

# CAREERCYBERGUIDE

## Tanya's Satisfaction Assessment Survey

<b>On Campus Position:</b>	Research and Administrative Assistant
<b>Department/Faculty:</b>	York University
<b>Supervisor(s) Name:</b>	Catherine Smith
<b>Supervisor(s) Title:</b>	Manager, Library Services

The activities I liked most were:

- Researching many different projects all at once
- Reporting on all my findings in order to make recommendations to my supervisor
- Meeting new contacts through the several interviews I conducted for my research
- Learning new computer skills

The key employability skills I liked using were:

- Verbal communication
- Problem solving
- Creativity
- Adaptability

The activities I disliked most were:

- Approaching potential subjects for interviews
- Conducting interviews via email
- Summarizing all of my findings before I could make a final report for my supervisor

The key employability skills I found challenging were:

- Technical/scientific
- Written Communication

Three ways I will research possible occupations are:

- 1) Choices Planner
- 2) Career Cruising
- 3) Speaking with my supervisor about other careers in this field

Three occupations that match my interests and skills are:

- 1) Architect
- 2) Advertising and Promotion Consultant
- 3) Library Director