1** A Recognized Student Organization may seek the establishment, amendment or cancellation of a Levy from its Constituency as follows:

**Step 1** Deliver to the Vice-Provost, Students proof of operation for no less than two academic years, together with a notice of its intent to seek the establishment, amendment, or cancellation of a Levy.

**Step 2** Meet with the Vice-Provost, Students or designate to receive directions and guidelines to conduct Steps 3 and 4, below.

**Step 3** Obtain, through a petition, the consent of no less than 10% of its Constituency and submit the results of the petition to the Vice-Provost, Students. Upon receipt of the results of the petition, the Vice-Provost, Students will determine whether the petition was properly conducted according to the directions and guidelines given in Step 2, and is, therefore, valid. If the Vice-Provost, Students determines that the petition is invalid, they may require that the petition be redone or terminate the

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process. If the Vice-Provost, Students determines that the petition is valid, they will invite students to proceed to Step 4.

**Step 4** Conduct, in accordance with the *Guidelines and Procedures for the Conduct of Student Referenda at York University* and using the University's electronic voting system or a comparably secure system to which the Vice-Provost, Students has given prior approval in writing, a referendum of students who would be subject to the Levy and submit the results to the Vice-Provost, Students. Upon receipt of the results of the referendum, the Vice-Provost, Students will determine whether it was properly conducted according to the *Procedures for the Conduct of Student Referenda* and is, therefore, valid. If the Vice-Provost, Students determines that the referendum is invalid, they may require that the referendum be redone or terminate the process. If the Vice-Provost, Students determines that the referendum is valid, they will recommend to the Provost that the Levy be established, amended or cancelled as the case may be. The Provost will normally submit the recommendation to the Board of Governors for approval.

**9.2** Student Organizations with no Levy funding are not precluded from charging members modest membership fees and/or reasonable cost recovery charges to finance the Student Organization's activities. Information about all membership fee rates and benefits associated with membership must be publicly available.

## **10. Obligations of Recognized Student Organizations**

**10.1** A Recognized Student Organization must:

(a) Conduct itself in an Open, Accessible, Democratic, Non-Discriminatory and Legally and Financially Responsible manner, including with respect to its formation, operation, funding and financial affairs;

(b) For Student Organizations in which student membership is mandatory or that receive a Levy, conduct elections at least once each academic year; such elections must be conducted through the University's electronic voting system, or a comparably secure system to which the Vice-Provost, Students has given prior approval in writing. **For greater certainty only, the Vice-Provost, Students may approve only electronic voting systems which are comparably or more secure than the University's electronic voting system;**

(c) Submit to the University by July 1 annually, or from time to time at the University's request, and in the format and by the date as may be required by the University from time to time, the following documents, that the University will publish:

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- (i) A current list of the names, titles, and email addresses of each officer, including the treasurer or equivalent;
- (ii) A current list of the names, titles and email addresses of each officer with signing authority;
- (iii) A copy of the most up-to-date Governing Documents;
- (iv) A copy of its financial statements for the preceding fiscal year (May 1 to April 30). In the case of Student Organizations in which membership is mandatory or that receive a Levy, where the gross revenue for the fiscal year exceeded \$40,000 (including Levy and non-Levy) the Student Organizations must provide audited financial statements from a certified auditor. In the case of Student Organizations whose financial statements show gross revenue for the fiscal year was \$40,000 or less (including Levy and non-Levy), the Student Organizations must provide a Review Engagement Report prepared by a licensed public accountant. A Student Club without a Levy is exempt from this requirement but must provide a copy of its most recent bank statements;
- (v) A document signed by each officer acknowledging the organization's obligation to comply with all University Legislation; and
- (vi) Any additional document or information that the University deems, at its sole discretion, to be necessary to verify compliance with the Regulation and University Legislation;
- (d) Apply for and obtain approval from the Vice-Provost, Students or designate prior to incorporating, amalgamating or continuing under the *CA*, the *NFPCA* or comparable legislation, so that York University may satisfy itself that any aspects of the Governing Documents which are not mandated by legislation (including the corporate objects or governance processes of the Student Organization), are consistent with the concepts of Openness, Accessibility, Democracy, Non-Discrimination and Legal and Financial Responsibility in this Regulation;
- (e) Notify the Vice-Provost, Students or designate within 14 days following any change in its Governing Documents and any change in its officers including officers with signing authority;
- (f) Not divert its funds to purposes inconsistent with the Student Organization's purpose, objects or Governing Documents;

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(g) Not engage in activities that are essentially commercial in nature, such as, but not limited to:

(i) Providing goods and/or services for profit; or

(ii) Engaging in an activity or function on behalf of a third party commercial organization that is contributing promotional goods or services but is not contributing direct sponsorship of activities that are consistent with an essential purpose or purposes of the Student Organization; and

(h) Have and adhere to policies and procedures to address real, potential, or apparent conflicts of interest, including with respect to awarding of contracts to, acceptance of gifts by, payments made to, or other benefits provided to officers, employees, members and persons who are related by family, marriage or other personal relationship to any officer, employee or member.

### **11. Non-Compliance By Recognized Student Organizations**

**11.1** Recognized Student Organizations that do not comply with any part of this Regulation may face sanctions for breach of this Regulation.

**11.2** When the University has reason to believe that a Recognized Student Organization:

(a) Has not, or may not have, operated in an Open, Accessible, Democratic, Non-Discriminatory or Legally or Financially Responsible manner; or

(b) Is in breach of any agreement with the University;

the University may provide written notice of any suspected breach to the Student Organization through the Centre for Student Community Leadership Development. The University may stay further proceedings under this Regulation until after the internal complaint process of the Student Organization has been exhausted, or a reasonable period of time for exhausting it has elapsed, other than in exceptional circumstances.

**11.3** The Centre for Student Community Leadership Development will prepare the written notice in the case of any suspected breach by any Recognized Student Organization. The notice will include the following information:

(a) The nature of the suspected breach;



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- (b) What the Student Organization is required to do, either to demonstrate that a breach has not occurred or to remedy the breach;
- (c) The date for compliance with paragraph (b);
- (d) The terms of any interim measures, such as suspension or withdrawal of Privileges, that the Representative deems appropriate, the reasons for those interim measures, and the date on which they take effect;
- (e) The date for delivery of submissions by the Student Organization in response to any interim measures imposed, and any format requirements for such submissions;
- (f) The potential consequences for failure to comply with any requirements under paragraph (b) by the date provided under paragraph (c), which may include sanctions until there is compliance; and
- (g) That the suspected breach will be addressed in either a written or oral hearing, based upon the Representative's assessment of the complexity of the suspected breach and the severity of potential consequences.

**11.4** The Representative will conduct a written or oral hearing in accordance with the principles of procedural fairness before making a determination whether the Recognized Student Organization has been and/or remains in breach of this Regulation. The hearing shall be conducted by a Representative who was not involved in investigating the suspected breach or in preparing and providing the written notice of it.

**11.5** In conducting a hearing, the Representative may consult with members of the *Student Representative Roundtable* or other student organization(s) as appropriate in the opinion of the Representative. Such consultations are strictly confidential.

**11.6** The Representative will issue their decision which will include written reasons for their determination of whether the Recognized Student Organization has been and/or remains in breach of this Regulation.

**11.7** At any point prior to a determination, the Representative may suggest alternative dispute resolution processes on such terms as they consider appropriate having regard to the nature of the suspected breach.

## **12. Sanctions Applicable to Recognized Student Organizations**

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**12.1** If the Representative determines that a Recognized Student Organization is or remains in breach of this Regulation they will provide the Student Organization with a period of 7 days from the date of their decision to deliver written submissions on sanctions should the Student Organization wish to do so.

**12.2** In determining a sanction proportionate to the breach, the Representative will first consider any written submissions on sanctions from the Recognized Student Organization and any mitigating and aggravating circumstances.

**12.3** Sanctions imposed on the Recognized Student Organization may include one or more of the following:

- (a) The suspension or revocation of one or more Privileges, except as already provided under subsections (c)-(e) below;
- (b) The requirement to participate in a remedial or educative process;
- (c) The suspension, in whole or in part, for a reasonable period of the transfer of Levies to the Student Organization on such terms as the Representative determines appropriate, after which the University may decide, in its discretion, either to proceed to transfer the levies to the Student Organization or to refund the Levies to the students who paid them;
- (d) The termination of the collection of any Levies; and
- (e) The withdrawal of Recognition of the Student Organization.

**12.4** The Representative will issue their decision which will include written reasons for their determination of sanctions.

**12.5** The sanction in section 12.3(c) takes immediate effect on an interim basis subject to approval by the Board of Governors after any review process in section 13 of this Regulation has been exhausted. If the Board does not approve the sanctions, the University must as soon as reasonably possible arrange to account for and transfer the Levies to the Recognized Student Organization.

**12.6** In any case in which the sanction in sections 12.3(d) or 12.3(e) is imposed which involves the termination of the collection of any Levies, such termination will not take effect unless and until it is approved by the Board of Governors after the review process in section 13 of this Regulation has been exhausted.

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**12.7** Continued non-compliance after a determination of breach of this Regulation, or failure to comply with sanctions imposed, may give rise to notice of subsequent suspected breach and may also be an aggravating factor considered in determining sanctions for a subsequent breach.

### **13. Review Process for Non-Compliance and Sanctions Decisions**

**13.1** A Recognized Student Organization that has been determined to be in breach of this Regulation or that has been sanctioned for such a breach under sections 11 and 12 may request a review of that decision on grounds of jurisdiction, bias or other procedural irregularity. The review will be conducted through the University Office to which the Representative reports, by individuals other than the Representative who were not involved in investigating the suspected breach or in preparing and providing the written notice of it (“**Reviewing Office**”).

**13.2** Except in the circumstance described in 13.4, a Recognized Student Organization may request a review pursuant to section 13.1 by submitting a written request for review to the Reviewing Office, with a copy to the Representative, within 7 days of the date on which the decision was issued to the Student Organization under section 11.6 or 12.4. The written request for review will include: the grounds upon which the review is sought, and the evidentiary basis for the review. The Representative will forthwith submit a copy of the documentation in their file to the Reviewing Office.

**13.3** The Reviewing Office will, as soon as possible and in any event no later than 21 days after the submission of the request for review, communicate the name of the reviewer to the Recognized Student Organization along with a proposed timeline for the review. The Reviewing Office’s determination of the review will be issued to the Student Organization in writing as soon as possible and in any event no later than 60 days after the request for review was submitted.

**13.4** Where the Representative is the Provost or designate, a Student Organization may request a review of the decision by submitting a written request for review to the President, with copy to the Provost or designate, within 7 days of the date on which the decision was issued to the Student Organization under sections 11.6 or 12.4. The written request for review will include: the grounds upon which the review is sought, and the evidentiary basis for the review. The Representative will forthwith submit a copy of the documentation in their file to the President.

**13.5** In the case of a review requested under section 13.4, the President may:

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(a) Conduct the review personally, in which case the President's determination of the review will be issued to the Student Organization in writing as soon as possible and in any event no later than 60 days after the request for review was submitted; or

(b) Direct that the review be conducted by an independent reviewer and promptly communicate that to the Student Organization. The President will appoint the independent reviewer as soon as possible and in any event no later than 21 days after of the submission of the request for a review and will promptly communicate the name of the reviewer to the Student Organization along with a timeline for the review. The independent reviewer will submit recommendations to the President. The President's determination will be informed by the recommendations made by the independent reviewer and will be made and communicated to the Student Organization in writing as soon as possible and in any event no later than 60 days after the independent reviewer was appointed.

**13.6** The Reviewing Office may sustain, amend or rescind the Representative's decision.

**13.7** The determination of the Reviewing Office on review of a decision under this Regulation is final, subject to any required approval by the Board of Governors under sections 12.5-12.6.

### **14. Review of this Regulation**

**14.1** This Regulation will be reviewed at least once every five years after its effective date. In addition, the section(s) of this Regulation that address Recognition of new Student Organizations will also be reviewed at an appropriate time after the opening of the new multi-Faculty Markham Campus, allowing for input from students from that newly established campus and other appropriate Student Governments.

**14.2** The Vice-Provost, Students will initiate and oversee the review process which will include consultation with students, representatives of Student Organizations, faculty, staff and other community members.

### **15. Coming into Force**

**15.1** This Regulation will have full force and effect from January 1, 2023.

### **16. Short Title**

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**16.1** This Regulation may be cited as the Regulation Regarding Student Organizations.

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### **SCHEDULE A**

#### **to Regulation Regarding Student Organizations**

##### **Recognized Faculty Student Governments**

Creative Arts Students Association

Environmental and Urban Change Students' Association

Faculty of Education Students' Association

Faculty of Health Student Caucus

Graduate Business Council

Lassonde Student Government

Legal and Literary Society of Osgoode Hall Law School

Student Council of Liberal Arts & Professional Studies

Undergraduate Business Society

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### **SCHEDULE B**

#### **to Regulation Regarding Student Organizations**

##### **Recognized College Student Governments**

Bethune College Council

Calumet College Council

Founders College Student Council

Glendon College Student Union

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McLaughlin College Council

New College Council

Stong College Student Government

Vanier College Council

Winters College Council

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### **SCHEDULE C**

#### **to Regulation Regarding Student Organizations**

#### **Constitutional Requirements for Recognized Unincorporated Student Organizations**

The Regulation Regarding Student Organizations advances the objects and purposes of the *York University Act, 1965* and the freedom of students to associate and express themselves through Student Organizations by requiring that Recognized Student Organizations conduct their activities and their financing of student activities in an Open, Accessible, Democratic, Non-Discriminatory and Legally and Financially Responsible manner. York University's interest in the Constitution of Recognized Student Organizations reflects this governing principle. In keeping with this, as a condition of Recognition, a Student Organization that is an unincorporated association must develop and continuously maintain a Constitution that is approved by a majority of its members and that complies with the following requirements. Student Organizations that are incorporated, amalgamated or continued under the *CA*, the *NFPCA* or comparable legislation are not required to possess such a Constitution, as the provisions of those statutes and associated regulations, and the Governing Documents required under them, already generally require the Student Organization to conduct their activities and their financing of student activities consistent with the governing principle.

1. **Interpretation:** The Constitution must describe whose interpretation is authoritative. Example: *The Council of \_\_\_\_\_ shall be the sole authority for the interpretation of the Constitution. The Council shall, however, make all determinations of construction and interpretation with due regard to accepted rules of procedure, e.g. Roberts Rules of Order. The Speaker of the Organization, subject to an appeal to the Council, is generally the first source for interpretation*

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*of the Constitution.*

2. **Objects:** The Constitution must clearly state the objects of the Student Organization and these must match the published corporate objects in the Governing Documents if the Student Organization is a corporation. Such statements of objects must be consistent with University regulations, policies, procedures, guidelines and federal and provincial laws, including the Ontario *Human Rights Code*. If they are not consistent, the Student Organization will be in breach of this Regulation until the inconsistency is corrected.
3. **Powers:** The Constitution must clearly state the powers accorded to the Organization, its members and elected representatives, i.e., members of the Council (or Board of Directors, as the case may be), members of the Executive and members of any standing committees. Such powers must be exercised in a manner that is consistent with the published Objects of the Student Organization.
4. **Membership-Constituency:** The Constitution must clearly define constituency and criteria for membership.
5. **Membership Criteria for Council, Executive and Standing Committees:** The Constitution must clearly define criteria for Council membership, Executive membership and standing committee membership. These criteria must include: (a) qualifications for membership; (b) maximum terms of office; (c) procedures to deal with vacancies; and (d) the responsibilities and privileges associated with membership. Such criteria must be consistent with the Ontario *Human Rights Code*. Where a salary is paid by the Student Organization, there must be a job description for the role (see 15, below). Definitions of full vs. associate memberships should be included if applicable. (Example: “The voting members of Council are: the President, the Vice-President of Finance,...”.)
6. **Duties of Members:** The Constitution must clearly describe the duties of all members of Council and/or of elected representatives. Job descriptions should also be included. (see 11, below). (Example: The duties of the President are ..., the duties of the Secretary are ..., the duties of the Senators are..., etc.)
7. **Associate Membership:** The Constitution may, and in the case of a Central Student Government must, provide for associate membership for categories of Recognized Student Organizations who are beneficiaries of some of its activities but unable to participate in its affairs because of the location of their studies or other anomalous conditions.
8. **Conflict of Interest:** As per section 10.1(h) of this Regulation, the Constitution must address the issue of conflict of interest for members of the Executive,

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Council, standing committees, and/or members of advisory/management boards (see 17, below).

9. **Election Procedures:** The Constitution must prescribe annual election procedures by which positions will be filled, and procedures for dealing with vacancies in executive positions. These procedures must clearly: (a) assign responsibility for calling elections; (b) require the advertising of elections in a manner that ensures that members will have ample opportunity to participate (c) require the use of the University's electronic voting system, or a comparably secure system to which the Vice-Provost, Students has given prior approval in writing; and (d) appoint a trained Chief Returning Officer (CRO) to approve election results and either challenge, or respond to and resolve challenges to, elections procedures and/or results. A job description for the CRO must also be provided and published to the members. Descriptions of nomination procedures, definitions of eligibility to vote, to run for office, campaign guidelines (expenses) and ballot and polling procedures must also be stipulated.
10. **Procedures of Council:** The Constitution must include provisions for the following Procedures of Council: (a) frequency of meetings; (b) who has responsibility for calling and for chairing meetings and setting the agenda; (c) how notice for meetings will be given; (d) how much notice is required for meetings (e) who has voting privileges at meetings; (f) procedures for proxy voting (if desired); (g) a procedure to deal with tie votes; and (h) quorum requirements for all orders of business, including but not limited to meetings of Council and meetings of the Elected Officials.
11. **Financial Responsibility:** The Constitution must exhibit Financial Responsibility by identifying: (a) the fiscal year; (b) positions with signing authority; (c) who is to strike the budget; (d) what steps are required before the budget is approved; (e) the percentage of votes needed to approve the budget; (f) who is to maintain the financial records of the organization; (g) who is to prepare financial reports and make them available to members; and (h) who is responsible for financial reporting to the University. The Constitution must also indicate how any residual funds or debts are to be treated in the event that a Student Organization is not expecting to be continued past the end of the current year.
12. **Committees:** The Constitution must create and describe all standing committees, including: (a) their terms of reference; (b) who may serve and vote on them; (c) any ex officio members; (d) quorum requirements; (e) responsibilities; and (f) reporting requirements.



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13. **Amendment Procedures:** The Constitution must include fair amendment procedures, stating how much notice is required for members to introduce proposed changes to the Constitution and/or by-laws; and quorum, voting procedures and voting requirements for such proposals. The Constitution must permit 10% or more of the relevant student members to propose an amendment to any Constitutional provision (unless that is incompatible with another provision of this Regulation). If such a proposal is made it must then be put to a majority vote at a duly constituted meeting of the members of the Student Organization.
14. **External Affiliations:** If necessary, the Constitution should include descriptions of any affiliations and/or jurisdictional relationships. (Example: membership in outside organizations such as Canadian Federation of Students.)
15. **Employees:** The Constitution must include job descriptions for all employees of the organization or otherwise identify where these are located and made accessible to members. Descriptions should indicate employees' responsibilities and terms of employment, as well as who has responsibility for hiring, supervising and disciplining employees.
16. **Custodian of the Constitution:** Each funded Student Organization must designate an official "Custodian of the Constitution" for purposes of continuity between elected officials and for ensuring timely review and reporting regarding the Constitution. Where appropriate, a member of the Division of Students, Dean's or Head's staff could fulfill this role. If the group has permanent employees, one of their own staff members may be charged with this custodial role.
17. **Advisory/Management Boards:** Student Organizations that own and operate small businesses on their own behalf on a non-profit basis, such as pubs, coffee shops, newspapers, games rooms, etc., must establish advisory/management boards to oversee these operations in an appropriate arms-length relationship to the businesses. To the extent possible, advisory/management boards must be composed of a combination of students, staff, faculty and alumni who can lend their respective expertise and perspectives to the Student Organization. Conflict of interest guidelines must be adhered to when selecting members of these advisory/management boards.
18. **Allegations of Wrongdoing & Disciplinary Action:** Along with the requirement for an internal complaints process (see 19, below) the Constitution must prescribe formal procedures for dealing with allegations of wrongdoing against any member of the Council, the Executive or a standing committee. Provisions

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must include the circumstances which might dictate disciplinary action (such as censure, suspension, or impeachment) and indicate whose responsibility it will be to hear allegations and/or impose sanctions. Provisions for replacing elected officials (by-elections) if and when vacancies occur must also be included. Such hearing processes must be conducted fairly, ensuring that the party facing the allegations has a fair and timely opportunity to present their own defence, and that the allegations are investigated or adjudicated by one or more unbiased student members of the Student Organization.

19. **Internal Complaints Process:** Student Organizations must adopt and publish on their website or other digital location a detailed and accessible internal process for addressing complaints about any aspect of their organization and its activity.
20. **Accessibility of Documentation:** Student Organizations must publish their meeting dates, agendas, motions, meeting minutes, Governing Documents, budgets and financial statements in a manner that may easily be accessed by their members (e.g. website, public social media accounts, YU Connect page).

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## SCHEDULE D

### to Regulation Regarding Student Organizations

#### Characteristics of Concepts

##### 1. Open, Accessible and Democratic

Openness, Accessibility and Democracy are broadly accepted ideals applicable to many community- based organizations. There is no single definition of what constitutes an Open organization, an Accessible one, or a Democratic one. The terms are inter-related, take on meaning depending on the context, and may vary by the size, scope and mandate of an organization. They may evolve as organizations and the expectations of their members change. For a Student Organization to be considered Open, Accessible and Democratic, the following attributes tend to apply.

The criteria listed below are not absolute, since they are meant to describe general standards in accordance with which Student Organizations, ranging in size and budget from very small to the very largest, should act. This Regulation acknowledges that organizations will choose various means to act in an Open, Accessible and Democratic way, and that variations in the application of these principles are to be expected.

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### **Accessible Student Organizations are characterized by many of the following:**

- Willingness and demonstrated desire to integrate both new members into the group, and the activities demonstrating same
- In the case of voluntary groups, an environment that seeks out and welcomes new members, with clearly articulated and publicly available criteria regarding how to join
- Commitment to, and actually encouraging and facilitating participation of all members in the full scope of the organization's activities
- Transparency about what the activities are
- Openness to scrutiny
- Commitment to, and acting and communicating in accordance with the principles of diversity, equity and inclusion for all members
- Commitment to, and ensuring, clarity in communications
- Commitment to, and allowing and facilitating a diversity of perspectives to be heard
- Fair processes for members to initiate change

### **Democratic Student Organizations are characterized by many of the following:**

- Openness to the participation of members in all activities
- Effective and clearly identified channels of communication between members and the Executive
- Transparency and accountability to the membership, including but not limited to budgeting and expenditures
- Transparent management
- Commitment to, and actually considering and respecting the range of members' views whether majority or minority in nature
- Ensuring that those affected by decisions have an actual voice in processes leading to decisions
- Ways for dissent, and for complaints, to be considered and resolved and, where appropriate, processed at successively higher levels within the organization
- Ability of all members to stand for executive positions
- Impartial and fair elections processes that allow members to participate easily as both voters and candidates, including the provision of an arms-length chief returning officer for elections

### **Open Student Organizations are characterized by many of the following:**

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- Widely available information on the organization's operations, membership, finances and mandate
- Transparency about rules of operations
- Willingness to freely share information about the organization with members
- Clear and transparent membership criteria
- Commitment to ensuring that meetings, events and activities of the organization are communicated to the membership in such a way that members are able to participate fully in such meetings, events and activities
- Commitment to ensuring that members' voices and perspectives whether expressed individually or by a group, can be heard and, if appropriate, acted upon

### **2. Non-Discriminatory**

Non-Discriminatory means free from harassment, prejudice, inequality and discrimination based on race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, religion, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability. To be Non-Discriminatory a Student Organization must, among other things, treat all of its members equally in regards to, without limitation, its activities, corporate decisions, statements, and resolutions.

### **3. Financially Responsible (or Financial Responsibility) is characterized by the following:**

- Making its budget and financial statements available to all of its members at all times
- Directing its funds only to the purposes required to achieve its Objects and in accordance with its Governing Documents, University Legislation including the requirements of this Regulation, and in compliance with Laws
- Compliance with section 11 of Schedule C

### **4. Legally Responsible (or Legal Responsibility) is characterized by the following:**

- Compliance with Law, the *York University Act, 1965*, University Legislation, this Regulation, Governing Documents and any applicable judicial precedents, court orders or orders of administrative tribunals (including those acting pursuant to the *York University Act, 1965*, University Legislation and this Regulation).

<b>Legislative History:</b>	Approved by President: 1988/25/10; Approved by Board 1988/12/05; Sections A, C
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	& D Approved by Board Student Relations Committee: 1988/11/07; Date Effective: 1989/01/01. Amended and approved by the President and Board of Governors 2022/03/02
<b>Date of Next Review:</b>	March 2027

## Board and Committee Meeting Dates 2023-2024

<b>SEPTEMBER / OCTOBER 2023</b>		
<b>Friday September 8</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Monday September 11</b>	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
	Governance and Human Resources	2:00 pm – 4:30 pm
<b>Thursday September 14</b>	Land and Property	9:00 am – 11:00 am
	Finance and Audit	2:00 pm – 4:30 pm
<b>Tuesday September 19</b>	Investment Committee	12:15 pm – 2:00 pm
<b>Tuesday October 3</b>	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm

<b>NOVEMBER 2023</b>		
<b>Monday October 30</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Monday November 6</b>	Hold for Joint Board/Senate Executive Dinner Meeting	6:00 to 9:00 pm
<b>Friday November 10</b>	Board Education Session	12:00 pm – 1:30 pm
<b>Monday November 13</b>	Land and Property	8:30 am – 10:30 am
	Governance and Human Resources	11:00 am – 1:30 pm
	Finance and Audit	2:00pm – 4:30 pm
<b>Friday November 17</b>	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
<b>Monday November 27</b>	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm
	Holiday Reception	6:00 pm – 9:00 pm

<b>DECEMBER 2023</b>		
<b>Tuesday December 5</b>	Investment	12:15 pm – 2:00 pm

<b>JANUARY/FEBRUARY 2024</b>		
<b>Monday January 29</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Friday February 9</b>	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
<b>Monday February 12</b>	Land and Property	8:30 am – 10:30 am
	Governance and Human Resources	11:00 am – 1:30 pm
	Finance and Audit	2:00 pm – 4:30 pm
<b>Tuesday February 27</b>	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm

<b>MARCH 2024</b>		
<b>Tuesday March 19</b>	Investment	12:15 pm – 2:00 pm
<b>Friday March 22</b>	Board Education Session	12:00 pm – 1:30 pm

<b>APRIL /MAY 2024</b>		
<b>Monday April 1</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Monday April 8</b>	Hold for Joint Board/Senate Executive Dinner Meeting	6:00 pm – 8:00 pm
<b>Friday April 12</b>	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
<b>Monday April 15</b>	Land and Property	8:30 am – 10:30 am
	Governance and Human Resources	11:00 am – 1:30 pm
	Finance and Audit	2:00pm – 4:30 pm
<b>Tuesday April 30</b>	Executive	9:30 am – 12:30 pm
	Board	1:30 – 4:30 pm

<b>MAY/JUNE 2024</b>		
<b>Friday May 10</b>	HOLD – BOARD RETREAT	8:30 am – 5:30 pm
<b>Monday May 27</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Monday June 10</b> }	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
<b>Tuesday June 11</b>	Investment Committee	12:15 pm – 2:00 pm
<b>Friday June 14</b> }	Land and Property	9:00 am – 11:00 pm
	Governance and Human Resources	11:30 am – 2:00 pm
<b>Monday June 24</b>	Finance and Audit	8:30 – 11:00 am
<b>Tuesday June 25</b> }	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm
	Hail and Farewell	5:00 pm – 8:00 pm



## Board and Committee Meeting Dates 2024-2025

<b>SEPTEMBER / OCTOBER 2024</b>		
<b>Friday September 6</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Friday September 13</b>	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
<b>Monday September 16</b>	Land and Property	8:30 am – 10:30 am
	Governance and Human Resources	11:00 am – 1:30 pm
	Finance and Audit	2:00 pm – 4:30 pm
<b>Tuesday September 17</b>	Investment Committee	12:15 pm – 2:00 pm
<b>Tuesday October 1</b>	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm

<b>NOVEMBER 2024</b>		
<b>Monday October 28</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Friday November 1</b>	Board Education Session	12:00 pm – 1:30 pm
<b>Tuesday November 5</b>	Hold for Joint Board/Senate Executive Dinner Meeting	6:00 pm to 9:00 pm
<b>Friday November 8</b>	Academic Resources	8:30 am – 10:30 am
	Governance and Human Resources	11:00 am – 1:30 pm
<b>Monday November 11</b>	External Relations	2:00 pm – 4:00 pm
<b>Friday November 15</b>	Land and Property	8:30 am – 10:30 am
	Finance and Audit	11:00 am – 1:30 pm
<b>Tuesday November 26</b>	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm
	Holiday Reception	6:00 pm – 9:00 pm

<b>DECEMBER 2024</b>		
<b>Tuesday December 3</b>	Investment	12:15 pm – 2:00 pm

<b>JANUARY/FEBRUARY 2025</b>		
<b>Monday January 27</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Friday February 7</b>	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
<b>Monday February 10</b>	Land and Property	8:30 am – 10:30 am
	Governance and Human Resources	11:00 am – 1:30 pm
	Finance and Audit	2:00 pm – 4:30 pm
<b>Tuesday February 25</b>	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm

<b>MARCH 2025</b>		
<b>Friday March 14</b>	Board Education Session	12:00 pm – 1:30 pm
<b>Tuesday March 18</b>	Investment	12:15 pm – 2:00 pm

<b>APRIL /MAY 2025</b>		
<b>Friday April 4</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Monday April 7</b>	Hold for Joint Board/Senate Executive Dinner Meeting	6:00 pm – 8:00 pm
<b>Friday April 11</b>	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
<b>Monday April 14</b>	Land and Property	8:30 am – 10:30 am
	Governance and Human Resources	11:00 am – 1:30 pm
	Finance and Audit	2:00 pm – 4:30 pm
<b>Tuesday April 29</b>	Executive	9:30 am – 12:30 pm
	Board <sup>1</sup>	1:30 – 4:30 pm

<b>MAY/JUNE 2025</b>		
<b>Friday May 9</b>	HOLD – BOARD RETREAT	8:30 am – 5:30 pm
<b>Monday May 26</b>	Subcommittee on Digital Transformation	8:30 am – 10:30 am
<b>Monday June 2</b>	External Relations	9:00 am – 11:00 am
	Academic Resources	11:30 am – 1:30 pm
<b>Tuesday June 3</b>	Investment Committee	12:15 pm – 2:00 pm
<b>Monday June 9</b>	Land and Property	8:30 am – 10:30 am
	Governance and Human Resources	11:00 am – 1:30 pm
<b>Monday June 23</b>	Finance and Audit	8:30 – 11:00 am
<b>Tuesday June 24</b>	Executive	9:30 am – 12:30 pm
	Board	1:30 pm – 4:30 pm
	Hail and Farewell	5:00 pm – 8:00 pm