

**2025 Bi-Weekly Payroll Schedule**

Pay Period	Pay Date	All Submission To (hrhelp@yorku.ca) Deadline	Employee TRT 5:00pm Deadline	Mgr TRT Approval 5:00pm Deadline
December 8 - Decemer 21, 2024	2-Jan-25	13-Dec-24	16-Dec-24	17-Dec-24
December 22 - January 4, 2025	16-Jan-25	6-Jan-25	6-Jan-25	9-Jan-25
January 5 - January 18, 2025	30-Jan-25	20-Jan-25	20-Jan-25	23-Jan-25
January 19 - February 1, 2025	13-Feb-25	3-Feb-25	3-Feb-25	6-Feb-25
February 2 - February 15, 2025	27-Feb-25	14-Feb-25	14-Feb-25	20-Feb-25
February 16 - March 1, 2025	13-Mar-25	3-Mar-25	3-Mar-25	6-Mar-25
March 2 - March 15, 2025	27-Mar-25	17-Mar-25	17-Mar-25	20-Mar-25
March 16 - March 29, 2025	10-Apr-25	31-Mar-25	31-Mar-25	3-Apr-25
March 30 - April 12, 2025	24-Apr-25	14-Apr-25	14-Apr-25	17-Apr-25
April 13 - April 26, 2025	8-May-25	28-Apr-25	28-Apr-25	1-May-25
April 27 - May 10, 2025	22-May-25	12-May-25	12-May-25	15-May-25
May 11 - May 24, 2025	5-Jun-25	26-May-25	26-May-25	29-May-25
May 25 - June 7, 2025	19-Jun-25	9-Jun-25	9-Jun-25	12-Jun-25
June 8 - June 21, 2025	3-Jul-25	23-Jun-25	23-Jun-25	26-Jun-25
June 22 - July 5, 2025	17-Jul-25	7-Jul-25	7-Jul-25	10-Jul-25
July 6, July 19, 2025	31-Jul-25	21-Jul-25	21-Jul-25	24-Jul-25
July 20 - August 2, 2025	14-Aug-25	1-Aug-25	1-Aug-25	7-Aug-25
August 3 - August 16, 2025	28-Aug-25	18-Aug-25	18-Aug-25	21-Aug-25
August 17 - August 30, 2025	11-Sep-25	29-Aug-25	29-Aug-25	4-Sep-25
August 31 - September 13, 2025	25-Sep-25	15-Sep-25	15-Sep-25	19-Sep-25
September 14 - September 27, 2025	9-Oct-25	29-Sep-25	29-Sep-25	2-Oct-25
September 28 - October 11, 2025	23-Oct-25	10-Oct-25	10-Oct-25	16-Oct-25
October 12 - October 25, 2025	6-Nov-25	27-Oct-25	27-Oct-25	30-Oct-25
October 26 - November 8, 2025	20-Nov-25	10-Nov-25	10-Nov-25	13-Nov-25
November 9 - November 22, 2025	4-Dec-25	24-Nov-25	24-Nov-25	27-Nov-25
November 23 - December 6, 2025	18-Dec-25	8-Dec-25	8-Dec-25	10-Dec-25
December 7 - December 20, 2025	31-Dec-25	11-Dec-25	11-Dec-25	16-Dec-25

**2025 Monthly Payroll Schedule**

Pay Period	Pay Date	All Submission To (hrhelp@yorku.ca) Deadline	Employee TRT 5:00pm Deadline	Mgr TRT Approval 5:00pm Deadline
December 1-31, 2024	17-Dec-24	3-Dec-24	6-Dec-24	9-Dec-24
January 1-31, 2025	24-Jan-25	10-Jan-25	15-Jan-25	17-Jan-25
February 1 - 28, 2025	25-Feb-25	10-Feb-25	12-Feb-25	14-Feb-25
March 1-31, 2025	25-Mar-25	10-Mar-25	14-Mar-25	17-Mar-25
April 1 - 30, 2025	25-Apr-25	10-Apr-25	16-Apr-25	21-Apr-25
May 1 - 31, 2025	26-May-25	9-May-25	14-May-25	16-May-25
June 1 - 30, 2025	25-Jun-25	10-Jun-25	13-Jun-25	17-Jun-25
July 1 - 31, 2025	25-Jul-25	10-Jul-25	16-Jul-25	18-Jul-25
August 1 - 31, 2025	25-Aug-25	11-Aug-25	14-Aug-25	18-Aug-25
September 1 - 30, 2025	25-Sep-25	10-Sep-25	15-Sep-25	17-Sep-25
October 1- 31, 2025	24-Oct-25	9-Oct-25	16-Oct-25	20-Oct-25
November 1 - 30, 2025	25-Nov-25	10-Nov-25	13-Nov-25	17-Nov-25
December 1- 31, 2025	16-Dec-25	2-Dec-25	4-Dec-25	8-Dec-25